

CITY OF CHARLOTTE

CITYWIDE RECORDS PROGRAM

PUBLIC RECORDS REQUEST #2645

The following materials have been gathered in response to public records request #2645. These materials include:

Proposals for RFP# 2019-389 - Painting Services

For further information about this request or the Citywide Records Program, please contact:

Cheyenne Flotree

Citywide Records Program Manager
City of Charlotte/City Clerk's Office
600 East 4th Street, 7th Floor
Charlotte, NC 28202
cheyenne.flotree@charlottenc.gov





REQUEST FOR PROPOSALS

PAINTING SERVICES

RFP# 2019-389

Date Issued: March 27, 2019

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1 REQUEST FOR PROPOSALS (RFP) INSTRUCTIONS

1.1 Public Notice

The City of Charlotte (City) plans to contract with one or more companies to provide painting services (Services) for various City facilities (Project). The City is seeking firms whose combination of experience and expertise will provide environmentally sound, professional, timely, and cost-effective services to the City. The City reserves the right to enter into one or more contracts with any firm selected under this RFP process.

For questions related to this RFP, contact:

Euge Rodriguez, CLGPO, Engineering Contracts Administrator
City of Charlotte
Engineering and Property Management
531 Spratt Street, Charlotte, NC 28206
Direct Phone: (704) 336-3617
Email:

1.2 Project Overview

The firm(s) selected will provide unspecified painting services on an as-needed basis for various City-owned facilities. Detailed work requirements are included in **Exhibit A – Scope of Services**. The City anticipates negotiating contracts with a 3-year term. No representation or guarantee is made regarding the quantity of work to be awarded under any as-needed service contract.

1.3 RFP Schedule and Proposal Submission

Provided below is the anticipated schedule of events. The City reserves the right to adjust the schedule and to add/remove specific events to meet the unique needs of this Project.

Advertisement of RFP:	March 27, 2019
Pre-Proposal Meeting:	April 10, 2019 at 11:00 AM 531 Spratt Street, Charlotte, NC 28206
Deadline for Questions:	April 19, 2019
DUE DATE AND TIME FOR PROPOSALS:	April 24, 2019, at 10:00 AM 531 Spratt Street, Charlotte, NC 28206
Evaluation Meeting:	May 15, 2019 (anticipated)
Selection Announcement:	May 17, 2019 (anticipated)

Proposals shall be enclosed in a sealed envelope or package, addressed to the City of Charlotte. The name and address of the firm and the RFP number and RFP Title shall be placed on the outside of the package. All items required for a responsive Proposal shall be included. It is the sole responsibility of the proposer to ensure that the proposal package is received no later than the established due date and time at the specified location. Proposals received after the due date and time will not be considered. Proposals submitted by facsimile or other electronic means will not be accepted.

Submit/Deliver to: City of Charlotte

E & PM Building Services
531 Spratt Street
Charlotte, NC 28206
Attn: **Euge Rodriguez, CLGPO**, *Engineering Contracts Administrator*

1.4 Evaluation Criteria and Process

Evaluation criteria include, but are not limited to the following:

- Qualifications and relevant experience of the company and key team members;
- Available equipment resources;
- References; and
- Pricing.

The City will appoint an evaluation committee whose responsibilities will include performing technical evaluations of each Proposal and making selection recommendations based on the evaluation criteria provided above. Evaluations will focus on identifying the relative strengths, weaknesses, deficiencies and risks associated with each Proposal. The City reserves the right to obtain clarification or additional information from any firm in regards to its Proposal.

The City reserves the sole right to select the most qualified firm(s) on the basis of best overall Proposal that is most advantageous to the City. Firms that submit Proposals will be notified of the selection results. Any selected firm is subject to final approval of City Council or City officials.

1.5 Proposal Format

Interested firms must complete and submit one original copy of the required **Forms 1 through 7** provided in this RFP package.

2 REPRESENTATIONS, CONDITIONS, AND OTHER REQUIREMENTS

2.1 Communications

All communication of any nature with respect to this RFP shall be addressed to the Contracts Administrator identified in this RFP. With the exception of communications with the Contracts Administrator and Charlottes Business INclusion Officer for this RFP, prospective firms and their staffs are prohibited from communicating with elected City officials, City staff and any selection committee member regarding this RFP or submittals from the time the RFP was released until the selection results are publicly announced. Violation of this provision may lead to disqualification of the firm's proposal for consideration.

2.2 Duties and Obligations of Firms in the RFP Process

Interested firms are expected to fully inform themselves as to all conditions, requirements and specifications of this RFP before submitting a proposal. Firms must perform their own evaluation and due diligence verification of all information and data provided by the City. The City makes no representations or warranties regarding any information or data provided by the City. Firms are expected to promptly notify the City in writing to report any ambiguity, inconsistency or error in this RFP. Failure to notify the City accordingly will constitute a waiver of claim of ambiguity, inconsistency or error.

2.3 Addenda

In order to clarify or modify any part of this RFP, addenda may be issued. Any requests for information or clarification shall be submitted in writing to the Contracts Administrator listed in this RFP by the deadline for questions.

2.4 No Collusion, Bribery, Lobbying or Conflict of Interest

By responding to this RFP, the firm shall be deemed to have represented and warranted that the proposal is not made in connection with any competing firm submitting a separate response to this RFP, and is in all respects fair and without collusion or fraud. Furthermore, the firm certifies that neither it, any of its affiliates or subcontractors, nor any employees of any of the foregoing has bribed or lobbied, or attempted to bribe or lobby, an officer or employee of the City in connection with this RFP.

2.5 Public Records

Upon receipt by the City, each proposal becomes the property of the City and is considered a public record except for material that qualifies as "Trade Secret" information under North Carolina General Statute 66-152 et seq. Proposals will be reviewed by the City's evaluation committee, as well as other City staff and members of the general public who submit public record requests after a selection result has been announced to the public. To properly designate material as a trade secret under these circumstances, each firm must take the following precautions: (a) any trade secrets submitted by the firm should be submitted in a separate, sealed envelope marked "Trade Secret – Confidential and Proprietary Information – Do Not Disclose Except for the Purpose of Evaluating this Proposal," and (b) the same trade secret/confidentiality designation should be stamped on each page of the trade secret materials contained in the envelope.

In submitting a proposal, each firm agrees that the City may reveal any trade secret materials contained in such response to all City staff and City officials involved in the evaluation process and to any outside consultant or other third parties who serve on the evaluation committee or who are hired by the City to assist in the evaluation process. Furthermore, each firm agrees to indemnify and hold harmless the City and each of its officers, employees and agents from all costs, damages and expenses incurred in connection with refusing to disclose any material that the firm has designated as a trade secret. Any firm that designates its entire proposal as a trade secret may be disqualified from consideration.

2.6 Cost of Proposal Preparation

The City shall not be liable for any expenses incurred by any firm responding to this RFP. Firms submitting a proposal in response to this RFP agree that the materials and submittals are prepared at the firm's own expense with the express understanding that the firm cannot make any claims whatsoever for reimbursement from the City for the costs and expense associated with preparing and submitting a proposal. Each firm shall hold the City harmless and free from any and all liability, costs, claims, or expenses incurred by, or on behalf of, any person or firm responding to this RFP.

2.7 Advertising

In submitting a proposal, proposer agrees not to use the results therefrom as part of any commercial advertising without prior written approval of the City of Charlotte.

2.8 Vendor Registration with City of Charlotte

The selected firm and subcontractors must be registered in the City's Vendor Registration System in order to receive payment for services and/or supplies provided under any City contract.

2.9 Financial Capacity; Insurance Requirements

The selected firm must have the financial capacity to undertake the work and assume associated liability. The selected firm will be required to provide certificates of insurance evidencing coverage for professional liability in the minimum amount of \$1,000,000; automobile liability in the minimum amount of \$1,000,000; commercial general liability in the minimum amount of \$1,000,000; and workers' compensation insurance as required by North Carolina statutes.

2.10 City Rights and Reservations

The City expects to select one or more firms, but reserves the right to request substitutions of any key team member, including staff and subcontractors. The City reserves the right to contact any firm/team for any additional information including but not limited to experience, qualifications, abilities, equipment, facilities, and financial standing. The City reserves the right to modify any part of this RFP as issued with an addendum. The City, at its sole discretion, reserves the right to reject any or all responses to the RFP, to cancel the RFP, to re-advertise for new RFP responses either with identical or revised specifications, or to accept any RFP response, in whole or part, deemed to be in the best interest of the City. The City reserves the right to waive technicalities and informalities.

A response to this RFP shall not be construed as a contract, nor indicate a commitment of any kind.

The City of Charlotte reserves the sole right to award a contract or contracts to the most qualified firm(s) on the basis of best overall proposal that is most advantageous to the City. The City of Charlotte also reserves the right to make multiple awards, based on experience and qualifications if it is deemed in the City's best interest.

2.11 Ownership of Work Products

The City shall have exclusive ownership of all intellectual property rights in all designs, plans and specifications, documents and other work product prepared by, for, or under the direction of the selected firm pursuant to any contract under this RFP (collectively, the "Intellectual Property"), including without limitation the right to copy, use, disclose, distribute, and make derivations of the Intellectual Property for any purpose or to assign such rights to any third party. The Intellectual Property shall be prepared in the City's name and shall be the sole and exclusive property of the City, whether or not the work contemplated therein is performed. The City will grant the firm a royalty-free, non-exclusive license to use and copy the Intellectual Property to the extent necessary to perform the contract.

2.12 Background Checks

The company and its employees or agents must be able to pass Charlotte-Mecklenburg Police Department and Federal Bureau of Investigation background checks.

2.13 Contract

The contents of this RFP and all provisions of the successful proposal deemed responsive by the City of Charlotte may be incorporated, either in whole or in part, into a contract and become legally binding when approved and executed by both parties. Contents of the contract may contain changes from the City of Charlotte's perspective as a result of the RFP process and proposal(s) received. The final negotiated contract may include the scope of work as outlined in this RFP along with the successful firm's submittal and any additions or deletions made at the discretion of the City as a result of the RFP process.

2.14 Equal Opportunity

The Company will ensure that employees and applicants for employment are not unfairly discriminated against because of their race, color, religion, sex, national origin, disability or veteran status.

2.15 E-Verify Certification

The Company shall comply with requirements of Article 2 of Chapter 64 of the North Carolina General Statutes, and shall require each of its subcontractors to do so as well.

2.16 Familiarity And Compliance with Laws and Ordinances

The Company shall make itself aware of and comply with, and shall cause each of its subcontractors to comply with, all applicable federal, state, and local laws and regulations, including obtaining all required permits and licenses.

2.17 Insurance Requirements

The Company selected under this RFP will be required, during the life of the contract with the City, to purchase and maintain the following insurance with a company acceptable to the City and authorized to do business with the State of North Carolina:

- **Automobile Liability Insurance:** Bodily injury and property damage liability covering all owned, non-owned, and hired automobiles for limits of not less than \$1,000,000 bodily injury each person, each accident and \$1,000,000 property damage, or \$1,000,000 combined single limit each occurrence/aggregate.
- **Comprehensive General Liability:** Bodily injury and property damage liability as shall protect the Company and any subcontractor performing work under the Agreement from claims of bodily injury or property damage which arise from operation of this agreement whether such operations are performed by the Company, any subcontractor, or any person directly or indirectly employed by either. The amounts of such insurance shall not be less than \$1,000,000 bodily injury each occurrence/aggregate and \$1,000,000 property damage each occurrence/aggregate or \$1,000,000 bodily injury and property damage combined single limits each occurrence/aggregate. This insurance shall include coverage for products/completed operation, personal injury liability and contractual liability assumed under the indemnity provision of the agreement.
- **Worker's Compensation and Occupation Disease Insurance:** In conformance with State Law, in an amount of \$100,000 each accident and disease for each employee, and \$500,000 disease policy limit providing coverage for employees and owners.

The City shall be exempt from, and in no way liable for, any sums of money that may represent a deductible in any insurance policy. The payment of such deductible shall be the sole responsibility of the Developer and/or subconsultant providing such insurance.

The City shall be named as additional insured under the commercial general liability insurance for operations and services rendered under this Agreement. At the time of execution of the contract, certificates of all required insurance shall be furnished to the City and shall contain the provision that the City will be given thirty (30) day written notice of any intent to amend or terminate by either the insured or the insuring company.

2.18 Background Checks

Certain City facilities require a background check of all Company employees before they are allowed into the facility. The Charlotte-Mecklenburg Police Department will conduct these background checks as needed.

2.19 Iran Divestment Act

The company certifies that: (i) it is not identified on the Final Divestment List or any other list of prohibited investments created by the NC State Treasurer pursuant to N.C.G.S. 147-86.58; (ii) it will not take any action causing it to appear on any such list during the term of this Contract; and (iii) it will not utilize any subconsultant/subcontractor that is identified on any such list to provide goods or services hereunder.

2.20 **Charlotte Business INClusion**

Pursuant to Charlotte City Council's adoption of the Charlotte Business INClusion (CBI) Policy, the Charlotte Business INClusion program promotes diversity, inclusion, and local business opportunities in the City's contracting and procurement process for Minority, Women, and Small Business Enterprises (MWSBEs) headquartered in the Charlotte Combined Statistical Area (CSA). The CBI Policy is posted at:

The City of Charlotte is committed to promoting opportunities for maximum participation of certified MWSBEs on City funded contracts at both the Prime and Subcontract level. In regards to this effort, SBE participation will be required in order to meet goal compliance. For MWSBE participation to count towards a Goal, MWSBEs must meet both the certification and geographic requirements as detailed throughout this solicitation and in the CBI Policy.

The **Charlotte CSA** refers to the Charlotte-Gastonia-Salisbury Combined Statistical Area in effect as of April 8, 2013 consisting of: (a) the North Carolina counties of Anson, Cabarrus, Cleveland, Gaston, Iredell, Lincoln, Mecklenburg, Rowan, Stanly, and Union; and (b) the South Carolina counties of Chester, Lancaster, and York. This is one criteria used by Charlotte Business INClusion to determine eligibility to participate in the program.

Firms are highly encouraged to consider any and all possibilities for M/W/SBE participation. A complete list of City certified SBEs is available at [A list of State of North Carolina HUB certified MBEs and WBEs is available at](#)

The City will negotiate Minority Small Business Enterprise (MSBE) Subcontracting Goals for the Project with the selected firm(s):

MBE Goal: May be satisfied by an entity that qualifies as a Minority Business Enterprise under N.C. Gen. Stat. § 143-128, and that has been certified as an Historically Underutilized Business by the State of North Carolina, with the business headquarters in the Charlotte Combined Statistical Area. Please note, when identifying MBEs for inclusion towards the MBE Goal, only HUB-certified MBEs **headquartered in the Charlotte Combined Statistical Area** will be counted towards the MBE Goal.

SBE Goal: May be satisfied by an entity that is certified by the City of Charlotte under Part E of the CBI Policy as meeting all of the requirements for SBE certification.

MSBE Goal (Project Goal): The total work performed by MBEs or SBEs in the aggregate for this Project.

Per the Charlotte Business INClusion Policy, no subcontracting goal was established for this project because there are no subcontracting opportunities.

Entities Certified In Multiple Categories. In measuring Goal attainment, a subconsultant that is certified in multiple categories may be count towards the individual Goal of such category, but the subconsultant may only be counted once towards the Project Goal. For example, a

subconsultant that is certified as both an SBE by the City and an MBE by the State shall be counted towards the MSBE Goal.

Firms are required to include a Minority & Small Business Enterprise Participation Plan (Form 2 provided with this RFQ) that describes the firm's approach and past history with MSBE subcontractor utilization. The Participation Plan shall include at a minimum the following elements:

- Identify MSBEs that will be committed and utilized by the firm for the Project;
- Identify specific scopes of work to be performed by the MSBEs for the Project; and
- Document the overall percentage to be committed to MSBEs for the Project.

In evaluating the firm's proposal, the City may take into account: (1) the firm's past performance in meeting MSBE goals; (2) the firm's Participation Plan; and (3) the Participation Plan submitted by other firms in comparison to the firm's Participation Plan.

The documentation required in this section shall be submitted with the firm's Proposal (collectively "Minority & Small Business Inclusion Strategy").

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Form 2 – Commercial Non-Discrimination Certification

Project Name: Painting Services

Company's Name: Black Card LLC

The undersigned Company hereby certifies and agrees that the following information is correct:

1. In preparing its bid/proposal, the Company has considered all bids/proposals submitted from qualified, potential subcontractors and suppliers and has not engaged in discrimination as defined in Section 2 below.
2. For purposes of this section, *discrimination* means discrimination in the solicitation, selection, or treatment of any subcontractor, vendor, supplier or commercial customer on the basis of race, ethnicity, gender, age, religion, national origin, disability or other unlawful form of discrimination. Without limiting the foregoing, *discrimination* also includes retaliating against any person or other entity for reporting any incident of discrimination.
3. Without limiting any other remedies that the City may have for a false certification, it is understood and agreed that, if this certification is false, such false certification will constitute grounds for the City to reject the bid/proposal submitted with this certification and terminate any contract awarded based on such bid/proposal. It shall also constitute a violation of the City's Commercial Non-Discrimination Ordinance and shall subject the Company to any remedies allowed thereunder, including possible disqualification from participating in City contracts for up to two years.
4. As a condition of contracting with the City, the Company agrees to promptly provide to the City all information and documentation that may be requested by the City from time to time regarding the solicitation and selection of subcontractors and suppliers. Failure to maintain or failure to provide such information shall constitute grounds for the City to reject the bid/proposal and to terminate any contract awarded on such bid/proposal. It shall also constitute a violation of the City's Commercial Non-Discrimination Ordinance and shall subject the Company to any remedies that are allowed thereunder.
5. As part of its bid/proposal, the Company shall provide to the City a list of all instances within the past ten years where a complaint was filed or pending against the Company in a legal or administrative proceeding alleging that the Company discriminated against its subcontractor, vendors, suppliers, or commercial customers, and a description of the status or resolution of that complaint, including any remedial action taken.
6. As a condition of submitting a bid/proposal to the City, the Company agrees to comply with the City's Commercial Non-Discrimination Policy as described in Section 2, Article V of the Charlotte City Code, and consents to be bound by the award of any arbitration conducted thereunder.

By: 
SIGNATURE OF AUTHORIZED OFFICIAL

Title: Owner

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<p>5. Has the company or any employee or agent/ subcontractor had a felony conviction within the past 15 years?</p>	<p><input checked="" type="checkbox"/> No.</p> <p><input type="checkbox"/> Yes. Explain: _____</p>
<p>6. Are you willing to submit all proposed personnel for a strict CMPD background check?</p>	<p><input checked="" type="checkbox"/> Yes.</p> <p><input type="checkbox"/> No.</p>
<p>7. Have you been involved in any litigation in the past 5 years?</p>	<p><input checked="" type="checkbox"/> No.</p> <p><input type="checkbox"/> Yes. Explain: _____</p> <p>_____</p>
<p>8. List 5 references on Form 6 for services performed by your company and proposed subcontractors that were similar in nature to the scope of services under this RFP.</p>	<p>Provide Information on Form 6</p>

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Project Name: Painting Services
Company's Name: Black Card LLC

List the legal names of all **Subcontractors** whom you intend to use on this Project. Provide their specific role/responsibility and contact information.

Subcontractor Name	Project Role/Responsibility	Contact Person and Contact Information (Address, Phone, Email)	Certifications/Expertise
N/A			

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Form 6 – Company Employee Licensing and Certifications

Copy this Form as Needed.

Project Name: Painting Services
Company's Name: Black Card LLC

List staff with documented licenses and other credentials: **N/A**

1. NAME OF LICENSE/CERTIFICATION: _____

Name of Individual:	
Working Title with Company:	
Certification Issued By:	
License/Registration/Certification #:	
Effective Date / Expiration Date:	

2. NAME OF LICENSE/CERTIFICATION: _____

Name of Individual:	
Working Title with Company:	
Certification Issued By:	
License/Registration/Certification #:	
Effective Date / Expiration Date:	

3. NAME OF LICENSE/CERTIFICATION: _____

Name of Individual:	
Working Title with Company:	
Certification Issued By:	
License/Registration/Certification #:	
Effective Date / Expiration Date:	

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EXHIBIT A - SCOPE OF SERVICES

OVERVIEW

The Building Services Division of the Engineering and Property Management Department is responsible for maintaining a portfolio of approximately 115 buildings, including offices, fire stations, police division offices, and equipment shops, that house various City activities. The City also maintains cultural facilities, including museums and arenas that serve as venues for sports, entertainment, and other events.

The Company shall provide painting services at various locations as identified by the City. Services consists of providing all labor, materials, equipment, and supervision for the painting and finishing of new and existing interior and exterior surfaces, i.e., walls, doors, jambs, window frames, and other work as directed by the Project Manager. Work areas may be occupied and require moving and repositioning of office equipment and furniture.

The City reserves the right to prepare an individual Scope of Work and require a proposal with complete breakdown of material, equipment, and labor cost for each project consistent with the prices established per *Form 8 – Pricing* above. The City reserves the right to furnish any and all equipment and/or supplies for projects. The City may solicit a quote for Services from one or more companies prior to assigning an individual project.

FIELD QUALITY CONTROL / STANDARD OF ACCEPTANCE

Painted surfaces shall be considered to lack uniformity and soundness if any of the following defects are apparent:

- a) Brush/roller marks, streaks, laps, runs, sags, drips, heavy stippling, hiding, or shadowing by inefficient application methods, skipped or missed areas, and foreign materials in paint coatings.
- b) Evidence of poor coverage at plate edges, lap joints, crevices, pockets, corners and re-entrant angles.
- c) Damage due to touching before paint is sufficiently dry or any other cause.
- d) Damage and/or contamination of paint due to blown contaminants (dust, spray paint, etc.)

Painted surfaces shall be considered unacceptable if any of the following are evident under final lighting source (including daylight) for interior surfaces:

- a) Visible defects are evident on vertical or horizontal surfaces when viewed at normal viewing angles from a distance of not less than 10000 mm (39”).
- b) Visible defects are evident on ceiling, soffit, and other overhead surfaces when viewed at normal viewing angles.
- c) When the final coat on any surface exhibits a lack of uniformity of color, sheen, texture, and hiding across full surface area.

Painted surfaces rejected by the Project Manager shall be corrected at the expense of the Company. Small affected areas may be touched up. Large affected areas or areas without sufficient dry film thickness of paint shall be repainted. Runs, sags, or damaged paints shall be removed by scraper or by sanding prior to application of paint.

PREPARATION AND CLEANING

Perform preparation and cleaning procedures in strict accordance with coating manufacturer's instruction. Use applicators and techniques best suited for the material and surfaces to be applied. Apply paint only to dry, clean, and adequately prepared surfaces in areas where dust is no longer generated by activities such that airborne particles will not affect the quality of finished surfaces. Apply additional coats when undercoats or conditions show through final paint coat, until paint film is of uniform finish, color and appearance. Work must be evenly uniform in sheen, color and texture; free from brush marks, sags, crawls, runs, or other defects detrimental to appearance or performance. Paint surfaces behind movable equipment and furniture same as adjacent similar exposed surfaces unless otherwise directed by the Project Manager. Apply each material at no less than the manufacturer's recommended spreading rate.

SUBMITTALS

If requested by Project Manager, submit samples for City's approval of color and sheen. Samples shall be 12" X 12" on properly prepared print out cards or hardboard. Material Safety Data Sheets for each product used shall be maintained on the site as well as one copy furnished to the City.

STANDARD PROVISIONS

CHANGE ORDERS

Alterations or modifications to the work performed under a task order under the contract shall be made only by written Change Order between the company and the City Point of Contact prior to commencement of the altered or modified work. No claims for any extra work or materials will be allowed unless covered by written Change Order.

CLEAN UP

All clean up shall comply with all applicable Federal, State, and local laws and regulations. Company shall remove paint where spilled, splashed, splattered or sprayed as work progresses using means and materials that are not detrimental to affected surfaces.

Company shall, at all times, keep the site free from accumulation of waste materials, debris, or rubbish caused by his or her employees at work. Company shall remove from the site all tools, surplus materials, debris, or rubbish and shall leave the site and the work in a neat and orderly fashion at the completion of the work. Clean equipment and dispose of wash water/solvents as well as other cleaning and protective materials (e.g., rags, drop cloths, masking papers, etc.), paints, thinners, paint removers/strippers, etc., as directed by Project Manager. Whenever possible, clean up shall be conducted with water or water-based agents.

Companies may not utilize on-site office trash cans. Arrangements may be made in advance with the Project Manager for the use of City owned or leased waste containers for disposal of the above. Only fully dry paint residues may be disposed of in City containers. Opened cans of partially used paint may not be disposed of in City containers under any circumstances.

EMERGENCY CONTACT

Company personnel shall be reachable cell phone in urgent or emergency situations. The Company shall provide at least two (2) local telephone numbers that may be used to contact the Company or his authorized representative in the event of an urgent or emergency situation after normal business hours.

EQUIPMENT

The Company shall have in its possession, or available, sufficient equipment, hand tools, materials, and supplies necessary to perform the work as outlined in this Scope of Services.

HAZARDOUS MATERIALS

If the Company encounters any materials considered or suspected of being hazardous, he shall immediately secure the area and contact the Charlotte-Mecklenburg Hazardous Materials Coordinator, telephone 704-336-2461 for further instructions.

MATERIALS AND EQUIPMENT STORAGE

The Company shall be responsible for locating and providing storage areas for construction materials and equipment. The material and equipment storage shall comply with all local and state ordinances throughout the contract period. The Company shall restore the storage area to its original condition upon completion of the Project or upon such time as directed by the City. Such restoration shall be at no additional cost to the City.

The Company shall be responsible for the safeguarding of materials and equipment against fire, theft and vandalism and shall not hold the City responsible in any way for the occurrences of same. The Company shall furnish and erect, at no additional cost, whatever works may be necessary for the protection of the public, including but not limited to barricades, fences, etc. Prior to final payment being made, the Company shall obtain a release from the property owner of the storage area utilized for the Project.

PROJECT LOCATION INSPECTIONS

All trades shall be performed by skilled craftsmen. Satisfactory work and housekeeping will be maintained by the Company at all times. The worksite conditions, progress of work, and quality of work at each Project location may be inspected by the City on a continual basis. Any condition or situation deemed by the City to be unsatisfactory shall be remedied as soon as logistically possible and no later than within 24 hours. During its inspection, the City may note whether each Project location is satisfactory or unsatisfactory.

PROTECTION OF PROPERTY

Company shall protect all surrounding furniture, surfaces (including glass, aluminum, wood, labels, signage, etc.), mechanical, electrical, computer hardware and other sensitive components from sanding dust, paint splatter, spills and/or overspray. Use sufficient drop cloths and coverings for the protection of floors, furnishings and adjacent surfaces. Company shall be responsible for providing and placement of barricades, drop cloths, tarps, plastic, flag tape and any other safety equipment required to protect the public and employees in the work area. Company shall be responsible for the security of its equipment and materials.

SAFETY

Provide a safe work environment in accordance with all local, state, Federal, and applicable OSHA regulations. Employees must wear OSHA required safety equipment while working.

STAFFING REQUIREMENTS AND IDENTIFICATION OF COMPANY PERSONNEL

The Company shall provide a sufficient work force and supervisory personnel to perform the specified services and to meet the requirements of the City. The City has the right to require any additional personnel that the City deems necessary to complete the Project. The City also has the right to require removal and replacement of any personnel deemed unsatisfactory by the City.

Personnel shall maintain a neat and clean appearance, with identification clearly identifying the person and the name of their company. Shirts must be worn at all times, with shirt tails tucked in. Tank tops are not permitted. All personnel must wear high visibility safety vests that meet ANSI standards while working in vehicular traffic areas.

SUBCONTRACTS

No portion of this contract shall be subcontracted without prior written consent of the City. The City shall retain the right of approval of all subcontractors.

SUPERVISION

One competent English speaking individual shall be available on-site at all times to supervise the work. This individual shall be a full time employee of the Company and shall be experienced in the type of work being performed. Additionally, the individual shall be fully capable of managing, directing, and coordinating the work; reading and thoroughly understanding the Contract; and receiving and carrying out directions from the City. This individual shall be reachable via cell phone during normal business hours (Monday – Friday, 8:00 AM to 5:00 PM).

WARRANTY OF MATERIALS AND WORKMANSHIP

All materials and equipment provided shall be listed and labeled for the purpose intended and must be in good working order. All work provided shall have, as a minimum, a one (1) year warranty from the date of final acceptance against any latent defects, materials, workmanship, and installation. All materials used shall be new and work must be performed by skilled tradesperson(s).

WORKING HOURS

Routine operations shall generally be performed between the hours of 8:00 AM to 5:00 PM, Monday through Friday, except for City observed holidays. Emergency or non-routine work shall be performed as necessary with prior approval from the City.

Did not submit
extra copies nor
digital copies



CHARLOTTE.

REQUEST FOR PROPOSALS

PAINTING SERVICES

RFP# 2019-389

Date Issued: March 27, 2019

April 24



Vendor Registration Form

NOTE: All fields on this form must be complete to process your registration.
 Incomplete information will result in delays in registration and/or payment.

New Registration

Update Existing Record

City of Charlotte Vendor ID #
 30416

Company Name: J & M Painting Co

Legal Name: Same

(As shown on IRS Tax Forms)

<p>Company Headquarter's Physical Address (No PO Box #'s)</p> <p>Street Address: <u>8742 Blair Rd</u> <u>7841 Village Harbor Dr</u></p> <p>City: <u>Cornelius</u> State: <u>NC</u> Zip: <u>28227</u> <u>Charlotte</u> County (NC/SC only): <u>28031</u></p>	<p>Company Contact Information</p> <p>Company Email: <u>jerryjpainting@aol.com</u></p> <p>(Email Address Purchase Orders should be sent to. If available, use generic email, such as Sales@company.org)</p> <p>Company Phone #: <u>704- 361-3326</u></p> <p>Company Fax #: _____</p> <p>Company Website Address: _____</p>
<p>Payment Mailing Address (Company Name and Payment Address as shown on Invoice)</p> <p>Company Name: <u>J & M Painting Co</u></p> <p>Street Address: <u>P.O. Box 690426</u> <u>7841 Village Harbor Dr</u></p> <p>City: <u>Cornelius</u> State: <u>NC</u> Zip: <u>28227</u> <u>Charlotte</u></p>	<p>Payment Contact Information</p> <p><input type="checkbox"/> Use Company Contact Information</p> <p>Email: <u>jerryjpainting@aol.com</u></p> <p>Phone #: <u>704 - 361 - 3326</u></p> <p>Fax #: _____</p> <p>Contact Name: <u>Jerry Commell</u></p>
<p>Purchase Order Mailing Address</p> <p><input type="checkbox"/> Use Company Headquarter's Physical Address</p> <p>Street Address: <u>P.O. Box 690426</u> <u>7841 Village Harbor Dr</u></p> <p>City: <u>Cornelius</u> State: <u>NC</u> Zip: <u>28227</u> <u>Charlotte</u></p>	<p>Purchasing Contact Information (Contact for solicitation notifications)</p> <p>Email: <u>jerryjpainting@aol.com</u></p> <p>Phone #: <u>704 361 3326</u></p> <p>Fax #: _____</p> <p>Contact Name: <u>Jerry Connell</u></p>
<p>Ownership Race/Ethnicity*</p> <p><input type="checkbox"/> African American <input type="checkbox"/> Hispanic <input type="checkbox"/> Asian <input type="checkbox"/> Native American <input checked="" type="checkbox"/> Caucasian</p>	<p>Ownership Gender*</p> <p><input checked="" type="checkbox"/> Male <input type="checkbox"/> Female</p>
<p>*Ownership is determined by the majority (greater than 50%) ownership of the company. Race and gender ownership information is for statistical purposes only and is required to complete your application.</p>	
<p>Company Business Type</p> <p><input type="checkbox"/> Architectural, Engineering & Surveying <input checked="" type="checkbox"/> Construction Related <input checked="" type="checkbox"/> Professional Services <input type="checkbox"/> Goods & Supplies <input type="checkbox"/> Other Services</p>	

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1 REQUEST FOR PROPOSALS (RFP) INSTRUCTIONS

1.1 Public Notice

The City of Charlotte (City) plans to contract with one or more companies to provide painting services (Services) for various City facilities (Project). The City is seeking firms whose combination of experience and expertise will provide environmentally sound, professional, timely, and cost-effective services to the City. The City reserves the right to enter into one or more contracts with any firm selected under this RFP process.

For questions related to this RFP, contact:

Euge Rodriguez, CLGPO, Engineering Contracts Administrator
City of Charlotte
Engineering and Property Management
531 Spratt Street, Charlotte, NC 28206
Direct Phone: (704) 336-3617
Email:

1.2 Project Overview

The firm(s) selected will provide unspecified painting services on an as-needed basis for various City-owned facilities. Detailed work requirements are included in **Exhibit A – Scope of Services**. The City anticipates negotiating contracts with a 3-year term. No representation or guarantee is made regarding the quantity of work to be awarded under any as-needed service contract.

1.3 RFP Schedule and Proposal Submission

Provided below is the anticipated schedule of events. The City reserves the right to adjust the schedule and to add/remove specific events to meet the unique needs of this Project.

Advertisement of RFP:	March 27, 2019
Pre-Proposal Meeting:	April 10, 2019 at 11:00 AM 531 Spratt Street, Charlotte, NC 28206
Deadline for Questions:	April 19, 2019
DUE DATE AND TIME FOR PROPOSALS:	April 24, 2019, at 10:00 AM 531 Spratt Street, Charlotte, NC 28206
Evaluation Meeting:	May 15, 2019 (anticipated)
Selection Announcement:	May 17, 2019 (anticipated)

Proposals shall be enclosed in a sealed envelope or package, addressed to the City of Charlotte. The name and address of the firm and the RFP number and RFP Title shall be placed on the outside of the package. All items required for a responsive Proposal shall be included. It is the sole responsibility of the proposer to ensure that the proposal package is received no later than the established due date and time at the specified location. Proposals received after the due date and time will not be considered. Proposals submitted by facsimile or other electronic means will not be accepted.

Submit/Deliver to: City of Charlotte

E & PM Building Services
531 Spratt Street
Charlotte, NC 28206
Attn: **Euge Rodriguez, CLGPO**, *Engineering Contracts Administrator*

1.4 Evaluation Criteria and Process

Evaluation criteria include, but are not limited to the following:

- Qualifications and relevant experience of the company and key team members;
- Available equipment resources;
- References; and
- Pricing.

The City will appoint an evaluation committee whose responsibilities will include performing technical evaluations of each Proposal and making selection recommendations based on the evaluation criteria provided above. Evaluations will focus on identifying the relative strengths, weaknesses, deficiencies and risks associated with each Proposal. The City reserves the right to obtain clarification or additional information from any firm in regards to its Proposal.

The City reserves the sole right to select the most qualified firm(s) on the basis of best overall Proposal that is most advantageous to the City. Firms that submit Proposals will be notified of the selection results. Any selected firm is subject to final approval of City Council or City officials.

1.5 Proposal Format

Interested firms must complete and submit one original copy of the required **Forms 1 through 7** provided in this RFP package.

2 REPRESENTATIONS, CONDITIONS, AND OTHER REQUIREMENTS

2.1 Communications

All communication of any nature with respect to this RFP shall be addressed to the Contracts Administrator identified in this RFP. With the exception of communications with the Contracts Administrator and Charlottes Business INclusion Officer for this RFP, prospective firms and their staffs are prohibited from communicating with elected City officials, City staff and any selection committee member regarding this RFP or submittals from the time the RFP was released until the selection results are publicly announced. Violation of this provision may lead to disqualification of the firm's proposal for consideration.

2.2 Duties and Obligations of Firms in the RFP Process

Interested firms are expected to fully inform themselves as to all conditions, requirements and specifications of this RFP before submitting a proposal. Firms must perform their own evaluation and due diligence verification of all information and data provided by the City. The City makes no representations or warranties regarding any information or data provided by the City. Firms are expected to promptly notify the City in writing to report any ambiguity, inconsistency or error in this RFP. Failure to notify the City accordingly will constitute a waiver of claim of ambiguity, inconsistency or error.

2.3 Addenda

In order to clarify or modify any part of this RFP, addenda may be issued. Any requests for information or clarification shall be submitted in writing to the Contracts Administrator listed in this RFP by the deadline for questions.

2.4 No Collusion, Bribery, Lobbying or Conflict of Interest

By responding to this RFP, the firm shall be deemed to have represented and warranted that the proposal is not made in connection with any competing firm submitting a separate response to this RFP, and is in all respects fair and without collusion or fraud. Furthermore, the firm certifies that neither it, any of its affiliates or subcontractors, nor any employees of any of the foregoing has bribed or lobbied, or attempted to bribe or lobby, an officer or employee of the City in connection with this RFP.

2.5 Public Records

Upon receipt by the City, each proposal becomes the property of the City and is considered a public record except for material that qualifies as "Trade Secret" information under North Carolina General Statute 66-152 et seq. Proposals will be reviewed by the City's evaluation committee, as well as other City staff and members of the general public who submit public record requests after a selection result has been announced to the public. To properly designate material as a trade secret under these circumstances, each firm must take the following precautions: (a) any trade secrets submitted by the firm should be submitted in a separate, sealed envelope marked "Trade Secret – Confidential and Proprietary Information – Do Not Disclose Except for the Purpose of Evaluating this Proposal," and (b) the same trade secret/confidentiality designation should be stamped on each page of the trade secret materials contained in the envelope.

In submitting a proposal, each firm agrees that the City may reveal any trade secret materials contained in such response to all City staff and City officials involved in the evaluation process and to any outside consultant or other third parties who serve on the evaluation committee or who are hired by the City to assist in the evaluation process. Furthermore, each firm agrees to indemnify and hold harmless the City and each of its officers, employees and agents from all costs, damages and expenses incurred in connection with refusing to disclose any material that the firm has designated as a trade secret. Any firm that designates its entire proposal as a trade secret may be disqualified from consideration.

2.6 Cost of Proposal Preparation

The City shall not be liable for any expenses incurred by any firm responding to this RFP. Firms submitting a proposal in response to this RFP agree that the materials and submittals are prepared at the firm's own expense with the express understanding that the firm cannot make any claims whatsoever for reimbursement from the City for the costs and expense associated with preparing and submitting a proposal. Each firm shall hold the City harmless and free from any and all liability, costs, claims, or expenses incurred by, or on behalf of, any person or firm responding to this RFP.

2.7 Advertising

In submitting a proposal, proposer agrees not to use the results therefrom as part of any commercial advertising without prior written approval of the City of Charlotte.

2.8 Vendor Registration with City of Charlotte

The selected firm and subcontractors must be registered in the City's Vendor Registration System in order to receive payment for services and/or supplies provided under any City contract.

2.9 Financial Capacity; Insurance Requirements

The selected firm must have the financial capacity to undertake the work and assume associated liability. The selected firm will be required to provide certificates of insurance evidencing coverage for professional liability in the minimum amount of \$1,000,000; automobile liability in the minimum amount of \$1,000,000; commercial general liability in the minimum amount of \$1,000,000; and workers' compensation insurance as required by North Carolina statutes.

2.10 City Rights and Reservations

The City expects to select one or more firms, but reserves the right to request substitutions of any key team member, including staff and subcontractors. The City reserves the right to contact any firm/team for any additional information including but not limited to experience, qualifications, abilities, equipment, facilities, and financial standing. The City reserves the right to modify any part of this RFP as issued with an addendum. The City, at its sole discretion, reserves the right to reject any or all responses to the RFP, to cancel the RFP, to re-advertise for new RFP responses either with identical or revised specifications, or to accept any RFP response, in whole or part, deemed to be in the best interest of the City. The City reserves the right to waive technicalities and informalities.

A response to this RFP shall not be construed as a contract, nor indicate a commitment of any kind.

The City of Charlotte reserves the sole right to award a contract or contracts to the most qualified firm(s) on the basis of best overall proposal that is most advantageous to the City. The City of Charlotte also reserves the right to make multiple awards, based on experience and qualifications if it is deemed in the City's best interest.

2.11 Ownership of Work Products

The City shall have exclusive ownership of all intellectual property rights in all designs, plans and specifications, documents and other work product prepared by, for, or under the direction of the selected firm pursuant to any contract under this RFP (collectively, the "Intellectual Property"), including without limitation the right to copy, use, disclose, distribute, and make derivations of the Intellectual Property for any purpose or to assign such rights to any third party. The Intellectual Property shall be prepared in the City's name and shall be the sole and exclusive property of the City, whether or not the work contemplated therein is performed. The City will grant the firm a royalty-free, non-exclusive license to use and copy the Intellectual Property to the extent necessary to perform the contract.

2.12 Background Checks

The company and its employees or agents must be able to pass Charlotte-Mecklenburg Police Department and Federal Bureau of Investigation background checks.

2.13 Contract

The contents of this RFP and all provisions of the successful proposal deemed responsive by the City of Charlotte may be incorporated, either in whole or in part, into a contract and become legally binding when approved and executed by both parties. Contents of the contract may contain changes from the City of Charlotte's perspective as a result of the RFP process and proposal(s) received. The final negotiated contract may include the scope of work as outlined in this RFP along with the successful firm's submittal and any additions or deletions made at the discretion of the City as a result of the RFP process.

2.14 Equal Opportunity

The Company will ensure that employees and applicants for employment are not unfairly discriminated against because of their race, color, religion, sex, national origin, disability or veteran status.

2.15 E-Verify Certification

The Company shall comply with requirements of Article 2 of Chapter 64 of the North Carolina General Statutes, and shall require each of its subcontractors to do so as well.

2.16 Familiarity And Compliance with Laws and Ordinances

The Company shall make itself aware of and comply with, and shall cause each of its subcontractors to comply with, all applicable federal, state, and local laws and regulations, including obtaining all required permits and licenses.

2.17 Insurance Requirements

The Company selected under this RFP will be required, during the life of the contract with the City, to purchase and maintain the following insurance with a company acceptable to the City and authorized to do business with the State of North Carolina:

- **Automobile Liability Insurance:** Bodily injury and property damage liability covering all owned, non-owned, and hired automobiles for limits of not less than \$1,000,000 bodily injury each person, each accident and \$1,000,000 property damage, or \$1,000,000 combined single limit each occurrence/aggregate.
- **Comprehensive General Liability:** Bodily injury and property damage liability as shall protect the Company and any subcontractor performing work under the Agreement from claims of bodily injury or property damage which arise from operation of this agreement whether such operations are performed by the Company, any subcontractor, or any person directly or indirectly employed by either. The amounts of such insurance shall not be less than \$1,000,000 bodily injury each occurrence/aggregate and \$1,000,000 property damage each occurrence/aggregate or \$1,000,000 bodily injury and property damage combined single limits each occurrence/aggregate. This insurance shall include coverage for products/completed operation, personal injury liability and contractual liability assumed under the indemnity provision of the agreement.
- **Worker's Compensation and Occupation Disease Insurance:** In conformance with State Law, in an amount of \$100,000 each accident and disease for each employee, and \$500,000 disease policy limit providing coverage for employees and owners.

The City shall be exempt from, and in no way liable for, any sums of money that may represent a deductible in any insurance policy. The payment of such deductible shall be the sole responsibility of the Developer and/or subconsultant providing such insurance.

The City shall be named as additional insured under the commercial general liability insurance for operations and services rendered under this Agreement. At the time of execution of the contract, certificates of all required insurance shall be furnished to the City and shall contain the provision that the City will be given thirty (30) day written notice of any intent to amend or terminate by either the insured or the insuring company.

2.18 Background Checks

Certain City facilities require a background check of all Company employees before they are allowed into the facility. The Charlotte-Mecklenburg Police Department will conduct these background checks as needed.

2.19 Iran Divestment Act

The company certifies that: (i) it is not identified on the Final Divestment List or any other list of prohibited investments created by the NC State Treasurer pursuant to N.C.G.S. 147-86.58; (ii) it will not take any action causing it to appear on any such list during the term of this Contract; and (iii) it will not utilize any subconsultant/subcontractor that is identified on any such list to provide goods or services hereunder.

2.20 **Charlotte Business INclusion**

Pursuant to Charlotte City Council's adoption of the Charlotte Business INclusion (CBI) Policy, the Charlotte Business INclusion program promotes diversity, inclusion, and local business opportunities in the City's contracting and procurement process for Minority, Women, and Small Business Enterprises (MWSBEs) headquartered in the Charlotte Combined Statistical Area (CSA). The CBI Policy is posted at:

The City of Charlotte is committed to promoting opportunities for maximum participation of certified MWSBEs on City funded contracts at both the Prime and Subcontract level. In regards to this effort, SBE participation will be required in order to meet goal compliance. For MWSBE participation to count towards a Goal, MWSBEs must meet both the certification and geographic requirements as detailed throughout this solicitation and in the CBI Policy.

The **Charlotte CSA** refers to the Charlotte-Gastonia-Salisbury Combined Statistical Area in effect as of April 8, 2013 consisting of: (a) the North Carolina counties of Anson, Cabarrus, Cleveland, Gaston, Iredell, Lincoln, Mecklenburg, Rowan, Stanly, and Union; and (b) the South Carolina counties of Chester, Lancaster, and York. This is one criteria used by Charlotte Business INclusion to determine eligibility to participate in the program.

Firms are highly encouraged to consider any and all possibilities for M/W/SBE participation. A complete list of City certified SBEs is available at [A list of State of North Carolina HUB certified MBEs and WBEs is available at](#)

The City will negotiate Minority Small Business Enterprise (MSBE) Subcontracting Goals for the Project with the selected firm(s):

MBE Goal: May be satisfied by an entity that qualifies as a Minority Business Enterprise under N.C. Gen. Stat. § 143-128, and that has been certified as an Historically Underutilized Business by the State of North Carolina, with the business headquarters in the Charlotte Combined Statistical Area. Please note, when identifying MBEs for inclusion towards the MBE Goal, only HUB-certified MBEs **headquartered in the Charlotte Combined Statistical Area** will be counted towards the MBE Goal.

SBE Goal: May be satisfied by an entity that is certified by the City of Charlotte under Part E of the CBI Policy as meeting all of the requirements for SBE certification.

MSBE Goal (Project Goal): The total work performed by MBEs or SBEs in the aggregate for this Project.

Per the Charlotte Business INclusion Policy, no subcontracting goal was established for this project because there are no subcontracting opportunities.

Entities Certified In Multiple Categories. In measuring Goal attainment, a subconsultant that is certified in multiple categories may be count towards the individual Goal of such category, but the subconsultant may only be counted once towards the Project Goal. For example, a

subconsultant that is certified as both an SBE by the City and an MBE by the State shall be counted towards the MSBE Goal.

Firms are required to include a Minority & Small Business Enterprise Participation Plan (Form 2 provided with this RFQ) that describes the firm's approach and past history with MSBE subcontractor utilization. The Participation Plan shall include at a minimum the following elements:

- Identify MSBEs that will be committed and utilized by the firm for the Project;
- Identify specific scopes of work to be performed by the MSBEs for the Project; and
- Document the overall percentage to be committed to MSBEs for the Project.

In evaluating the firm's proposal, the City may take into account: (1) the firm's past performance in meeting MSBE goals; (2) the firm's Participation Plan; and (3) the Participation Plan submitted by other firms in comparison to the firm's Participation Plan.

The documentation required in this section shall be submitted with the firm's Proposal (collectively "Minority & Small Business Inclusion Strategy").

Form 1 – Execution of Proposal

Painting Services

The person executing the Proposal, on behalf of the Company, being duly sworn, solemnly swears (or affirms) that neither he, nor any official, agent or employee of the Company has entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of full and open competition in connection with any proposal or contract, that the Company has not been convicted of violating North Carolina General Statute 133-24 within the last three years, and that the Company intends to do the work with its own bona fide employees or subcontractors and is not proposing for the benefit of another company.

Submission of a response to this RFP constitutes certification that the Company and all proposed team members are not currently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Project by any State or Federal department or agency. Submission is also agreement that the City will be notified of any change in this status.

NC General Statute 133-32 and City Policy prohibit any gift from anyone with a contract with the City, or from any person seeking to do business with the City. By execution of this Proposal, you attest, for your organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

The information contained in this Proposal, including its forms and other documents, delivered or to be delivered to the City, is true, accurate, and complete. This Proposal includes all information necessary to ensure that the statements therein do not in whole or in part mislead the City as to any material facts.

Type of Company:

(check 1 box)

Sole Proprietor

Partnership

Corporation _____ *(identify the State of incorporation)*

Limited Liability Company _____ *(identify the State of incorporation)*

Company Legal Name: J & M Painting Co

Mailing Address: 7841 Village Harbor Dr

City/State/Zip: Cornelius NC 28031

Phone: 704-361-3326 Email: jerryjimpainting@aol.com

Printed Name: Jerry Connell Title: Owner


Signature: Jerry Connell

Form 2 – Commercial Non-Discrimination Certification

Project Name: Painting Services
Company's Name: J&M Painting Co

The undersigned Company hereby certifies and agrees that the following information is correct:

1. In preparing its bid/proposal, the Company has considered all bids/proposals submitted from qualified, potential subcontractors and suppliers and has not engaged in discrimination as defined in Section 2 below.
2. For purposes of this section, *discrimination* means discrimination in the solicitation, selection, or treatment of any subcontractor, vendor, supplier or commercial customer on the basis of race, ethnicity, gender, age, religion, national origin, disability or other unlawful form of discrimination. Without limiting the foregoing, *discrimination* also includes retaliating against any person or other entity for reporting any incident of discrimination.
3. Without limiting any other remedies that the City may have for a false certification, it is understood and agreed that, if this certification is false, such false certification will constitute grounds for the City to reject the bid/proposal submitted with this certification and terminate any contract awarded based on such bid/proposal. It shall also constitute a violation of the City's Commercial Non-Discrimination Ordinance and shall subject the Company to any remedies allowed thereunder, including possible disqualification from participating in City contracts for up to two years.
4. As a condition of contracting with the City, the Company agrees to promptly provide to the City all information and documentation that may be requested by the City from time to time regarding the solicitation and selection of subcontractors and suppliers. Failure to maintain or failure to provide such information shall constitute grounds for the City to reject the bid/proposal and to terminate any contract awarded on such bid/proposal. It shall also constitute a violation of the City's Commercial Non-Discrimination Ordinance and shall subject the Company to any remedies that are allowed thereunder.
5. As part of its bid/proposal, the Company shall provide to the City a list of all instances within the past ten years where a complaint was filed or pending against the Company in a legal or administrative proceeding alleging that the Company discriminated against its subcontractor, vendors, suppliers, or commercial customers, and a description of the status or resolution of that complaint, including any remedial action taken.
6. As a condition of submitting a bid/proposal to the City, the Company agrees to comply with the City's Commercial Non-Discrimination Policy as described in Section 2, Article V of the Charlotte City Code, and consents to be bound by the award of any arbitration conducted thereunder.

By: 
SIGNATURE OF AUTHORIZED OFFICIAL

Title: Owner

Form 3 – Service Provider Questionnaire

Project Name: Painting Services

Company's Name: J+M Painting Co

<p>1. When was your company established? How many years have you been in business providing commercial painting services?</p>	<p>Year established: <u>1974</u></p> <p>Number of years providing commercial painting services: <u>45</u></p>
<p>2. How many qualified employees are available to provide the services?</p>	<p>Number of company staff: <u>7</u></p>
<p>3. How long have your employees worked for you?</p>	<p>How many employees have been with your company for less than 3 years? <u>0</u></p> <p>How many employees have been with your company for more than 3 years? <u>7</u></p>
<p>4. Does your company have the capability to self-perform all the Services? What percentage of the work/which tasks would you subcontract?</p>	<p><input type="checkbox"/> Yes.</p> <p><input checked="" type="checkbox"/> No. What areas would you need to subcontract?</p> <p><u>ALL</u></p>

<p>5. Has the company or any employee or agent/ subcontractor had a felony conviction within the past 15 years?</p>	<p><input checked="" type="checkbox"/> No. <input type="checkbox"/> Yes. Explain: _____</p>
<p>6. Are you willing to submit all proposed personnel for a strict CMPD background check?</p>	<p><input checked="" type="checkbox"/> Yes. <input type="checkbox"/> No.</p>
<p>7. Have you been involved in any litigation in the past 5 years?</p>	<p><input checked="" type="checkbox"/> No. <input type="checkbox"/> Yes. Explain: _____ _____</p>
<p>8. List 5 references on Form 6 for services performed by your company and proposed subcontractors that were similar in nature to the scope of services under this RFP.</p>	<p>Provide Information on Form 6</p>

Form 4 – Key Personnel and Other Resources

(Make copies and attach additional sheets as necessary)

Project Name: Painting Services

Company's Name: JOM Painting Co

List the **Key Persons** who will be assigned to this Project. Provide the information required for each Key Person listed.

	Key Personnel 1	Key Personnel 2	Key Personnel 3
Name	Jerry Connehl		
Professional Certifications/Licenses (Include Certification/License #)			
Proposed Role/Function for Projects	Supervisor		
Office Location (City, State)	Cornelius NC		
Number of Years with Company	45		
Number of Years of Relevant Experience	45		
Availability to Provide Services for this Project for the next 12 months	Yes		
Describe Relevant Experience, include list of Projects where the Key Person was responsible for the same role/function.	City of Charlotte Numerous		

Project Name: Painting Services

Company's Name: J & M Painting Co

List the legal names of all Subcontractors whom you intend to use on this Project. Provide their specific role/responsibility and contact information.

Subcontractor Name	Project Role/Responsibility	Contact Person and Contact Information (Address, Phone, Email)	Certifications/Expertise
Fabian Del Abra	Supervisor over crew	Fabian Del Abra 980-319-6381	22 yrs Experience
Michael Rhorley	Supervisor over crew	Michael Rhorley 704-674-6547	17 yrs Experience

Project Name: Painting Services

Company's Name: JOM Painting Co

List all equipment you intend to use for this project, include Equipment Type, Brand, Model Number, and indicate whether the equipment is owned by your firm or to be leased.

Equipment Type	Brand	Model Number	Own or Lease?
Grayco Sprayer	Grayco		<input checked="" type="checkbox"/> Own <input type="checkbox"/> Will Lease
JLG Lift	Geni		<input type="checkbox"/> Own <input checked="" type="checkbox"/> Will Lease
			<input type="checkbox"/> Own <input type="checkbox"/> Will Lease
			<input type="checkbox"/> Own <input type="checkbox"/> Will Lease
			<input type="checkbox"/> Own <input type="checkbox"/> Will Lease
			<input type="checkbox"/> Own <input type="checkbox"/> Will Lease
			<input type="checkbox"/> Own <input type="checkbox"/> Will Lease

Form 5 – Painting Services

Please type or print

REFERENCES		
1	Company Name	City of Charlotte
	Contact Name	Bill Witherell
	Phone Number	704-562-3306
	E-Mail Address	wm.witherell@ci.charlotte.nc.us
	Service Dates	1991-2019
	Scope of Work	Painting
2	Company Name	Erco Construction
	Contact Name	Everette Curley
	Phone Number	704-361-9743
	E-Mail Address	
	Service Dates	2011-2019
	Scope of Work	Painting
3	Company Name	Richard Henderson Remodeling
	Contact Name	Dick
	Phone Number	704-634-6710
	E-Mail Address	
	Service Dates	1995-2019
	Scope of Work	Painting

Form 6 – Company Employee Licensing and Certifications

Copy this Form as Needed.

Project Name: Painting Services

Company's Name: Tom Painting Co

List staff with documented licenses and other credentials:

1. NAME OF LICENSE/CERTIFICATION: N/A

Name of Individual:	
Working Title with Company:	
Certification Issued By:	
License/Registration/Certification #:	
Effective Date / Expiration Date:	

2. NAME OF LICENSE/CERTIFICATION: _____

Name of Individual:	
Working Title with Company:	
Certification Issued By:	
License/Registration/Certification #:	
Effective Date / Expiration Date:	

3. NAME OF LICENSE/CERTIFICATION: _____

Name of Individual:	
Working Title with Company:	
Certification Issued By:	
License/Registration/Certification #:	
Effective Date / Expiration Date:	

Form 7 – Pricing

Project Name: Painting Services

Company's Name: Tom Painting Co

The following Unit Prices shall be all inclusive. All Unit Prices shall include all labor, materials, mobilization, equipment (owned or rented), overtime, transportation, and necessary hand tools required by the painting trade, as well as any other expenses of having the workers on the job site. The Company shall pay for any required building permits and the City will reimburse the cost.

Special pricing may be negotiated for any circumstances not covered in the Unit Rate Pricing Schedule below.

Unit Rate Pricing Schedule

	DESCRIPTION	COATS	UNIT	NORMAL HOURS RATE	AFTER HOURS RATE
A.	New walls (Primer + 2 Finish Coats)				
	1. Less than 5,000 SQ FT	P+2	SQ FT	\$.43	\$.43
	2. Between 5,000 and 10,000 SQ FT	P+2	SQ FT	\$.43	\$.43
	3. Over 10,000 SQ FT	P+2	SQ FT	\$.43	\$.43
B.	Repaint walls over carpet and base, same color				
	1. Less than 5,000 SQ FT	1	SQ FT	\$.25	\$.25
	2. Between 5,000 and 10,000 SQ FT	1	SQ FT	\$.25	\$.25
	3. Over 10,000 SQ FT	1	SQ FT	\$.25	\$.25
C.	Repaint walls over carpet and base, new color				
	1. Less than 5,000 SQ FT	2	SQ FT	\$.50	\$.50
	2. Between 5,000 and 10,000 SQ FT	2	SQ FT	\$.50	\$.50
	3. Over 10,000 SQ FT	2	SQ FT	\$.50	\$.50
D.	Repaint walls over carpet and base, move furniture, same color				
	1. Less than 5,000 SQ FT	1	SQ FT	\$.30	\$.30
	2. Between 5,000 and 10,000 SQ FT	1	SQ FT	\$.30	\$.30
	3. Over 10,000 SQ FT	1	SQ FT	\$.30	\$.30

	DESCRIPTION	COATS	UNIT	NORMAL HOURS RATE	AFTER HOURS RATE
E.	Repaint walls over carpet and base, move furniture, new color				
	1. Less than 5,000 SQ FT	2	SQ FT	\$.50	\$.50
	2. Between 5,000 and 10,000 SQ FT	2	SQ FT	\$.50	\$.50
	3. Over 10,000 SQ FT	2	SQ FT	\$.50	\$.50
F.	New doors and frames 7' (Primer + 2 Finish Coats)				
	1. Less than three (3)	P+2	EACH	\$ 60 ⁰⁰	\$ 60 ⁰⁰
	2. Between three (3) and ten (10)	P+2	EACH	\$ 60 ⁰⁰	\$ 60 ⁰⁰
	3. More than ten (10)	P+2	EACH	\$ 58 ⁰⁰	\$ 58 ⁰⁰
G.	New doors and frames 8' (Primer + 2 Finish Coats)				
	1. Less than three (3)	P+2	EACH	\$ 60 ⁰⁰	\$ 60 ⁰⁰
	2. Between three (3) and ten (10)	P+2	EACH	\$ 60 ⁰⁰	\$ 60 ⁰⁰
	3. More than ten (10)	P+2	EACH	\$ 58 ⁰⁰	\$ 58 ⁰⁰
H.	Repaint or stain existing doors, same color				
	1. Less than three (3)	1	EACH	\$ 20 ⁰⁰	\$ 20 ⁰⁰
	2. Between three (3) and ten (10)	1	EACH	\$ 20 ⁰⁰	\$ 20 ⁰⁰
	3. More than ten (10)	1	EACH	\$ 20 ⁰⁰	\$ 20 ⁰⁰
I.	Repaint existing doors, new color				
	1. Less than three (3)	2	EACH	\$ 35 ⁰⁰	\$ 35 ⁰⁰
	2. Between three (3) and ten (10)	2	EACH	\$ 35 ⁰⁰	\$ 35 ⁰⁰
	3. More than ten (10)	2	EACH	\$ 35 ⁰⁰	\$ 35 ⁰⁰
J.	Repaint or stain existing door frames, same color				
	1. Less than three (3)	1	EACH	\$ 12 ⁰⁰	\$ 12 ⁰⁰
	2. Between three (3) and ten (10)	1	EACH	\$ 12 ⁰⁰	\$ 12 ⁰⁰
	3. More than ten (10)	1	EACH	\$ 12 ⁰⁰	\$ 12 ⁰⁰
K.	Repaint existing door frames, new color				
	1. Less than three (3)	2	EACH	\$ 20 ⁰⁰	\$ 20 ⁰⁰
	2. Between three (3) and ten (10)	2	EACH	\$ 20 ⁰⁰	\$ 20 ⁰⁰

	DESCRIPTION	COATS	UNIT	NORMAL HOURS RATE	AFTER HOURS RATE
	3. More than ten (10)	2	EACH	\$ 20 ⁰⁰	\$ 20 ⁰⁰
L.	Repaint exterior block (2 coats)				
	1. Less than 5,000 SQ FT	2	SQ FT	\$.50	\$.50
	2. Between 5,000 and 10,000 SQ FT	2	SQ FT	\$.50	\$.50
	3. Over 10,000 SQ FT	2	SQ FT	\$.50	\$.50
M.	Hourly Labor Rate (for items not addressed above)	1	HOUR	\$ 25 ⁰⁰	\$ 25 ⁰⁰
N.	Repaint ceilings over carpet, same color	1	SQ FT	\$.25	\$.25
O.	Repaint Apparatus Bay walls, same color (up to 25' high – including lift) equal to or greater than 2,600 SQ FT	1	SQ FT	\$.40	\$.40
P.	Repaint Apparatus Bay walls, new color (up to 25' high – including lift) equal to or greater than 2,600 SQ FT	1	SQ FT	\$.40	\$.40
Q.	Repaint Apparatus Bay ceiling, same color (up to 25' high – including lift) equal to or greater than 1,800 SQ FT	1	SQ FT	\$.80	\$.80
R.	Repaint Apparatus Bay ceiling, new color (up to 25' high – including lift) equal to or greater than 1,800 SQ FT	1	SQ FT	\$.80	\$.80
S.	Sanding and Patching Walls				
	1. Less than 5,000 square feet, per hour	1	SQ FT	\$.38	\$.38
	2. Between 5,000 and 10,000 square feet, per hour	1	SQ FT	\$.37	\$.37
	3. Over 10,000 square feet, per hour	1	SQ FT	\$.35	\$.35
T.	Block Fill				
	1. Less than 5,000 SQ FT	1	SQ FT	\$.25	\$.25
	2. Between 5,000 and 10,000 SQ FT	1	SQ FT	\$.25	\$.25
	3. Over 10,000 SQ FT	1	SQ FT	\$.23	\$.23
U.	Replace Switch or Receptacle Plates				
	1. 1 Gang Plastic	1	EACH	\$ 2.00	\$ 2.00
	2. 1 Gang Metal	1	EACH	\$ 3.00	\$ 3.00
	3. 2 Gang Plastic	1	EACH	\$ 3.00	\$ 3.00

	DESCRIPTION	COATS	UNIT	NORMAL HOURS RATE	AFTER HOURS RATE
4.	2 Gang Metal	1	EACH	\$ 4. ⁰⁰	\$ 4. ⁰⁰
5.	3 Gang Plastic	1	EACH	\$ 3. ⁰⁰	\$ 3. ⁰⁰
6.	3 Gang Metal	1	EACH	\$ 4. ⁰⁰	\$ 4. ⁰⁰

Use the Unit Rate Schedule pricing to calculate the following project

	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
A.	Paint new interior drywall (Primer + 2 Finish Coats) – Normal Hours	4000	SQ FT	\$.43	\$ 1,720. ⁰⁰
B.	Repaint interior drywall over carpet and base, move furniture, same color (1 Coat) – Normal Hours	12000	SQ FT	\$.25	\$ 3,000. ⁰⁰
C.	Repaint walls over carpet and base, new color (2 Coats) – Normal Hours	8000	SQ FT	\$.50	\$ 4,000. ⁰⁰
D.	Repaint walls over carpet and base, new color (2 Coats) - After Hours	2000	SQ FT	\$.30	\$ 600. ⁰⁰
E.	New doors and frames 7' (Primer + 2 Finish Coats) – Normal Hours	4	EACH	\$ 60. ⁰⁰	\$ 240. ⁰⁰
F.	New doors and frames 8' (Primer + 2 Finish Coats) – Normal Hours	2	EACH	\$ 60. ⁰⁰	\$ 120. ⁰⁰
G.	Sand and Patch drywall - After Hours	800	SQ FT	\$.38	\$ 304. ⁰⁰
H.	Repaint apparatus bay walls, same color (up to 25' high – including lift) – After Hours	2600	SQ FT	\$.40	\$ 1,040. ⁰⁰
I.	Repaint apparatus bay ceiling, same color (up to 25' high – including lift) – Normal Hours	1800	SQ FT	\$.80	\$ 1,440. ⁰⁰
				TOTAL	\$ 12,464.⁰⁰

EXHIBIT A - SCOPE OF SERVICES

OVERVIEW

The Building Services Division of the Engineering and Property Management Department is responsible for maintaining a portfolio of approximately 115 buildings, including offices, fire stations, police division offices, and equipment shops, that house various City activities. The City also maintains cultural facilities, including museums and arenas that serve as venues for sports, entertainment, and other events.

The Company shall provide painting services at various locations as identified by the City. Services consists of providing all labor, materials, equipment, and supervision for the painting and finishing of new and existing interior and exterior surfaces, i.e., walls, doors, jambs, window frames, and other work as directed by the Project Manager. Work areas may be occupied and require moving and repositioning of office equipment and furniture.

The City reserves the right to prepare an individual Scope of Work and require a proposal with complete breakdown of material, equipment, and labor cost for each project consistent with the prices established per **Form 8 – Pricing** above. The City reserves the right to furnish any and all equipment and/or supplies for projects. The City may solicit a quote for Services from one or more companies prior to assigning an individual project.

FIELD QUALITY CONTROL / STANDARD OF ACCEPTANCE

Painted surfaces shall be considered to lack uniformity and soundness if any of the following defects are apparent:

- a) Brush/roller marks, streaks, laps, runs, sags, drips, heavy stippling, hiding, or shadowing by inefficient application methods, skipped or missed areas, and foreign materials in paint coatings.
- b) Evidence of poor coverage at plate edges, lap joints, crevices, pockets, corners and re-entrant angles.
- c) Damage due to touching before paint is sufficiently dry or any other cause.
- d) Damage and/or contamination of paint due to blown contaminants (dust, spray paint, etc.)

Painted surfaces shall be considered unacceptable if any of the following are evident under final lighting source (including daylight) for interior surfaces:

- a) Visible defects are evident on vertical or horizontal surfaces when viewed at normal viewing angles from a distance of not less than 10000 mm (39”).
- b) Visible defects are evident on ceiling, soffit, and other overhead surfaces when viewed at normal viewing angles.
- c) When the final coat on any surface exhibits a lack of uniformity of color, sheen, texture, and hiding across full surface area.

Painted surfaces rejected by the Project Manager shall be corrected at the expense of the Company. Small affected areas may be touched up. Large affected areas or areas without sufficient dry film thickness of paint shall be repainted. Runs, sags, or damaged paints shall be removed by scraper or by sanding prior to application of paint.

PREPARATION AND CLEANING

Perform preparation and cleaning procedures in strict accordance with coating manufacturer's instruction. Use applicators and techniques best suited for the material and surfaces to be applied. Apply paint only to dry, clean, and adequately prepared surfaces in areas where dust is no longer generated by activities such that airborne particles will not affect the quality of finished surfaces. Apply additional coats when undercoats or conditions show through final paint coat, until paint film is of uniform finish, color and appearance. Work must be evenly uniform in sheen, color and texture; free from brush marks, sags, crawls, runs, or other defects detrimental to appearance or performance. Paint surfaces behind movable equipment and furniture same as adjacent similar exposed surfaces unless otherwise directed by the Project Manager. Apply each material at no less than the manufacturer's recommended spreading rate.

SUBMITTALS

If requested by Project Manager, submit samples for City's approval of color and sheen. Samples shall be 12" X 12" on properly prepared print out cards or hardboard. Material Safety Data Sheets for each product used shall be maintained on the site as well as one copy furnished to the City.

STANDARD PROVISIONS

CHANGE ORDERS

Alterations or modifications to the work performed under a task order under the contract shall be made only by written Change Order between the company and the City Point of Contact prior to commencement of the altered or modified work. No claims for any extra work or materials will be allowed unless covered by written Change Order.

CLEAN UP

All clean up shall comply with all applicable Federal, State, and local laws and regulations. Company shall remove paint where spilled, splashed, splattered or sprayed as work progresses using means and materials that are not detrimental to affected surfaces.

Company shall, at all times, keep the site free from accumulation of waste materials, debris, or rubbish caused by his or her employees at work. Company shall remove from the site all tools, surplus materials, debris, or rubbish and shall leave the site and the work in a neat and orderly fashion at the completion of the work. Clean equipment and dispose of wash water/solvents as well as other cleaning and protective materials (e.g., rags, drop cloths, masking papers, etc.), paints, thinners, paint removers/strippers, etc., as directed by Project Manager. Whenever possible, clean up shall be conducted with water or water-based agents.

Companies may not utilize on-site office trash cans. Arrangements may be made in advance with the Project Manager for the use of City owned or leased waste containers for disposal of the above. Only fully dry paint residues may be disposed of in City containers. Opened cans of partially used paint may not be disposed of in City containers under any circumstances.

EMERGENCY CONTACT

Company personnel shall be reachable cell phone in urgent or emergency situations. The Company shall provide at least two (2) local telephone numbers that may be used to contact the Company or his authorized representative in the event of an urgent or emergency situation after normal business hours.

EQUIPMENT

The Company shall have in its possession, or available, sufficient equipment, hand tools, materials, and supplies necessary to perform the work as outlined in this Scope of Services.

HAZARDOUS MATERIALS

If the Company encounters any materials considered or suspected of being hazardous, he shall immediately secure the area and contact the Charlotte-Mecklenburg Hazardous Materials Coordinator, telephone 704-336-2461 for further instructions.

MATERIALS AND EQUIPMENT STORAGE

The Company shall be responsible for locating and providing storage areas for construction materials and equipment. The material and equipment storage shall comply with all local and state ordinances throughout the contract period. The Company shall restore the storage area to its original condition upon completion of the Project or upon such time as directed by the City. Such restoration shall be at no additional cost to the City.

The Company shall be responsible for the safeguarding of materials and equipment against fire, theft and vandalism and shall not hold the City responsible in any way for the occurrences of same. The Company shall furnish and erect, at no additional cost, whatever works may be necessary for the protection of the public, including but not limited to barricades, fences, etc. Prior to final payment being made, the Company shall obtain a release from the property owner of the storage area utilized for the Project.

PROJECT LOCATION INSPECTIONS

All trades shall be performed by skilled craftsmen. Satisfactory work and housekeeping will be maintained by the Company at all times. The worksite conditions, progress of work, and quality of work at each Project location may be inspected by the City on a continual basis. Any condition or situation deemed by the City to be unsatisfactory shall be remedied as soon as logistically possible and no later than within 24 hours. During its inspection, the City may note whether each Project location is satisfactory or unsatisfactory.

PROTECTION OF PROPERTY

Company shall protect all surrounding furniture, surfaces (including glass, aluminum, wood, labels, signage, etc.), mechanical, electrical, computer hardware and other sensitive components from sanding dust, paint splatter, spills and/or overspray. Use sufficient drop cloths and coverings for the protection of floors, furnishings and adjacent surfaces. Company shall be responsible for providing and placement of barricades, drop cloths, tarps, plastic, flag tape and any other safety equipment required to protect the public and employees in the work area. Company shall be responsible for the security of its equipment and materials.

SAFETY

Provide a safe work environment in accordance with all local, state, Federal, and applicable OSHA regulations. Employees must wear OSHA required safety equipment while working.

STAFFING REQUIREMENTS AND IDENTIFICATION OF COMPANY PERSONNEL

The Company shall provide a sufficient work force and supervisory personnel to perform the specified services and to meet the requirements of the City. The City has the right to require any additional personnel that the City deems necessary to complete the Project. The City also has the right to require removal and replacement of any personnel deemed unsatisfactory by the City.

Personnel shall maintain a neat and clean appearance, with identification clearly identifying the person and the name of their company. Shirts must be worn at all times, with shirt tails tucked in. Tank tops are not permitted. All personnel must wear high visibility safety vests that meet ANSI standards while working in vehicular traffic areas.

SUBCONTRACTS

No portion of this contract shall be subcontracted without prior written consent of the City. The City shall retain the right of approval of all subcontractors.

SUPERVISION

One competent English speaking individual shall be available on-site at all times to supervise the work. This individual shall be a full time employee of the Company and shall be experienced in the type of work being performed. Additionally, the individual shall be fully capable of managing, directing, and coordinating the work; reading and thoroughly understanding the Contract; and receiving and carrying out directions from the City. This individual shall be reachable via cell phone during normal business hours (Monday – Friday, 8:00 AM to 5:00 PM).

WARRANTY OF MATERIALS AND WORKMANSHIP

All materials and equipment provided shall be listed and labeled for the purpose intended and must be in good working order. All work provided shall have, as a minimum, a one (1) year warranty from the date of final acceptance against any latent defects, materials, workmanship, and installation. All materials used shall be new and work must be performed by skilled tradesperson(s).

WORKING HOURS

Routine operations shall generally be performed between the hours of 8:00 AM to 5:00 PM, Monday through Friday, except for City observed holidays. Emergency or non-routine work shall be performed as necessary with prior approval from the City.

Did not submit extra copies!



CHARLOTTE

No digital copy!

REQUEST FOR PROPOSALS

PAINTING SERVICES

RFP# 2019-389

Date Issued: March 27, 2019

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1 REQUEST FOR PROPOSALS (RFP) INSTRUCTIONS

1.1 Public Notice

The City of Charlotte (City) plans to contract with one or more companies to provide painting services (Services) for various City facilities (Project). The City is seeking firms whose combination of experience and expertise will provide environmentally sound, professional, timely, and cost-effective services to the City. The City reserves the right to enter into one or more contracts with any firm selected under this RFP process.

For questions related to this RFP, contact:

Euge Rodriguez, CLGPO, Engineering Contracts Administrator
City of Charlotte
Engineering and Property Management
531 Spratt Street, Charlotte, NC 28206
Direct Phone: (704) 336-3617
Email: erodriguez@charlottenc.gov

1.2 Project Overview

The firm(s) selected will provide unspecified painting services on an as-needed basis for various City-owned facilities. Detailed work requirements are included in **Exhibit A – Scope of Services**. The City anticipates negotiating contracts with a 3-year term. No representation or guarantee is made regarding the quantity of work to be awarded under any as-needed service contract.

1.3 RFP Schedule and Proposal Submission

Provided below is the anticipated schedule of events. The City reserves the right to adjust the schedule and to add/remove specific events to meet the unique needs of this Project.

Advertisement of RFP:	March 27, 2019
Pre-Proposal Meeting:	April 10, 2019 at 11:00 AM 531 Spratt Street, Charlotte, NC 28206
Deadline for Questions:	April 19, 2019
DUE DATE AND TIME FOR PROPOSALS:	April 24, 2019, at 10:00 AM 531 Spratt Street, Charlotte, NC 28206
Evaluation Meeting:	May 15, 2019 (anticipated)
Selection Announcement:	May 17, 2019 (anticipated)

Proposals shall be enclosed in a sealed envelope or package, addressed to the City of Charlotte. The name and address of the firm and the RFP number and RFP Title shall be placed on the outside of the package. All items required for a responsive Proposal shall be included. It is the sole responsibility of the proposer to ensure that the proposal package is received no later than the established due date and time at the specified location. Proposals received after the due date and time will not be considered. Proposals submitted by facsimile or other electronic means will not be accepted.

Submit/Deliver to: City of Charlotte

E & PM Building Services
531 Spratt Street
Charlotte, NC 28206
Attn: **Euge Rodriguez, CLGPO**, *Engineering Contracts Administrator*

1.4 Evaluation Criteria and Process

Evaluation criteria include, but are not limited to the following:

- Qualifications and relevant experience of the company and key team members;
- Available equipment resources;
- References; and
- Pricing.

The City will appoint an evaluation committee whose responsibilities will include performing technical evaluations of each Proposal and making selection recommendations based on the evaluation criteria provided above. Evaluations will focus on identifying the relative strengths, weaknesses, deficiencies and risks associated with each Proposal. The City reserves the right to obtain clarification or additional information from any firm in regards to its Proposal.

The City reserves the sole right to select the most qualified firm(s) on the basis of best overall Proposal that is most advantageous to the City. Firms that submit Proposals will be notified of the selection results. Any selected firm is subject to final approval of City Council or City officials.

1.5 Proposal Format

Interested firms must complete and submit one original copy of the required **Forms 1 through 7** provided in this RFP package.

ADDENDUM No. 2

FROM: Euge Rodriguez, Engineering Contracts Administrator

DATE: April 10, 2019

PROJECT: Painting Services
RFP No. 2019-389

The following items are being issued herein for clarification, addition and/or deletion and are incorporated into the solicitation referenced above.

This addendum is being issued to revise Page 4, Section 1.5 Proposal Format language as follow:

1.5 Proposal Format

Interested firms must complete and submit 5 (five) original bound proposal packages, including all required forms and one (1) CD or flash drive containing a digital copy of the complete proposal package in PDF format.

END OF ADDENDUM

2 REPRESENTATIONS, CONDITIONS, AND OTHER REQUIREMENTS

2.1 Communications

All communication of any nature with respect to this RFP shall be addressed to the Contracts Administrator identified in this RFP. With the exception of communications with the Contracts Administrator and Charlottes Business INclusion Officer for this RFP, prospective firms and their staffs are prohibited from communicating with elected City officials, City staff and any selection committee member regarding this RFP or submittals from the time the RFP was released until the selection results are publicly announced. Violation of this provision may lead to disqualification of the firm's proposal for consideration.

2.2 Duties and Obligations of Firms in the RFP Process

Interested firms are expected to fully inform themselves as to all conditions, requirements and specifications of this RFP before submitting a proposal. Firms must perform their own evaluation and due diligence verification of all information and data provided by the City. The City makes no representations or warranties regarding any information or data provided by the City. Firms are expected to promptly notify the City in writing to report any ambiguity, inconsistency or error in this RFP. Failure to notify the City accordingly will constitute a waiver of claim of ambiguity, inconsistency or error.

2.3 Addenda

In order to clarify or modify any part of this RFP, addenda may be issued. Any requests for information or clarification shall be submitted in writing to the Contracts Administrator listed in this RFP by the deadline for questions.

2.4 No Collusion, Bribery, Lobbying or Conflict of Interest

By responding to this RFP, the firm shall be deemed to have represented and warranted that the proposal is not made in connection with any competing firm submitting a separate response to this RFP, and is in all respects fair and without collusion or fraud. Furthermore, the firm certifies that neither it, any of its affiliates or subcontractors, nor any employees of any of the foregoing has bribed or lobbied, or attempted to bribe or lobby, an officer or employee of the City in connection with this RFP.

2.5 Public Records

Upon receipt by the City, each proposal becomes the property of the City and is considered a public record except for material that qualifies as "Trade Secret" information under North Carolina General Statute 66-152 et seq. Proposals will be reviewed by the City's evaluation committee, as well as other City staff and members of the general public who submit public record requests after a selection result has been announced to the public. To properly designate material as a trade secret under these circumstances, each firm must take the following precautions: (a) any trade secrets submitted by the firm should be submitted in a separate, sealed envelope marked "Trade Secret – Confidential and Proprietary Information – Do Not Disclose Except for the Purpose of Evaluating this Proposal," and (b) the same trade secret/confidentiality designation should be stamped on each page of the trade secret materials contained in the envelope.

In submitting a proposal, each firm agrees that the City may reveal any trade secret materials contained in such response to all City staff and City officials involved in the evaluation process and to any outside consultant or other third parties who serve on the evaluation committee or who are hired by the City to assist in the evaluation process. Furthermore, each firm agrees to indemnify and hold harmless the City and each of its officers, employees and agents from all costs, damages and expenses incurred in connection with refusing to disclose any material that the firm has designated as a trade secret. Any firm that designates its entire proposal as a trade secret may be disqualified from consideration.

2.6 Cost of Proposal Preparation

The City shall not be liable for any expenses incurred by any firm responding to this RFP. Firms submitting a proposal in response to this RFP agree that the materials and submittals are prepared at the firm's own expense with the express understanding that the firm cannot make any claims whatsoever for reimbursement from the City for the costs and expense associated with preparing and submitting a proposal. Each firm shall hold the City harmless and free from any and all liability, costs, claims, or expenses incurred by, or on behalf of, any person or firm responding to this RFP.

2.7 Advertising

In submitting a proposal, proposer agrees not to use the results therefrom as part of any commercial advertising without prior written approval of the City of Charlotte.

2.8 Vendor Registration with City of Charlotte

The selected firm and subcontractors must be registered in the City's Vendor Registration System in order to receive payment for services and/or supplies provided under any City contract.

2.9 Financial Capacity; Insurance Requirements

The selected firm must have the financial capacity to undertake the work and assume associated liability. The selected firm will be required to provide certificates of insurance evidencing coverage for professional liability in the minimum amount of \$1,000,000; automobile liability in the minimum amount of \$1,000,000; commercial general liability in the minimum amount of \$1,000,000; and workers' compensation insurance as required by North Carolina statutes.

2.10 City Rights and Reservations

The City expects to select one or more firms, but reserves the right to request substitutions of any key team member, including staff and subcontractors. The City reserves the right to contact any firm/team for any additional information including but not limited to experience, qualifications, abilities, equipment, facilities, and financial standing. The City reserves the right to modify any part of this RFP as issued with an addendum. The City, at its sole discretion, reserves the right to reject any or all responses to the RFP, to cancel the RFP, to re-advertise for new RFP responses either with identical or revised specifications, or to accept any RFP response, in whole or part, deemed to be in the best interest of the City. The City reserves the right to waive technicalities and informalities.

A response to this RFP shall not be construed as a contract, nor indicate a commitment of any kind.

The City of Charlotte reserves the sole right to award a contract or contracts to the most qualified firm(s) on the basis of best overall proposal that is most advantageous to the City. The City of Charlotte also reserves the right to make multiple awards, based on experience and qualifications if it is deemed in the City's best interest.

2.11 Ownership of Work Products

The City shall have exclusive ownership of all intellectual property rights in all designs, plans and specifications, documents and other work product prepared by, for, or under the direction of the selected firm pursuant to any contract under this RFP (collectively, the "Intellectual Property"), including without limitation the right to copy, use, disclose, distribute, and make derivations of the Intellectual Property for any purpose or to assign such rights to any third party. The Intellectual Property shall be prepared in the City's name and shall be the sole and exclusive property of the City, whether or not the work contemplated therein is performed. The City will grant the firm a royalty-free, non-exclusive license to use and copy the Intellectual Property to the extent necessary to perform the contract.

2.12 Background Checks

The company and its employees or agents must be able to pass Charlotte-Mecklenburg Police Department and Federal Bureau of Investigation background checks.

2.13 Contract

The contents of this RFP and all provisions of the successful proposal deemed responsive by the City of Charlotte may be incorporated, either in whole or in part, into a contract and become legally binding when approved and executed by both parties. Contents of the contract may contain changes from the City of Charlotte's perspective as a result of the RFP process and proposal(s) received. The final negotiated contract may include the scope of work as outlined in this RFP along with the successful firm's submittal and any additions or deletions made at the discretion of the City as a result of the RFP process.

2.14 Equal Opportunity

The Company will ensure that employees and applicants for employment are not unfairly discriminated against because of their race, color, religion, sex, national origin, disability or veteran status.

2.15 E-Verify Certification

The Company shall comply with requirements of Article 2 of Chapter 64 of the North Carolina General Statutes, and shall require each of its subcontractors to do so as well.

2.16 Familiarity And Compliance with Laws and Ordinances

The Company shall make itself aware of and comply with, and shall cause each of its subcontractors to comply with, all applicable federal, state, and local laws and regulations, including obtaining all required permits and licenses.

2.17 Insurance Requirements

The Company selected under this RFP will be required, during the life of the contract with the City, to purchase and maintain the following insurance with a company acceptable to the City and authorized to do business with the State of North Carolina:

- **Automobile Liability Insurance:** Bodily injury and property damage liability covering all owned, non-owned, and hired automobiles for limits of not less than \$1,000,000 bodily injury each person, each accident and \$1,000,000 property damage, or \$1,000,000 combined single limit each occurrence/aggregate.
- **Comprehensive General Liability:** Bodily injury and property damage liability as shall protect the Company and any subcontractor performing work under the Agreement from claims of bodily injury or property damage which arise from operation of this agreement whether such operations are performed by the Company, any subcontractor, or any person directly or indirectly employed by either. The amounts of such insurance shall not be less than \$1,000,000 bodily injury each occurrence/aggregate and \$1,000,000 property damage each occurrence/aggregate or \$1,000,000 bodily injury and property damage combined single limits each occurrence/aggregate. This insurance shall include coverage for products/completed operation, personal injury liability and contractual liability assumed under the indemnity provision of the agreement.
- **Worker's Compensation and Occupation Disease Insurance:** In conformance with State Law, in an amount of \$100,000 each accident and disease for each employee, and \$500,000 disease policy limit providing coverage for employees and owners.

The City shall be exempt from, and in no way liable for, any sums of money that may represent a deductible in any insurance policy. The payment of such deductible shall be the sole responsibility of the Developer and/or subconsultant providing such insurance.

The City shall be named as additional insured under the commercial general liability insurance for operations and services rendered under this Agreement. At the time of execution of the contract, certificates of all required insurance shall be furnished to the City and shall contain the provision that the City will be given thirty (30) day written notice of any intent to amend or terminate by either the insured or the insuring company.

2.18 Background Checks

Certain City facilities require a background check of all Company employees before they are allowed into the facility. The Charlotte-Mecklenburg Police Department will conduct these background checks as needed.

2.19 Iran Divestment Act

The company certifies that: (i) it is not identified on the Final Divestment List or any other list of prohibited investments created by the NC State Treasurer pursuant to N.C.G.S. 147-86.58; (ii) it will not take any action causing it to appear on any such list during the term of this Contract; and (iii) it will not utilize any subconsultant/subcontractor that is identified on any such list to provide goods or services hereunder.

2.20 **Charlotte Business INclusion**

Pursuant to Charlotte City Council's adoption of the Charlotte Business INclusion (CBI) Policy, the Charlotte Business INclusion program promotes diversity, inclusion, and local business opportunities in the City's contracting and procurement process for Minority, Women, and Small Business Enterprises (MWSBEs) headquartered in the Charlotte Combined Statistical Area (CSA). The CBI Policy is posted at: www.charlottebusinessinclusion.com.

The City of Charlotte is committed to promoting opportunities for maximum participation of certified MWSBEs on City funded contracts at both the Prime and Subcontract level. In regards to this effort, SBE participation will be required in order to meet goal compliance. For MWSBE participation to count towards a Goal, MWSBEs must meet both the certification and geographic requirements as detailed throughout this solicitation and in the CBI Policy.

The **Charlotte CSA** refers to the Charlotte-Gastonia-Salisbury Combined Statistical Area in effect as of April 8, 2013 consisting of: (a) the North Carolina counties of Anson, Cabarrus, Cleveland, Gaston, Iredell, Lincoln, Mecklenburg, Rowan, Stanly, and Union; and (b) the South Carolina counties of Chester, Lancaster, and York. This is one criteria used by Charlotte Business INclusion to determine eligibility to participate in the program.

Firms are highly encouraged to consider any and all possibilities for M/W/SBE participation. A complete list of City certified SBEs is available at www.charlottebusinessinclusion.com. A list of State of North Carolina HUB certified MBEs and WBEs is available at <http://www.doa.nc.gov/hub/searchhub.aspx>.

The City will negotiate Minority Small Business Enterprise (MSBE) Subcontracting Goals for the Project with the selected firm(s):

MBE Goal: May be satisfied by an entity that qualifies as a Minority Business Enterprise under N.C. Gen. Stat. § 143-128, and that has been certified as an Historically Underutilized Business by the State of North Carolina, with the business headquarters in the Charlotte Combined Statistical Area. Please note, when identifying MBEs for inclusion towards the MBE Goal, only HUB-certified MBEs **headquartered in the Charlotte Combined Statistical Area** will be counted towards the MBE Goal.

SBE Goal: May be satisfied by an entity that is certified by the City of Charlotte under Part E of the CBI Policy as meeting all of the requirements for SBE certification.

MSBE Goal (Project Goal): The total work performed by MBEs or SBEs in the aggregate for this Project.

Per the Charlotte Business INclusion Policy, no subcontracting goal was established for this project because there are no subcontracting opportunities.

Entities Certified In Multiple Categories. In measuring Goal attainment, a subconsultant that is certified in multiple categories may be count towards the individual Goal of such category, but the subconsultant may only be counted once towards the Project Goal. For example, a

subconsultant that is certified as both an SBE by the City and an MBE by the State shall be counted towards the MSBE Goal.

Firms are required to include a Minority & Small Business Enterprise Participation Plan (Form 2 provided with this RFQ) that describes the firm's approach and past history with MSBE subcontractor utilization. The Participation Plan shall include at a minimum the following elements:

- Identify MSBEs that will be committed and utilized by the firm for the Project;
- Identify specific scopes of work to be performed by the MSBEs for the Project; and
- Document the overall percentage to be committed to MSBEs for the Project.

In evaluating the firm's proposal, the City may take into account: (1) the firm's past performance in meeting MSBE goals; (2) the firm's Participation Plan; and (3) the Participation Plan submitted by other firms in comparison to the firm's Participation Plan.

The documentation required in this section shall be submitted with the firm's Proposal (collectively "Minority & Small Business Inclusion Strategy").

Form 1 – Execution of Proposal

Painting Services

The person executing the Proposal, on behalf of the Company, being duly sworn, solemnly swears (or affirms) that neither he, nor any official, agent or employee of the Company has entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of full and open competition in connection with any proposal or contract, that the Company has not been convicted of violating North Carolina General Statute 133-24 within the last three years, and that the Company intends to do the work with its own bona fide employees or subcontractors and is not proposing for the benefit of another company.

Submission of a response to this RFP constitutes certification that the Company and all proposed team members are not currently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Project by any State or Federal department or agency. Submission is also agreement that the City will be notified of any change in this status.

NC General Statute 133-32 and City Policy prohibit any gift from anyone with a contract with the City, or from any person seeking to do business with the City. By execution of this Proposal, you attest, for your organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

The information contained in this Proposal, including its forms and other documents, delivered or to be delivered to the City, is true, accurate, and complete. This Proposal includes all information necessary to ensure that the statements therein do not in whole or in part mislead the City as to any material facts.

Type of Company:
(check 1 box)

- Sole Proprietor
- Partnership
- Corporation NORTH CAROLINA (identify the State of incorporation)
- Limited Liability Company _____ (identify the State of incorporation)

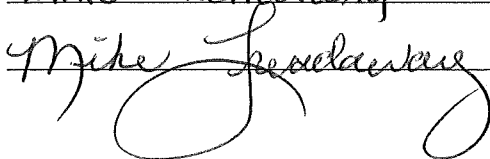
Company Legal Name: TREADAWAY & SONS PAINTING & WALLCOVERING INC.

Mailing Address: 715 LOUISE AVE.

City/State/Zip: CHARLOTTE, NC 28204

Phone: 704-332-6557 Email: MIKE.TREADAWAY@BELL.SOUTH.NET

Printed Name: MIKE TREADAWAY Title: OWNER

Signature: 

Form 2 – Commercial Non-Discrimination Certification

Project Name: Painting Services
Company's Name: Treadaway & Sons Painting & Wallcovering Inc.

The undersigned Company hereby certifies and agrees that the following information is correct:

1. In preparing its bid/proposal, the Company has considered all bids/proposals submitted from qualified, potential subcontractors and suppliers and has not engaged in discrimination as defined in Section 2 below.
2. For purposes of this section, *discrimination* means discrimination in the solicitation, selection, or treatment of any subcontractor, vendor, supplier or commercial customer on the basis of race, ethnicity, gender, age, religion, national origin, disability or other unlawful form of discrimination. Without limiting the foregoing, *discrimination* also includes retaliating against any person or other entity for reporting any incident of discrimination.
3. Without limiting any other remedies that the City may have for a false certification, it is understood and agreed that, if this certification is false, such false certification will constitute grounds for the City to reject the bid/proposal submitted with this certification and terminate any contract awarded based on such bid/proposal. It shall also constitute a violation of the City's Commercial Non-Discrimination Ordinance and shall subject the Company to any remedies allowed thereunder, including possible disqualification from participating in City contracts for up to two years.
4. As a condition of contracting with the City, the Company agrees to promptly provide to the City all information and documentation that may be requested by the City from time to time regarding the solicitation and selection of subcontractors and suppliers. Failure to maintain or failure to provide such information shall constitute grounds for the City to reject the bid/proposal and to terminate any contract awarded on such bid/proposal. It shall also constitute a violation of the City's Commercial Non-Discrimination Ordinance and shall subject the Company to any remedies that are allowed thereunder.
5. As part of its bid/proposal, the Company shall provide to the City a list of all instances within the past ten years where a complaint was filed or pending against the Company in a legal or administrative proceeding alleging that the Company discriminated against its subcontractor, vendors, suppliers, or commercial customers, and a description of the status or resolution of that complaint, including any remedial action taken.
6. As a condition of submitting a bid/proposal to the City, the Company agrees to comply with the City's Commercial Non-Discrimination Policy as described in Section 2, Article V of the Charlotte City Code, and consents to be bound by the award of any arbitration conducted thereunder.

By: Mide Treadaway
SIGNATURE OF AUTHORIZED OFFICIAL

Title: Owner

Form 3 – Service Provider Questionnaire

Project Name: Painting Services

Company's Name: Treadaway & Sons Painting & Wallcovering Inc.

<p>1. When was your company established? How many years have you been in business providing commercial painting services?</p>	<p>Year established: <u>1983</u></p> <p>Number of years providing commercial painting services: <u>36 YEARS</u></p>
<p>2. How many qualified employees are available to provide the services?</p>	<p>Number of company staff: <u>5</u></p>
<p>3. How long have your employees worked for you?</p>	<p>How many employees have been with your company for less than 3 years? <u>10</u></p> <p>How many employees have been with your company for more than 3 years? <u>12</u></p>
<p>4. Does your company have the capability to self-perform all the Services? What percentage of the work/which tasks would you subcontract?</p>	<p><input checked="" type="checkbox"/> Yes.</p> <p><input type="checkbox"/> No. What areas would you need to subcontract?</p> <p><u>Drywall Repair & Wallcovering</u></p>

<p>5. Has the company or any employee or agent/subcontractor had a felony conviction within the past 15 years?</p>	<p><i>NOTE: I TRY TO GIVE AN OPPORTUNITY TO ALL PEOPLE AND NO ONE WILL BE AROUND ON EMPD PROPERTY WITH OUT A BACKGROUND CHECK</i></p> <p><input type="checkbox"/> No.</p> <p><input checked="" type="checkbox"/> Yes. Explain: <u>NO STAFF OWNERS / SEVERAL EMPLOYEES ONLY</u></p>
<p>6. Are you willing to submit all proposed personnel for a strict CMPD background check?</p>	<p><input checked="" type="checkbox"/> Yes.</p> <p><input type="checkbox"/> No.</p>
<p>7. Have you been involved in any litigation in the past 5 years?</p>	<p><input checked="" type="checkbox"/> No.</p> <p><input type="checkbox"/> Yes. Explain: _____</p> <p>_____</p>
<p>8. List 5 references on Form 6 for services performed by your company and proposed subcontractors that were similar in nature to the scope of services under this RFP.</p>	<p>Provide Information on Form 6</p>

Project Name: Painting Services

Company's Name: Treadaway & Sons Painting & Wallcovering Inc.

List the legal names of all **Subcontractors** whom you intend to use on this Project. Provide their specific role/responsibility and contact information.

Subcontractor Name	Project Role/Responsibility	Contact Person and Contact Information (Address, Phone, Email)	Certifications/Expertise
Just Hanging Wallcoverings Darrell Rushing	OWNER	Darrell Rushing 1227 Caldwell Williams Rd 704-363-Charlotte, NC-28216 Darrell@JustHangingWallcovering.com	3rd Generation Business 50 years
Billy Garcia	OWNER	Billy 7512 Lawyer Station Rd Mint Hill 980-213-9039 NC. AVAROGARCIA47@gmail.com 28227	13 YEARS

Form 4 – Key Personnel and Other Resources

(Make copies and attach additional sheets as necessary)

Project Name: Painting Services

Company's Name: Treadaway & Sons Painting & Wallcovering Inc.

List the **Key Persons** who will be assigned to this Project. Provide the information required for each Key Person listed.

	Key Personnel 1	Key Personnel 2	Key Personnel 3
Name	Mitch Pope	MIKE Treadaway	Rick Treadaway
Professional Certifications/Licenses (include Certification/License #)	N/A	N/A	N/A
Proposed Role/Function for Projects	Supervisor	OWNER	OWNER
Office Location (City, State)	Charlotte, N.C.	Charlotte, N.C.	Charlotte, N.C.
Number of Years with Company	20	36	36
Number of Years of Relevant Experience	40	45	40
Availability to Provide Services for this Project for the next 12 months	yes	yes	yes
Describe Relevant Experience, include list of Projects where the Key Person was responsible for the same role/function.	Mint Museum Booth Center Convention Center CMPD/FACILITIES		

Project Name: Painting Services

Company's Name: Treadaway & Sons Painting & Wallcovering Inc.

List all equipment you intend to use for this project, include Equipment Type, Brand, Model Number, and indicate whether the equipment is owned by your firm or to be leased.

Equipment Type	Brand	Model Number	Own or Lease?
Power Washer	Pro 4000 -	S#11007585	<input checked="" type="checkbox"/> Own <input type="checkbox"/> Will Lease
Paint Sprayer	2007 Powertwin 5900	SLT#721500188	<input checked="" type="checkbox"/> Own <input type="checkbox"/> Will Lease
Paint Sprayer	G-Max II 5900	S# BA5415	<input checked="" type="checkbox"/> Own <input type="checkbox"/> Will Lease
Paint Sprayer	Graco 5900	S# BA2821	<input checked="" type="checkbox"/> Own <input type="checkbox"/> Will Lease
Scissor lift-2007	Model 2031	S# 25614	<input checked="" type="checkbox"/> Own <input type="checkbox"/> Will Lease
Scissor lift-2008	SJIII 3219	S# 22013227	<input checked="" type="checkbox"/> Own <input type="checkbox"/> Will Lease
			<input type="checkbox"/> Own <input type="checkbox"/> Will Lease
			<input type="checkbox"/> Own <input type="checkbox"/> Will Lease

Form 5 – Painting Services

Please type or print

REFERENCES		
1	Company Name	Foard Construction Co.
	Contact Name	Gary Foard - Andrew Foard
	Phone Number	704-372-3574
	E-Mail Address	Foardconstruct@aol.com
	Service Dates	2015 — 2019
	Scope of Work	Painting
2	Company Name	Cox Schepp Construction
	Contact Name	Jim Schepp
	Phone Number	704-716-7776 CH 704-584-0661
	E-Mail Address	jschepp@coxschepp.com
	Service Dates	2016 — 2019
	Scope of Work	Painting
3	Company Name	J M Cope, Inc.
	Contact Name	Steve Pharr
	Phone Number	803-329-3250
	E-Mail Address	spharr@jimcope.com
	Service Dates	2017 — 2019
	Scope of Work	Painting

REFERENCES		
4	Company Name	Danforth Construction Co
	Contact Name	Gibb
	Phone Number	704-333-1055
	E-Mail Address	gibb@danforthco
	Service Dates	2012 — 2019
	Scope of Work	Painting
5	Company Name	Crawford Contracting Co.
	Contact Name	Robert Crawford
	Phone Number	704-604-4279
	E-Mail Address	rcrawford@crawfordcontracting.com
	Service Dates	2014 — 2019
	Scope of Work	Painting

Form 6 – Company Employee Licensing and Certifications

Copy this Form as Needed.

Project Name: Painting Services

Company's Name: Treadaway & Sons Painting & Wallcovering Inc.

List staff with documented licenses and other credentials:

1. NAME OF LICENSE/CERTIFICATION: Driver License

Name of Individual:	Anthony M. Bollette
Working Title with Company:	Paint Foreman
Certification Issued By:	NC DMV
License/Registration/Certification #:	23817909
Effective Date / Expiration Date:	9-10-2018 / 08-14-2026

2. NAME OF LICENSE/CERTIFICATION: Drivers License

Name of Individual:	Jimmy D. Lancaster
Working Title with Company:	Painter
Certification Issued By:	NC DMV
License/Registration/Certification #:	9967891
Effective Date / Expiration Date:	11-21-2016 / 10-31-2024

3. NAME OF LICENSE/CERTIFICATION: Drivers License

Name of Individual:	Junior D. Lancaster
Working Title with Company:	Painter
Certification Issued By:	NC DMV
License/Registration/Certification #:	4937527
Effective Date / Expiration Date:	1-7-2016 - 10-7-2023

Form 6 – Company Employee Licensing and Certifications

Copy this Form as Needed.

Project Name: Painting Services
Company's Name: TREADAWAY & SONS PAINTING & WALLCOVERING INC.

List staff with documented licenses and other credentials:

1. NAME OF LICENSE/CERTIFICATION: Drivers License

Name of Individual:	Elisa M. Derda
Working Title with Company:	Paint Foreman
Certification Issued By:	NC DMV
License/Registration/Certification #:	2943009
Effective Date / Expiration Date:	8-10-11 / 8-23-2019

2. NAME OF LICENSE/CERTIFICATION: I.D.

Name of Individual:	Eric O. Peace
Working Title with Company:	Painter
Certification Issued By:	NC DMV
License/Registration/Certification #:	3782992
Effective Date / Expiration Date:	12-7-16 / 9-7-2024

3. NAME OF LICENSE/CERTIFICATION: Drivers License

Name of Individual:	James E. Welsh
Working Title with Company:	Paint Foreman
Certification Issued By:	NC DMV
License/Registration/Certification #:	3839649
Effective Date / Expiration Date:	3-14-11 / 12-21-2019

Form 6 – Company Employee Licensing and Certifications

Copy this Form as Needed.

Project Name: Painting Services
Company's Name: Treadaway & Sons Painting & Wallcovering Inc.

List staff with documented licenses and other credentials:

1. NAME OF LICENSE/CERTIFICATION: NC Driver License

Name of Individual:	Larry M. Pope
Working Title with Company:	Field Supervisor
Certification Issued By:	NC DMV
License/Registration/Certification #:	3762939
Effective Date / Expiration Date:	2-24-2015 / 2-25-2023

2. NAME OF LICENSE/CERTIFICATION: NC Drivers License

Name of Individual:	Michael E. Treadaway
Working Title with Company:	President
Certification Issued By:	NC DMV
License/Registration/Certification #:	2594688
Effective Date / Expiration Date:	10-30-2012 / 10-24-2020

3. NAME OF LICENSE/CERTIFICATION: NC Drivers License

Name of Individual:	Ricky G. Treadaway
Working Title with Company:	V.P.
Certification Issued By:	NC DMV
License/Registration/Certification #:	5356148
Effective Date / Expiration Date:	2-17-19 / 2-14-2027

Form 7 – Pricing

Project Name: Painting Services

Company's Name: Trendaway & Sons Painting & Wallcovering Inc.

The following Unit Prices shall be all inclusive. All Unit Prices shall include all labor, materials, mobilization, equipment (owned or rented), overtime, transportation, and necessary hand tools required by the painting trade, as well as any other expenses of having the workers on the job site. The Company shall pay for any required building permits and the City will reimburse the cost.

Special pricing may be negotiated for any circumstances not covered in the Unit Rate Pricing Schedule below.

Unit Rate Pricing Schedule

	DESCRIPTION	COATS	UNIT	NORMAL HOURS RATE	AFTER HOURS RATE
A.	New walls (Primer + 2 Finish Coats)				
	1. Less than 5,000 SQ FT	P+2	SQ FT	\$.65	\$.70
	2. Between 5,000 and 10,000 SQ FT	P+2	SQ FT	\$.65	\$.70
	3. Over 10,000 SQ FT	P+2	SQ FT	\$.60	\$.65
B.	Repaint walls over carpet and base, same color				
	1. Less than 5,000 SQ FT	1	SQ FT	\$.45	\$.50
	2. Between 5,000 and 10,000 SQ FT	1	SQ FT	\$.45	\$.50
	3. Over 10,000 SQ FT	1	SQ FT	\$.40	\$.45
C.	Repaint walls over carpet and base, new color				
	1. Less than 5,000 SQ FT	2	SQ FT	\$.65	\$.70
	2. Between 5,000 and 10,000 SQ FT	2	SQ FT	\$.65	\$.70
	3. Over 10,000 SQ FT	2	SQ FT	\$.60	\$.65
D.	Repaint walls over carpet and base, move furniture, same color				
	1. Less than 5,000 SQ FT	1	SQ FT	\$.45	\$.50
	2. Between 5,000 and 10,000 SQ FT	1	SQ FT	\$.45	\$.50
	3. Over 10,000 SQ FT	1	SQ FT	\$.40	\$.45

	DESCRIPTION	COATS	UNIT	NORMAL HOURS RATE	AFTER HOURS RATE
E.	Repaint walls over carpet and base, move furniture, new color				
	1. Less than 5,000 SQ FT	2	SQ FT	\$.65	\$.70
	2. Between 5,000 and 10,000 SQ FT	2	SQ FT	\$.65	\$.70
	3. Over 10,000 SQ FT	2	SQ FT	\$ 1.60	\$ 1.05
F.	New doors and frames 7' (Primer + 2 Finish Coats)				
	1. Less than three (3)	P+2	EACH	\$ 80.00	\$ 90.00
	2. Between three (3) and ten (10)	P+2	EACH	\$ 80.00	\$ 90.00
	3. More than ten (10)	P+2	EACH	\$ 75.00	\$ 85.00
G.	New doors and frames 8' (Primer + 2 Finish Coats)				
	1. Less than three (3)	P+2	EACH	\$ 95.00	\$ 100.00
	2. Between three (3) and ten (10)	P+2	EACH	\$ 95.00	\$ 100.00
	3. More than ten (10)	P+2	EACH	\$ 90.00	\$ 95.00
H.	Repaint or stain existing doors, same color				
	1. Less than three (3)	1	EACH	\$ 50.00	\$ 55.00
	2. Between three (3) and ten (10)	1	EACH	\$ 50.00	\$ 55.00
	3. More than ten (10)	1	EACH	\$ 48.00	\$ 50.00
I.	Repaint existing doors, new color				
	1. Less than three (3)	2	EACH	\$ 65.00	\$ 70.00
	2. Between three (3) and ten (10)	2	EACH	\$ 65.00	\$ 70.00
	3. More than ten (10)	2	EACH	\$ 60.00	\$ 65.00
J.	Repaint or stain existing door frames, same color				
	1. Less than three (3)	1	EACH	\$ 20.00	\$ 25.00
	2. Between three (3) and ten (10)	1	EACH	\$ 20.00	\$ 25.00
	3. More than ten (10)	1	EACH	\$ 15.00	\$ 20.00
K.	Repaint existing door frames, new color				
	1. Less than three (3)	2	EACH	\$ 35.00	\$ 40.00
	2. Between three (3) and ten (10)	2	EACH	\$ 35.00	\$ 40.00

	DESCRIPTION	COATS	UNIT	NORMAL HOURS RATE	AFTER HOURS RATE
4.	2 Gang Metal	1	EACH	\$ 7.00	\$ 8.00
5.	3 Gang Plastic	1	EACH	\$ 3.75	\$ 3.80
6.	3 Gang Metal	1	EACH	\$ 12.75	\$ 13.50

Use the Unit Rate Schedule pricing to calculate the following project

	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
A.	Paint new interior drywall (Primer + 2 Finish Coats) – Normal Hours	4000	SQ FT	\$.65	\$ 2600.00
B.	Repaint interior drywall over carpet and base, move furniture, same color (1 Coat) – Normal Hours	12000	SQ FT	\$.40	\$ 4800.00
C.	Repaint walls over carpet and base, new color (2 Coats) – Normal Hours	8000	SQ FT	\$.65	\$ 5200.00
D.	Repaint walls over carpet and base, new color (2 Coats) - After Hours	2000	SQ FT	\$.70	\$ 1400.00
E.	New doors and frames 7' (Primer + 2 Finish Coats) – Normal Hours	4	EACH	\$ 80.00	\$ 320.00
F.	New doors and frames 8' (Primer + 2 Finish Coats) – Normal Hours	2	EACH	\$ 95.00	\$ 190.00
G.	Sand and Patch drywall - After Hours	800	SQ FT	\$.08	\$ 64.00
H.	Repaint apparatus bay walls, same color (up to 25' high – including lift) – After Hours	2600	SQ FT	\$.75	\$ 1950.00
I.	Repaint apparatus bay ceiling, same color (up to 25' high – including lift) – Normal Hours	1800	SQ FT	\$.60	\$ 1080.00
TOTAL					\$ 17,604.00

EXHIBIT A - SCOPE OF SERVICES

OVERVIEW

The Building Services Division of the Engineering and Property Management Department is responsible for maintaining a portfolio of approximately 115 buildings, including offices, fire stations, police division offices, and equipment shops, that house various City activities. The City also maintains cultural facilities, including museums and arenas that serve as venues for sports, entertainment, and other events.

The Company shall provide painting services at various locations as identified by the City. Services consists of providing all labor, materials, equipment, and supervision for the painting and finishing of new and existing interior and exterior surfaces, i.e., walls, doors, jambs, window frames, and other work as directed by the Project Manager. Work areas may be occupied and require moving and repositioning of office equipment and furniture.

The City reserves the right to prepare an individual Scope of Work and require a proposal with complete breakdown of material, equipment, and labor cost for each project consistent with the prices established per **Form 8 – Pricing** above. The City reserves the right to furnish any and all equipment and/or supplies for projects. The City may solicit a quote for Services from one or more companies prior to assigning an individual project.

FIELD QUALITY CONTROL / STANDARD OF ACCEPTANCE

Painted surfaces shall be considered to lack uniformity and soundness if any of the following defects are apparent:

- a) Brush/roller marks, streaks, laps, runs, sags, drips, heavy stippling, hiding, or shadowing by inefficient application methods, skipped or missed areas, and foreign materials in paint coatings.
- b) Evidence of poor coverage at plate edges, lap joints, crevices, pockets, corners and re-entrant angles.
- c) Damage due to touching before paint is sufficiently dry or any other cause.
- d) Damage and/or contamination of paint due to blown contaminants (dust, spray paint, etc.)

Painted surfaces shall be considered unacceptable if any of the following are evident under final lighting source (including daylight) for interior surfaces:

- a) Visible defects are evident on vertical or horizontal surfaces when viewed at normal viewing angles from a distance of not less than 10000 mm (39”).
- b) Visible defects are evident on ceiling, soffit, and other overhead surfaces when viewed at normal viewing angles.
- c) When the final coat on any surface exhibits a lack of uniformity of color, sheen, texture, and hiding across full surface area.

Painted surfaces rejected by the Project Manager shall be corrected at the expense of the Company. Small affected areas may be touched up. Large affected areas or areas without sufficient dry film thickness of paint shall be repainted. Runs, sags, or damaged paints shall be removed by scraper or by sanding prior to application of paint.

PREPARATION AND CLEANING

Perform preparation and cleaning procedures in strict accordance with coating manufacturer's instruction. Use applicators and techniques best suited for the material and surfaces to be applied. Apply paint only to dry, clean, and adequately prepared surfaces in areas where dust is no longer generated by activities such that airborne particles will not affect the quality of finished surfaces. Apply additional coats when undercoats or conditions show through final paint coat, until paint film is of uniform finish, color and appearance. Work must be evenly uniform in sheen, color and texture; free from brush marks, sags, crawls, runs, or other defects detrimental to appearance or performance. Paint surfaces behind movable equipment and furniture same as adjacent similar exposed surfaces unless otherwise directed by the Project Manager. Apply each material at no less than the manufacturer's recommended spreading rate.

SUBMITTALS

If requested by Project Manager, submit samples for City's approval of color and sheen. Samples shall be 12" X 12" on properly prepared print out cards or hardboard. Material Safety Data Sheets for each product used shall be maintained on the site as well as one copy furnished to the City.

STANDARD PROVISIONS

CHANGE ORDERS

Alterations or modifications to the work performed under a task order under the contract shall be made only by written Change Order between the company and the City Point of Contact prior to commencement of the altered or modified work. No claims for any extra work or materials will be allowed unless covered by written Change Order.

CLEAN UP

All clean up shall comply with all applicable Federal, State, and local laws and regulations. Company shall remove paint where spilled, splashed, splattered or sprayed as work progresses using means and materials that are not detrimental to affected surfaces.

Company shall, at all times, keep the site free from accumulation of waste materials, debris, or rubbish caused by his or her employees at work. Company shall remove from the site all tools, surplus materials, debris, or rubbish and shall leave the site and the work in a neat and orderly fashion at the completion of the work. Clean equipment and dispose of wash water/solvents as well as other cleaning and protective materials (e.g., rags, drop cloths, masking papers, etc.), paints, thinners, paint removers/strippers, etc., as directed by Project Manager. Whenever possible, clean up shall be conducted with water or water-based agents.

Companies may not utilize on-site office trash cans. Arrangements may be made in advance with the Project Manager for the use of City owned or leased waste containers for disposal of the above. Only fully dry paint residues may be disposed of in City containers. Opened cans of partially used paint may not be disposed of in City containers under any circumstances.

EMERGENCY CONTACT

Company personnel shall be reachable cell phone in urgent or emergency situations. The Company shall provide at least two (2) local telephone numbers that may be used to contact the Company or his authorized representative in the event of an urgent or emergency situation after normal business hours.

EQUIPMENT

The Company shall have in its possession, or available, sufficient equipment, hand tools, materials, and supplies necessary to perform the work as outlined in this Scope of Services.

HAZARDOUS MATERIALS

If the Company encounters any materials considered or suspected of being hazardous, he shall immediately secure the area and contact the Charlotte-Mecklenburg Hazardous Materials Coordinator, telephone 704-336-2461 for further instructions.

MATERIALS AND EQUIPMENT STORAGE

The Company shall be responsible for locating and providing storage areas for construction materials and equipment. The material and equipment storage shall comply with all local and state ordinances throughout the contract period. The Company shall restore the storage area to its original condition upon completion of the Project or upon such time as directed by the City. Such restoration shall be at no additional cost to the City.

The Company shall be responsible for the safeguarding of materials and equipment against fire, theft and vandalism and shall not hold the City responsible in any way for the occurrences of same. The Company shall furnish and erect, at no additional cost, whatever works may be necessary for the protection of the public, including but not limited to barricades, fences, etc. Prior to final payment being made, the Company shall obtain a release from the property owner of the storage area utilized for the Project.

PROJECT LOCATION INSPECTIONS

All trades shall be performed by skilled craftsmen. Satisfactory work and housekeeping will be maintained by the Company at all times. The worksite conditions, progress of work, and quality of work at each Project location may be inspected by the City on a continual basis. Any condition or situation deemed by the City to be unsatisfactory shall be remedied as soon as logistically possible and no later than within 24 hours. During its inspection, the City may note whether each Project location is satisfactory or unsatisfactory.

PROTECTION OF PROPERTY

Company shall protect all surrounding furniture, surfaces (including glass, aluminum, wood, labels, signage, etc.), mechanical, electrical, computer hardware and other sensitive components from sanding dust, paint splatter, spills and/or overspray. Use sufficient drop cloths and coverings for the protection of floors, furnishings and adjacent surfaces. Company shall be responsible for providing and placement of barricades, drop cloths, tarps, plastic, flag tape and any other safety equipment required to protect the public and employees in the work area. Company shall be responsible for the security of its equipment and materials.

SAFETY

Provide a safe work environment in accordance with all local, state, Federal, and applicable OSHA regulations. Employees must wear OSHA required safety equipment while working.

STAFFING REQUIREMENTS AND IDENTIFICATION OF COMPANY PERSONNEL

The Company shall provide a sufficient work force and supervisory personnel to perform the specified services and to meet the requirements of the City. The City has the right to require any additional personnel that the City deems necessary to complete the Project. The City also has the right to require removal and replacement of any personnel deemed unsatisfactory by the City.

Personnel shall maintain a neat and clean appearance, with identification clearly identifying the person and the name of their company. Shirts must be worn at all times, with shirt tails tucked in. Tank tops are not permitted. All personnel must wear high visibility safety vests that meet ANSI standards while working in vehicular traffic areas.

SUBCONTRACTS

No portion of this contract shall be subcontracted without prior written consent of the City. The City shall retain the right of approval of all subcontractors.

SUPERVISION

One competent English speaking individual shall be available on-site at all times to supervise the work. This individual shall be a full time employee of the Company and shall be experienced in the type of work being performed. Additionally, the individual shall be fully capable of managing, directing, and coordinating the work; reading and thoroughly understanding the Contract; and receiving and carrying out directions from the City. This individual shall be reachable via cell phone during normal business hours (Monday – Friday, 8:00 AM to 5:00 PM).

WARRANTY OF MATERIALS AND WORKMANSHIP

All materials and equipment provided shall be listed and labeled for the purpose intended and must be in good working order. All work provided shall have, as a minimum, a one (1) year warranty from the date of final acceptance against any latent defects, materials, workmanship, and installation. All materials used shall be new and work must be performed by skilled tradesperson(s).

WORKING HOURS

Routine operations shall generally be performed between the hours of 8:00 AM to 5:00 PM, Monday through Friday, except for City observed holidays. Emergency or non-routine work shall be performed as necessary with prior approval from the City.

Form 1 – Execution of Proposal

Painting Services

The person executing the Proposal, on behalf of the Company, being duly sworn, solemnly swears (or affirms) that neither he, nor any official, agent or employee of the Company has entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of full and open competition in connection with any proposal or contract, that the Company has not been convicted of violating North Carolina General Statute 133-24 within the last three years, and that the Company intends to do the work with its own bona fide employees or subcontractors and is not proposing for the benefit of another company.

Submission of a response to this RFP constitutes certification that the Company and all proposed team members are not currently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Project by any State or Federal department or agency. Submission is also agreement that the City will be notified of any change in this status.

NC General Statute 133-32 and City Policy prohibit any gift from anyone with a contract with the City, or from any person seeking to do business with the City. By execution of this Proposal, you attest, for your organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

The information contained in this Proposal, including its forms and other documents, delivered or to be delivered to the City, is true, accurate, and complete. This Proposal includes all information necessary to ensure that the statements therein do not in whole or in part mislead the City as to any material facts.

Type of Company: Sole Proprietor
(check 1 box) Partnership
 Corporation _____ (identify the State of Incorporation)
 Limited Liability Company South Carolina (identify the State of Incorporation)

Company Legal Name: TruBlue Services, LLC

Mailing Address: 142 Greenridge Rd.

City/State/Zip: Lake Wylie, SC 29710

Phone: (803)627-0270 Email: blake.trublue@gmail.com

Printed Name: Blake Maher Title: Owner

Signature: 

Form 2 – Commercial Non-Discrimination CertificationProject Name: Painting ServicesCompany's Name: TrueBlue Services, LLC

The undersigned Company hereby certifies and agrees that the following information is correct:

1. In preparing its bid/proposal, the Company has considered all bids/proposals submitted from qualified, potential subcontractors and suppliers and has not engaged in discrimination as defined in Section 2 below.
2. For purposes of this section, *discrimination* means discrimination in the solicitation, selection, or treatment of any subcontractor, vendor, supplier or commercial customer on the basis of race, ethnicity, gender, age, religion, national origin, disability or other unlawful form of discrimination. Without limiting the foregoing, *discrimination* also includes retaliating against any person or other entity for reporting any incident of discrimination.
3. Without limiting any other remedies that the City may have for a false certification, it is understood and agreed that, if this certification is false, such false certification will constitute grounds for the City to reject the bid/proposal submitted with this certification and terminate any contract awarded based on such bid/proposal. It shall also constitute a violation of the City's Commercial Non-Discrimination Ordinance and shall subject the Company to any remedies allowed thereunder, including possible disqualification from participating in City contracts for up to two years.
4. As a condition of contracting with the City, the Company agrees to promptly provide to the City all information and documentation that may be requested by the City from time to time regarding the solicitation and selection of subcontractors and suppliers. Failure to maintain or failure to provide such information shall constitute grounds for the City to reject the bid/proposal and to terminate any contract awarded on such bid/proposal. It shall also constitute a violation of the City's Commercial Non-Discrimination Ordinance and shall subject the Company to any remedies that are allowed thereunder.
5. As part of its bid/proposal, the Company shall provide to the City a list of all instances within the past ten years where a complaint was filed or pending against the Company in a legal or administrative proceeding alleging that the Company discriminated against its subcontractor, vendors, suppliers, or commercial customers, and a description of the status or resolution of that complaint, including any remedial action taken.
6. As a condition of submitting a bid/proposal to the City, the Company agrees to comply with the City's Commercial Non-Discrimination Policy as described in Section 2, Article V of the Charlotte City Code, and consents to be bound by the award of any arbitration conducted thereunder.

By: 

SIGNATURE OF AUTHORIZED OFFICIAL

Title: Owner

Form 3 – Service Provider Questionnaire

Project Name: Painting Services

Company's Name: _____

1. When was your company established? How many years have you been in business providing commercial painting services?	Year established: <u>2014</u> Number of years providing commercial painting services: <u>3 yrs.</u>
2. How many qualified employees are available to provide the services?	Number of company staff: <u>14-20</u>
3. How long have your employees worked for you?	How many employees have been with your company for less than 3 years ? <u>10</u> How many employees have been with your company for more than 3 years ? <u>4</u>
4. Does your company have the capability to self-perform all the Services? What percentage of the work/which tasks would you subcontract?	<input checked="" type="checkbox"/> Yes. <input type="checkbox"/> No. What areas would you need to subcontract? _____ _____

<p>5. Has the company or any employee or agent/subcontractor had a felony conviction within the past 15 years?</p>	<p><input checked="" type="checkbox"/> No. <input type="checkbox"/> Yes. Explain: _____</p>
<p>6. Are you willing to submit all proposed personnel for a strict CMPD background check?</p>	<p><input checked="" type="checkbox"/> Yes. <input type="checkbox"/> No.</p>
<p>7. Have you been involved in any litigation in the past 5 years?</p>	<p><input checked="" type="checkbox"/> No. <input type="checkbox"/> Yes. Explain: _____ _____</p>
<p>8. List 5 references on Form 6 for services performed by your company and proposed subcontractors that were similar in nature to the scope of services under this RFP.</p>	<p>Provide Information on Form 6</p>

Form 4 – Key Personnel and Other Resources

(Make copies and attach additional sheets as necessary)

Project Name: Painting Services
 Company's Name: TruBlue Services, LLC

List the **Key Persons** who will be assigned to this Project. Provide the information required for each Key Person listed.

	Key Personnel 1	Key Personnel 2	Key Personnel 3
Name	Jerry Rowe	Craig Jackson	Sam Jenkins
Professional Certifications/Licenses (include Certification/License #)			
Proposed Role/Function for Projects	Supervisor	Supervisor	Supervisor/Project Manager
Office Location (City, State)	Lake Wylie, SC	Lake Wylie, SC	(Raleigh, NC)
Number of Years with Company	3	5	5
Number of Years of Relevant Experience	50	40	10
Availability to Provide Services for this Project for the next 12 months	Yes	Yes	Yes
Describe Relevant Experience, include list of Projects where the Key Person was responsible for the same role/function.	Owned Safeguard Coating a 40+million \$ paint company out of Jacksonville, FL came out of retirement to help us. Veteran	Has 40+ yrs experience in the construction industry. He is our safety expert.	Sam has been specializing in commercial and industrial combine projects for 4yrs. Veteran

Project Name: Painting Services

Company's Name: Trouble Services, LLC

List the legal names of all **Subcontractors** whom you intend to use on this Project. Provide their specific role/responsibility and contact information.

Subcontractor Name	Project Role/Responsibility	Contact Person and Contact Information (Address, Phone, Email)	Certifications/Expertise
	N/A	A	

Project Name: Painting Services
 Company's Name: TRVBlue Services, LLC

List all equipment you intend to use for this project, include Equipment Type, Brand, Model Number, and indicate whether the equipment is owned by your firm or to be leased.

Equipment Type	Brand	Model Number	Own or Lease?
Lifts	Sunbelt rentals	rent when needed.	<input type="checkbox"/> Own <input type="checkbox"/> Will Lease
paint sprayers	gore, bitian, ect.	395, 695, 700	<input checked="" type="checkbox"/> Own <input type="checkbox"/> Will Lease
pressure washers			<input checked="" type="checkbox"/> Own <input type="checkbox"/> Will Lease
			<input type="checkbox"/> Own <input type="checkbox"/> Will Lease
			<input type="checkbox"/> Own <input type="checkbox"/> Will Lease
			<input type="checkbox"/> Own <input type="checkbox"/> Will Lease
			<input type="checkbox"/> Own <input type="checkbox"/> Will Lease
			<input type="checkbox"/> Own <input type="checkbox"/> Will Lease

Form 5 – Painting Services*Please type or print*

REFERENCES		
1	Company Name	N.C. National Guard - Jefferson Armory
	Contact Name	Craig McClure
	Phone Number	336-977-4527
	E-Mail Address	
	Service Dates	Jan. 2019
	Scope of Work	Cleaning and re-coating of firing range ceiling floor & walls.
2	Company Name	N.C. National Guard - Franklin Armory
	Contact Name	Kendra Rodgers
	Phone Number	828-390-9464
	E-Mail Address	
	Service Dates	Dec. 2018
	Scope of Work	cleaning and re-coating of firing range ceiling, walls, and floor.
3	Company Name	Town of Wallace, NC
	Contact Name	Rod Fritz
	Phone Number	910-305-2767
	E-Mail Address	rfritz@wallacenc.gov
	Service Dates	April 1 - April 18, 2019
	Scope of Work	Painting exterior of Womens Club Building

REFERENCES		
4	Company Name	IKO Properties
	Contact Name	Craig
	Phone Number	678-361-2025
	E-Mail Address	cjack300@gmail.com
	Service Dates	current contract held
	Scope of Work	painting of multiple properties
5	Company Name	Clemson Univ. - Baruch Institute of Ecology
	Contact Name	Robert O'Neal
	Phone Number	843-904-2288
	E-Mail Address	rdonal@clemson.edu
	Service Dates	Nov. 2018
	Scope of Work	Painting of exterior of Building B.

Form 6 – Company Employee Licensing and Certifications

Copy this Form as Needed.

Project Name: Painting Services
Company's Name: _____

List staff with documented licenses and other credentials:

1. NAME OF LICENSE/CERTIFICATION: 30 hr. OSHA

Name of Individual:	<u>All jobsite employee's</u>
Working Title with Company:	
Certification Issued By:	
License/Registration/Certification #:	
Effective Date / Expiration Date:	

2. NAME OF LICENSE/CERTIFICATION: _____

Name of Individual:	
Working Title with Company:	
Certification Issued By:	
License/Registration/Certification #:	
Effective Date / Expiration Date:	

3. NAME OF LICENSE/CERTIFICATION: _____

Name of Individual:	
Working Title with Company:	
Certification Issued By:	
License/Registration/Certification #:	
Effective Date / Expiration Date:	

Form 7 – Pricing

Project Name: Painting Services

Company's Name: TrueBlue Services, LLC

The following Unit Prices shall be all inclusive. All Unit Prices shall include all labor, materials, mobilization, equipment (owned or rented), overtime, transportation, and necessary hand tools required by the painting trade, as well as any other expenses of having the workers on the job site. The Company shall pay for any required building permits and the City will reimburse the cost.

Special pricing may be negotiated for any circumstances not covered in the Unit Rate Pricing Schedule below.

Unit Rate Pricing Schedule

	DESCRIPTION	COATS	UNIT	NORMAL HOURS RATE	AFTER HOURS RATE
A.	New walls (Primer + 2 Finish Coats)				
	1. Less than 5,000 SQ FT	P+2	SQ FT	\$.92	\$1.12
	2. Between 5,000 and 10,000 SQ FT	P+2	SQ FT	\$.92	\$1.12
	3. Over 10,000 SQ FT	P+2	SQ FT	\$.90	\$1.10
B.	Repaint walls over carpet and base, same color				
	1. Less than 5,000 SQ FT	1	SQ FT	\$.72	\$.92
	2. Between 5,000 and 10,000 SQ FT	1	SQ FT	\$.72	\$.92
	3. Over 10,000 SQ FT	1	SQ FT	\$.70	\$.90
C.	Repaint walls over carpet and base, new color				
	1. Less than 5,000 SQ FT	2	SQ FT	\$.94	\$1.14
	2. Between 5,000 and 10,000 SQ FT	2	SQ FT	\$.94	\$1.14
	3. Over 10,000 SQ FT	2	SQ FT	\$.92	\$1.12
D.	Repaint walls over carpet and base, move furniture, same color				
	1. Less than 5,000 SQ FT	1	SQ FT	\$.87	\$1.07
	2. Between 5,000 and 10,000 SQ FT	1	SQ FT	\$.87	\$1.07
	3. Over 10,000 SQ FT	1	SQ FT	\$.85	\$1.05

	DESCRIPTION	COATS	UNIT	NORMAL HOURS RATE	AFTER HOURS RATE
E.	Repaint walls over carpet and base, move furniture, new color				
	1. Less than 5,000 SQ FT	2	SQ FT	\$.94	\$ 1.14
	2. Between 5,000 and 10,000 SQ FT	2	SQ FT	\$.94	\$ 1.14
	3. Over 10,000 SQ FT	2	SQ FT	\$.92	\$ 1.12
F.	New doors and frames 7' (Primer + 2 Finish Coats)				
	1. Less than three (3)	P+2	EACH	\$ 45	\$ 65
	2. Between three (3) and ten (10)	P+2	EACH	\$ 45	\$ 65
	3. More than ten (10)	P+2	EACH	\$ 40	\$ 60
G.	New doors and frames 8' (Primer + 2 Finish Coats)				
	1. Less than three (3)	P+2	EACH	\$ 50	\$ 70
	2. Between three (3) and ten (10)	P+2	EACH	\$ 50	\$ 70
	3. More than ten (10)	P+2	EACH	\$ 45	\$ 65
H.	Repaint or stain existing doors, same color				
	1. Less than three (3)	1	EACH	\$ 29	\$ 49
	2. Between three (3) and ten (10)	1	EACH	\$ 29	\$ 49
	3. More than ten (10)	1	EACH	\$ 27	\$ 47
I.	Repaint existing doors, new color				
	1. Less than three (3)	2	EACH	\$ 45	\$ 65
	2. Between three (3) and ten (10)	2	EACH	\$ 45	\$ 65
	3. More than ten (10)	2	EACH	\$ 40	\$ 60
J.	Repaint or stain existing door frames, same color				
	1. Less than three (3)	1	EACH	\$ 22	\$ 42
	2. Between three (3) and ten (10)	1	EACH	\$ 22	\$ 42
	3. More than ten (10)	1	EACH	\$ 20	\$ 40
K.	Repaint existing door frames, new color				
	1. Less than three (3)	2	EACH	\$ 24	\$ 44
	2. Between three (3) and ten (10)	2	EACH	\$ 24	\$ 44

	DESCRIPTION	COATS	UNIT	NORMAL HOURS RATE	AFTER HOURS RATE
	3. More than ten (10)	2	EACH	\$ 22	\$ 42
L.	Repaint exterior block (2 coats)				
	1. Less than 5,000 SQ FT	2	SQ FT	\$ 1.01	\$ 1.21
	2. Between 5,000 and 10,000 SQ FT	2	SQ FT	\$ 1.01	\$ 1.21
	3. Over 10,000 SQ FT	2	SQ FT	\$.98	\$ 1.18
M.	Hourly Labor Rate (for items not addressed above)	1	HOUR	\$ 168	\$ 201
N.	Repaint ceilings over carpet, same color	1	SQ FT	\$.98	\$ 1.18
O.	Repaint Apparatus Bay walls, same color (up to 25' high – including lift) equal to or greater than 2,600 SQ FT	1	SQ FT	\$ 2.99	\$ 3.29
P.	Repaint Apparatus Bay walls, new color (up to 25' high – including lift) equal to or greater than 2,600 SQ FT	1	SQ FT	\$ 2.99	\$ 3.29
Q.	Repaint Apparatus Bay ceiling, same color (up to 25' high – including lift) equal to or greater than 1,800 SQ FT	1	SQ FT	\$ 2.95	\$ 3.25
R.	Repaint Apparatus Bay ceiling, new color (up to 25' high – including lift) equal to or greater than 1,800 SQ FT	1	SQ FT	\$ 2.95	\$ 3.25
S.	Sanding and Patching Walls				
	1. Less than 5,000 square feet, per hour	1	SQ FT	\$.35	\$.55
	2. Between 5,000 and 10,000 square feet, per hour	1	SQ FT	\$.35	\$.55
	3. Over 10,000 square feet, per hour	1	SQ FT	\$.34	\$.54
T.	Block Fill				
	1. Less than 5,000 SQ FT	1	SQ FT	\$.45	\$.65
	2. Between 5,000 and 10,000 SQ FT	1	SQ FT	\$.45	\$.65
	3. Over 10,000 SQ FT	1	SQ FT	\$.44	\$.64
U.	Replace Switch or Receptacle Plates				
	1. 1 Gang Plastic	1	EACH	\$ 2.10	\$ 2.30
	2. 1 Gang Metal	1	EACH	\$ 2.10	\$ 2.30
	3. 2 Gang Plastic	1	EACH	\$ 2.15	\$ 2.25

	DESCRIPTION	COATS	UNIT	NORMAL HOURS RATE	AFTER HOURS RATE
4.	2 Gang Metal	1	EACH	\$2.25	\$2.25
5.	3 Gang Plastic	1	EACH	\$2.25	\$2.45
6.	3 Gang Metal	1	EACH	\$2.25	\$2.45

Use the Unit Rate Schedule pricing to calculate the following project

	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
A.	Paint new interior drywall (Primer + 2 Finish Coats) – Normal Hours	4000	SQ FT	\$0.92	\$3,680
B.	Repaint interior drywall over carpet and base, move furniture, same color (1 Coat) – Normal Hours	12000	SQ FT	\$0.70	\$8,400
C.	Repaint walls over carpet and base, new color (2 Coats) – Normal Hours	8000	SQ FT	\$0.74	\$5,920
D.	Repaint walls over carpet and base, new color (2 Coats) - After Hours	2000	SQ FT	\$0.94	\$1,880
E.	New doors and frames 7' (Primer + 2 Finish Coats) – Normal Hours	4	EACH	\$45	\$180
F.	New doors and frames 8' (Primer + 2 Finish Coats) – Normal Hours	2	EACH	\$50	\$100
G.	Sand and Patch drywall - After Hours	800	SQ FT	\$0.55	\$440
H.	Repaint apparatus bay walls, same color (up to 25' high – including lift) – After Hours	2600	SQ FT	\$3.29	\$8,554
I.	Repaint apparatus bay ceiling, same color (up to 25' high – including lift) – Normal Hours	1800	SQ FT	\$2.99	\$5,382
TOTAL					\$34,536



CHARLOTTE

REQUEST FOR PROPOSALS

PAINTING SERVICES

RFP# 2019-389

Date Issued: March 27, 2019

*No extra copies nor
digital copies submitted.*

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1 REQUEST FOR PROPOSALS (RFP) INSTRUCTIONS

1.1 Public Notice

The City of Charlotte (City) plans to contract with one or more companies to provide painting services (Services) for various City facilities (Project). The City is seeking firms whose combination of experience and expertise will provide environmentally sound, professional, timely, and cost-effective services to the City. The City reserves the right to enter into one or more contracts with any firm selected under this RFP process.

For questions related to this RFP, contact:

Euge Rodriguez, CLGPO, Engineering Contracts Administrator
City of Charlotte
Engineering and Property Management
531 Spratt Street, Charlotte, NC 28206
Direct Phone: (704) 336-3617
Email: erodriguez@charlottenc.gov

1.2 Project Overview

The firm(s) selected will provide unspecified painting services on an as-needed basis for various City-owned facilities. Detailed work requirements are included in **Exhibit A – Scope of Services**. The City anticipates negotiating contracts with a 3-year term. No representation or guarantee is made regarding the quantity of work to be awarded under any as-needed service contract.

1.3 RFP Schedule and Proposal Submission

Provided below is the anticipated schedule of events. The City reserves the right to adjust the schedule and to add/remove specific events to meet the unique needs of this Project.

Advertisement of RFP:	March 27, 2019
Pre-Proposal Meeting:	April 10, 2019 at 11:00 AM 531 Spratt Street, Charlotte, NC 28206
Deadline for Questions:	April 19, 2019
DUE DATE AND TIME FOR PROPOSALS:	April 24, 2019, at 10:00 AM 531 Spratt Street, Charlotte, NC 28206
Evaluation Meeting:	May 15, 2019 (anticipated)
Selection Announcement:	May 17, 2019 (anticipated)

Proposals shall be enclosed in a sealed envelope or package, addressed to the City of Charlotte. The name and address of the firm and the RFP number and RFP Title shall be placed on the outside of the package. All items required for a responsive Proposal shall be included. It is the sole responsibility of the proposer to ensure that the proposal package is received no later than the established due date and time at the specified location. Proposals received after the due date and time will not be considered. Proposals submitted by facsimile or other electronic means will not be accepted.

Submit/Deliver to: City of Charlotte

E & PM Building Services
531 Spratt Street
Charlotte, NC 28206
Attn: **Euge Rodriguez, CLGPO**, *Engineering Contracts Administrator*

1.4 Evaluation Criteria and Process

Evaluation criteria include, but are not limited to the following:

- Qualifications and relevant experience of the company and key team members;
- Available equipment resources;
- References; and
- Pricing.

The City will appoint an evaluation committee whose responsibilities will include performing technical evaluations of each Proposal and making selection recommendations based on the evaluation criteria provided above. Evaluations will focus on identifying the relative strengths, weaknesses, deficiencies and risks associated with each Proposal. The City reserves the right to obtain clarification or additional information from any firm in regards to its Proposal.

The City reserves the sole right to select the most qualified firm(s) on the basis of best overall Proposal that is most advantageous to the City. Firms that submit Proposals will be notified of the selection results. Any selected firm is subject to final approval of City Council or City officials.

1.5 Proposal Format

Interested firms must complete and submit one original copy of the required **Forms 1 through 7** provided in this RFP package.

2 REPRESENTATIONS, CONDITIONS, AND OTHER REQUIREMENTS

2.1 Communications

All communication of any nature with respect to this RFP shall be addressed to the Contracts Administrator identified in this RFP. With the exception of communications with the Contracts Administrator and Charlottes Business INclusion Officer for this RFP, prospective firms and their staffs are prohibited from communicating with elected City officials, City staff and any selection committee member regarding this RFP or submittals from the time the RFP was released until the selection results are publicly announced. Violation of this provision may lead to disqualification of the firm's proposal for consideration.

2.2 Duties and Obligations of Firms in the RFP Process

Interested firms are expected to fully inform themselves as to all conditions, requirements and specifications of this RFP before submitting a proposal. Firms must perform their own evaluation and due diligence verification of all information and data provided by the City. The City makes no representations or warranties regarding any information or data provided by the City. Firms are expected to promptly notify the City in writing to report any ambiguity, inconsistency or error in this RFP. Failure to notify the City accordingly will constitute a waiver of claim of ambiguity, inconsistency or error.

2.3 Addenda

In order to clarify or modify any part of this RFP, addenda may be issued. Any requests for information or clarification shall be submitted in writing to the Contracts Administrator listed in this RFP by the deadline for questions.

2.4 No Collusion, Bribery, Lobbying or Conflict of Interest

By responding to this RFP, the firm shall be deemed to have represented and warranted that the proposal is not made in connection with any competing firm submitting a separate response to this RFP, and is in all respects fair and without collusion or fraud. Furthermore, the firm certifies that neither it, any of its affiliates or subcontractors, nor any employees of any of the foregoing has bribed or lobbied, or attempted to bribe or lobby, an officer or employee of the City in connection with this RFP.

2.5 Public Records

Upon receipt by the City, each proposal becomes the property of the City and is considered a public record except for material that qualifies as "Trade Secret" information under North Carolina General Statute 66-152 et seq. Proposals will be reviewed by the City's evaluation committee, as well as other City staff and members of the general public who submit public record requests after a selection result has been announced to the public. To properly designate material as a trade secret under these circumstances, each firm must take the following precautions: (a) any trade secrets submitted by the firm should be submitted in a separate, sealed envelope marked "Trade Secret – Confidential and Proprietary Information – Do Not Disclose Except for the Purpose of Evaluating this Proposal," and (b) the same trade secret/confidentiality designation should be stamped on each page of the trade secret materials contained in the envelope.

In submitting a proposal, each firm agrees that the City may reveal any trade secret materials contained in such response to all City staff and City officials involved in the evaluation process and to any outside consultant or other third parties who serve on the evaluation committee or who are hired by the City to assist in the evaluation process. Furthermore, each firm agrees to indemnify and hold harmless the City and each of its officers, employees and agents from all costs, damages and expenses incurred in connection with refusing to disclose any material that the firm has designated as a trade secret. Any firm that designates its entire proposal as a trade secret may be disqualified from consideration.

2.6 Cost of Proposal Preparation

The City shall not be liable for any expenses incurred by any firm responding to this RFP. Firms submitting a proposal in response to this RFP agree that the materials and submittals are prepared at the firm's own expense with the express understanding that the firm cannot make any claims whatsoever for reimbursement from the City for the costs and expense associated with preparing and submitting a proposal. Each firm shall hold the City harmless and free from any and all liability, costs, claims, or expenses incurred by, or on behalf of, any person or firm responding to this RFP.

2.7 Advertising

In submitting a proposal, proposer agrees not to use the results therefrom as part of any commercial advertising without prior written approval of the City of Charlotte.

2.8 Vendor Registration with City of Charlotte

The selected firm and subcontractors must be registered in the City's Vendor Registration System in order to receive payment for services and/or supplies provided under any City contract.

2.9 Financial Capacity; Insurance Requirements

The selected firm must have the financial capacity to undertake the work and assume associated liability. The selected firm will be required to provide certificates of insurance evidencing coverage for professional liability in the minimum amount of \$1,000,000; automobile liability in the minimum amount of \$1,000,000; commercial general liability in the minimum amount of \$1,000,000; and workers' compensation insurance as required by North Carolina statutes.

2.10 City Rights and Reservations

The City expects to select one or more firms, but reserves the right to request substitutions of any key team member, including staff and subcontractors. The City reserves the right to contact any firm/team for any additional information including but not limited to experience, qualifications, abilities, equipment, facilities, and financial standing. The City reserves the right to modify any part of this RFP as issued with an addendum. The City, at its sole discretion, reserves the right to reject any or all responses to the RFP, to cancel the RFP, to re-advertise for new RFP responses either with identical or revised specifications, or to accept any RFP response, in whole or part, deemed to be in the best interest of the City. The City reserves the right to waive technicalities and informalities.

A response to this RFP shall not be construed as a contract, nor indicate a commitment of any kind.

The City of Charlotte reserves the sole right to award a contract or contracts to the most qualified firm(s) on the basis of best overall proposal that is most advantageous to the City. The City of Charlotte also reserves the right to make multiple awards, based on experience and qualifications if it is deemed in the City's best interest.

2.11 Ownership of Work Products

The City shall have exclusive ownership of all intellectual property rights in all designs, plans and specifications, documents and other work product prepared by, for, or under the direction of the selected firm pursuant to any contract under this RFP (collectively, the "Intellectual Property"), including without limitation the right to copy, use, disclose, distribute, and make derivations of the Intellectual Property for any purpose or to assign such rights to any third party. The Intellectual Property shall be prepared in the City's name and shall be the sole and exclusive property of the City, whether or not the work contemplated therein is performed. The City will grant the firm a royalty-free, non-exclusive license to use and copy the Intellectual Property to the extent necessary to perform the contract.

2.12 Background Checks

The company and its employees or agents must be able to pass Charlotte-Mecklenburg Police Department and Federal Bureau of Investigation background checks.

2.13 Contract

The contents of this RFP and all provisions of the successful proposal deemed responsive by the City of Charlotte may be incorporated, either in whole or in part, into a contract and become legally binding when approved and executed by both parties. Contents of the contract may contain changes from the City of Charlotte's perspective as a result of the RFP process and proposal(s) received. The final negotiated contract may include the scope of work as outlined in this RFP along with the successful firm's submittal and any additions or deletions made at the discretion of the City as a result of the RFP process.

2.14 Equal Opportunity

The Company will ensure that employees and applicants for employment are not unfairly discriminated against because of their race, color, religion, sex, national origin, disability or veteran status.

2.15 E-Verify Certification

The Company shall comply with requirements of Article 2 of Chapter 64 of the North Carolina General Statutes, and shall require each of its subcontractors to do so as well.

2.16 Familiarity And Compliance with Laws and Ordinances

The Company shall make itself aware of and comply with, and shall cause each of its subcontractors to comply with, all applicable federal, state, and local laws and regulations, including obtaining all required permits and licenses.

2.17 Insurance Requirements

The Company selected under this RFP will be required, during the life of the contract with the City, to purchase and maintain the following insurance with a company acceptable to the City and authorized to do business with the State of North Carolina:

- **Automobile Liability Insurance:** Bodily injury and property damage liability covering all owned, non-owned, and hired automobiles for limits of not less than \$1,000,000 bodily injury each person, each accident and \$1,000,000 property damage, or \$1,000,000 combined single limit each occurrence/aggregate.
- **Comprehensive General Liability:** Bodily injury and property damage liability as shall protect the Company and any subcontractor performing work under the Agreement from claims of bodily injury or property damage which arise from operation of this agreement whether such operations are performed by the Company, any subcontractor, or any person directly or indirectly employed by either. The amounts of such insurance shall not be less than \$1,000,000 bodily injury each occurrence/aggregate and \$1,000,000 property damage each occurrence/aggregate or \$1,000,000 bodily injury and property damage combined single limits each occurrence/aggregate. This insurance shall include coverage for products/completed operation, personal injury liability and contractual liability assumed under the indemnity provision of the agreement.
- **Worker's Compensation and Occupation Disease Insurance:** In conformance with State Law, in an amount of \$100,000 each accident and disease for each employee, and \$500,000 disease policy limit providing coverage for employees and owners.

The City shall be exempt from, and in no way liable for, any sums of money that may represent a deductible in any insurance policy. The payment of such deductible shall be the sole responsibility of the Developer and/or subconsultant providing such insurance.

The City shall be named as additional insured under the commercial general liability insurance for operations and services rendered under this Agreement. At the time of execution of the contract, certificates of all required insurance shall be furnished to the City and shall contain the provision that the City will be given thirty (30) day written notice of any intent to amend or terminate by either the insured or the insuring company.

2.18 Background Checks

Certain City facilities require a background check of all Company employees before they are allowed into the facility. The Charlotte-Mecklenburg Police Department will conduct these background checks as needed.

2.19 Iran Divestment Act

The company certifies that: (i) it is not identified on the Final Divestment List or any other list of prohibited investments created by the NC State Treasurer pursuant to N.C.G.S. 147-86.58; (ii) it will not take any action causing it to appear on any such list during the term of this Contract; and (iii) it will not utilize any subconsultant/subcontractor that is identified on any such list to provide goods or services hereunder.

2.20 **Charlotte Business INclusion**

Pursuant to Charlotte City Council's adoption of the Charlotte Business INclusion (CBI) Policy, the Charlotte Business INclusion program promotes diversity, inclusion, and local business opportunities in the City's contracting and procurement process for Minority, Women, and Small Business Enterprises (MWSBEs) headquartered in the Charlotte Combined Statistical Area (CSA). The CBI Policy is posted at: www.charlottebusinessinclusion.com.

The City of Charlotte is committed to promoting opportunities for maximum participation of certified MWSBEs on City funded contracts at both the Prime and Subcontract level. In regards to this effort, SBE participation will be required in order to meet goal compliance. For MWSBE participation to count towards a Goal, MWSBEs must meet both the certification and geographic requirements as detailed throughout this solicitation and in the CBI Policy.

The **Charlotte CSA** refers to the Charlotte-Gastonia-Salisbury Combined Statistical Area in effect as of April 8, 2013 consisting of: (a) the North Carolina counties of Anson, Cabarrus, Cleveland, Gaston, Iredell, Lincoln, Mecklenburg, Rowan, Stanly, and Union; and (b) the South Carolina counties of Chester, Lancaster, and York. This is one criteria used by Charlotte Business INclusion to determine eligibility to participate in the program.

Firms are highly encouraged to consider any and all possibilities for M/W/SBE participation. A complete list of City certified SBEs is available at www.charlottebusinessinclusion.com. A list of State of North Carolina HUB certified MBEs and WBEs is available at <http://www.doa.nc.gov/hub/searchhub.aspx>.

The City will negotiate Minority Small Business Enterprise (MSBE) Subcontracting Goals for the Project with the selected firm(s):

MBE Goal: May be satisfied by an entity that qualifies as a Minority Business Enterprise under N.C. Gen. Stat. § 143-128, and that has been certified as an Historically Underutilized Business by the State of North Carolina, with the business headquarters in the Charlotte Combined Statistical Area. Please note, when identifying MBEs for inclusion towards the MBE Goal, only HUB-certified MBEs **headquartered in the Charlotte Combined Statistical Area** will be counted towards the MBE Goal.

SBE Goal: May be satisfied by an entity that is certified by the City of Charlotte under Part E of the CBI Policy as meeting all of the requirements for SBE certification.

MSBE Goal (Project Goal): The total work performed by MBEs or SBEs in the aggregate for this Project.

Per the Charlotte Business INclusion Policy, no subcontracting goal was established for this project because there are no subcontracting opportunities.

Entities Certified In Multiple Categories. In measuring Goal attainment, a subconsultant that is certified in multiple categories may be count towards the individual Goal of such category, but the subconsultant may only be counted once towards the Project Goal. For example, a

subconsultant that is certified as both an SBE by the City and an MBE by the State shall be counted towards the MSBE Goal.

Firms are required to include a Minority & Small Business Enterprise Participation Plan (Form 2 provided with this RFQ) that describes the firm's approach and past history with MSBE subcontractor utilization. The Participation Plan shall include at a minimum the following elements:

- Identify MSBEs that will be committed and utilized by the firm for the Project;
- Identify specific scopes of work to be performed by the MSBEs for the Project; and
- Document the overall percentage to be committed to MSBEs for the Project.

In evaluating the firm's proposal, the City may take into account: (1) the firm's past performance in meeting MSBE goals; (2) the firm's Participation Plan; and (3) the Participation Plan submitted by other firms in comparison to the firm's Participation Plan.

The documentation required in this section shall be submitted with the firm's Proposal (collectively "Minority & Small Business Inclusion Strategy").

Form 1 – Execution of Proposal

Painting Services

The person executing the Proposal, on behalf of the Company, being duly sworn, solemnly swears (or affirms) that neither he, nor any official, agent or employee of the Company has entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of full and open competition in connection with any proposal or contract, that the Company has not been convicted of violating North Carolina General Statute 133-24 within the last three years, and that the Company intends to do the work with its own bona fide employees or subcontractors and is not proposing for the benefit of another company.

Submission of a response to this RFP constitutes certification that the Company and all proposed team members are not currently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Project by any State or Federal department or agency. Submission is also agreement that the City will be notified of any change in this status.

NC General Statute 133-32 and City Policy prohibit any gift from anyone with a contract with the City, or from any person seeking to do business with the City. By execution of this Proposal, you attest, for your organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

The information contained in this Proposal, including its forms and other documents, delivered or to be delivered to the City, is true, accurate, and complete. This Proposal includes all information necessary to ensure that the statements therein do not in whole or in part mislead the City as to any material facts.

Type of Company: Sole Proprietor
(check 1 box) Partnership Corporation NC (identify the State of incorporation)
 Limited Liability Company _____ (identify the State of incorporation)

Company Legal Name: united painting services inc

Mailing Address: 11035 Golf Link Drive # 78590, Charlotte, NC
28271

City/State/Zip: _____
Phone: 800-961-5927 Email: leo@unitedpaintingservices.com

Printed Name: leonardo andrade Title: president


Signature: _____

Form 2 – Commercial Non-Discrimination Certification

Project Name: Painting Services
Company's Name: united painting services inc

The undersigned Company hereby certifies and agrees that the following information is correct:

1. In preparing its bid/proposal, the Company has considered all bids/proposals submitted from qualified, potential subcontractors and suppliers and has not engaged in discrimination as defined in Section 2 below.
2. For purposes of this section, *discrimination* means discrimination in the solicitation, selection, or treatment of any subcontractor, vendor, supplier or commercial customer on the basis of race, ethnicity, gender, age, religion, national origin, disability or other unlawful form of discrimination. Without limiting the foregoing, *discrimination* also includes retaliating against any person or other entity for reporting any incident of discrimination.
3. Without limiting any other remedies that the City may have for a false certification, it is understood and agreed that, if this certification is false, such false certification will constitute grounds for the City to reject the bid/proposal submitted with this certification and terminate any contract awarded based on such bid/proposal. It shall also constitute a violation of the City's Commercial Non-Discrimination Ordinance and shall subject the Company to any remedies allowed thereunder, including possible disqualification from participating in City contracts for up to two years.
4. As a condition of contracting with the City, the Company agrees to promptly provide to the City all information and documentation that may be requested by the City from time to time regarding the solicitation and selection of subcontractors and suppliers. Failure to maintain or failure to provide such information shall constitute grounds for the City to reject the bid/proposal and to terminate any contract awarded on such bid/proposal. It shall also constitute a violation of the City's Commercial Non-Discrimination Ordinance and shall subject the Company to any remedies that are allowed thereunder.
5. As part of its bid/proposal, the Company shall provide to the City a list of all instances within the past ten years where a complaint was filed or pending against the Company in a legal or administrative proceeding alleging that the Company discriminated against its subcontractor, vendors, suppliers, or commercial customers, and a description of the status or resolution of that complaint, including any remedial action taken.
6. As a condition of submitting a bid/proposal to the City, the Company agrees to comply with the City's Commercial Non-Discrimination Policy as described in Section 2, Article V of the Charlotte City Code, and consents to be bound by the award of any arbitration conducted thereunder.

By: 
SIGNATURE OF AUTHORIZED OFFICIAL

Title: Leonardo Andrade / President

Form 3 – Service Provider Questionnaire

Project Name: Painting Services

Company's Name: united painting services inc

1. When was your company established? How many years have you been in business providing commercial painting services?	Year established: <u>1-28-2004</u> Number of years providing commercial painting services: <u>15</u>
2. How many qualified employees are available to provide the services?	Number of company staff: <u>38</u>
3. How long have your employees worked for you?	How many employees have been with your company for <u>less than 3 years</u> ? <u>6 years / 28 employees</u> How many employees have been with your company for <u>more than 3 years</u> ? <u>10 employees</u>
4. Does your company have the capability to self-perform all the Services? What percentage of the work/which tasks would you subcontract?	<input checked="" type="checkbox"/> Yes. <input type="checkbox"/> No. What areas would you need to subcontract? _____ _____

<p>5. Has the company or any employee or agent/ subcontractor had a felony conviction within the past 15 years?</p>	<p><input checked="" type="checkbox"/> No.</p> <p><input type="checkbox"/> Yes. Explain: _____</p>
<p>6. Are you willing to submit all proposed personnel for a strict CMPD background check?</p>	<p><input checked="" type="checkbox"/> Yes.</p> <p><input type="checkbox"/> No.</p>
<p>7. Have you been involved in any litigation in the past 5 years?</p>	<p><input checked="" type="checkbox"/> No.</p> <p><input type="checkbox"/> Yes. Explain: _____</p> <p>_____</p>
<p>8. List 5 references on Form 6 for services performed by your company and proposed subcontractors that were similar in nature to the scope of services under this RFP.</p>	<p>Provide Information on Form 6</p>

Form 4 – Key Personnel and Other Resources

(Make copies and attach additional sheets as necessary)

Project Name: Painting Services

Company's Name: united painting services inc

List the **Key Persons** who will be assigned to this Project. Provide the information required for each Key Person listed.

	Key Personnel 1	Key Personnel 2	Key Personnel 3
Name	<u>leonardo_andrade</u>	<u>lindsey swanson</u>	<u>joey bondurant</u>
Professional Certifications/Licenses (include Certification/License #)	<u>n/a</u>	<u>n/a</u>	<u>n/a</u>
Proposed Role/Function for Projects	Supervisor	financing	estimating
Office Location (City, State)	<u>indian_nc</u>	<u>indian_trail</u>	<u>charlotte_nc</u>
Number of Years with Company	<u>15</u>	<u>3</u>	<u>1</u>
Number of Years of Relevant Experience	<u>19</u>	<u>22</u>	<u>35</u>
Availability to Provide Services for this Project for the next 12 months	<u>yes</u>	<u>yes</u>	<u>yes</u>
Describe Relevant Experience, include list of Projects where the Key Person was responsible for the same role/function.			

Project Name: Painting Services
Company's Name: united painting services inc

List the legal names of all **Subcontractors** whom you intend to use on this Project. Provide their specific role/responsibility and contact information.

we are self perform contractor

Subcontractor Name	Project Role/Responsibility	Contact Person and Contact Information (Address, Phone, Email)	Certifications/Expertise
<u>n/a</u>			
<u>n/a</u>			
<u>n/a</u>			
<u>n/a</u>			

Project Name: Painting Services
Company's Name: united painting services inc

List all equipment you intend to use for this project, include Equipment Type, Brand, Model Number, and indicate whether the equipment is owned by your firm or to be leased.

no equipment required, all brush and roll

Equipment Type	Brand	Model Number	Own or Lease?
<u>n/a</u>			<input checked="" type="checkbox"/> Own <input type="checkbox"/> Will Lease
			<input type="checkbox"/> Own <input type="checkbox"/> Will Lease
			<input type="checkbox"/> Own <input type="checkbox"/> Will Lease
			<input type="checkbox"/> Own <input type="checkbox"/> Will Lease
			<input type="checkbox"/> Own <input type="checkbox"/> Will Lease
			<input type="checkbox"/> Own <input type="checkbox"/> Will Lease
			<input type="checkbox"/> Own <input type="checkbox"/> Will Lease
			<input type="checkbox"/> Own <input type="checkbox"/> Will Lease

Form 5 – Painting Services

Please type or print

REFERENCES		
1	Company Name	<u>messer construction</u>
	Contact Name	çara_çadoç
	Phone Number	980-250-9284
	E-Mail Address	çmcadoç@messer.çom
	Service Dates	<u>ongoing</u>
	Scope of Work	<u>painting airport</u>
2	Company Name	turner
	Contact Name	randy_secret
	Phone Number	704-309-6473
	E-Mail Address	<u>rsecret@tcco.com</u>
	Service Dates	<u>ongoing</u>
	Scope of Work	<u>painting airport</u>
3	Company Name	rodgers
	Contact Name	matt_agner
	Phone Number	704-965-2873
	E-Mail Address	<u>magner@rodgersbuikers.com</u>
	Service Dates	<u>2-23-17 / 01-14-19</u>
	Scope of Work	<u>painting gastonia wtp</u>

REFERENCES		
4	Company Name	<u>archer western</u>
	Contact Name	<u>matt Ferlisi</u>
	Phone Number	<u>704-674-9142</u>
	E-Mail Address	<u>mferlisi@walshgroup.com</u>
	Service Dates	<u>ongoing</u>
	Scope of Work	<u>painting airport</u>
5	Company Name	<u>edison foard</u>
	Contact Name	<u>greg matthews</u>
	Phone Number	
	E-Mail Address	<u>gmatthews@edisonfoard.com</u>
	Service Dates	<u>ongoing</u>
	Scope of Work	<u>painting cats lynx blue line</u>

Form 6 – Company Employee Licensing and Certifications

Copy this Form as Needed.

Project Name: Painting Services
Company's Name: united painting services inc

List staff with documented licenses and other credentials:

1. NAME OF LICENSE/CERTIFICATION: n/a

Name of Individual:	
Working Title with Company:	
Certification Issued By:	
License/Registration/Certification #:	
Effective Date / Expiration Date:	

2. NAME OF LICENSE/CERTIFICATION: n/a

Name of Individual:	
Working Title with Company:	
Certification Issued By:	
License/Registration/Certification #:	
Effective Date / Expiration Date:	

3. NAME OF LICENSE/CERTIFICATION: n/a

Name of Individual:	
Working Title with Company:	
Certification Issued By:	
License/Registration/Certification #:	
Effective Date / Expiration Date:	

Form 7 – Pricing

Project Name: Painting Services

Company's Name: united painting services inc

The following Unit Prices shall be all inclusive. All Unit Prices shall include all labor, materials, mobilization, equipment (owned or rented), overtime, transportation, and necessary hand tools required by the painting trade, as well as any other expenses of having the workers on the job site. The Company shall pay for any required building permits and the City will reimburse the cost.

Special pricing may be negotiated for any circumstances not covered in the Unit Rate Pricing Schedule below.

Unit Rate Pricing Schedule

	DESCRIPTION	COATS	UNIT	NORMAL HOURS RATE	AFTER HOURS RATE
A.	New walls (Primer + 2 Finish Coats)				
	1. Less than 5,000 SQ FT	P+2	SQ FT	<u>\$0.55</u>	<u>\$0.60</u>
	2. Between 5,000 and 10,000 SQ FT	P+2	SQ FT	<u>\$0.55</u>	<u>\$0.60</u>
	3. Over 10,000 SQ FT	P+2	SQ FT	<u>\$0.55</u>	<u>\$0.60</u>
B.	Repaint walls over carpet and base, same color				
	1. Less than 5,000 SQ FT	1	SQ FT	<u>\$0.50</u>	<u>\$0.55</u>
	2. Between 5,000 and 10,000 SQ FT	1	SQ FT	<u>\$0.50</u>	<u>\$0.55</u>
	3. Over 10,000 SQ FT	1	SQ FT	<u>\$0.50</u>	<u>\$0.55</u>
C.	Repaint walls over carpet and base, new color				
	1. Less than 5,000 SQ FT	2	SQ FT	<u>\$0.55</u>	<u>\$0.60</u>
	2. Between 5,000 and 10,000 SQ FT	2	SQ FT	<u>\$0.55</u>	<u>\$0.60</u>
	3. Over 10,000 SQ FT	2	SQ FT	<u>\$0.55</u>	<u>\$0.60</u>
D.	Repaint walls over carpet and base, move furniture, same color				
	1. Less than 5,000 SQ FT	1	SQ FT	<u>\$0.55</u>	<u>\$0.55</u>
	2. Between 5,000 and 10,000 SQ FT	1	SQ FT	<u>\$0.55</u>	<u>\$0.55</u>
	3. Over 10,000 SQ FT	1	SQ FT	<u>\$0.55</u>	<u>\$0.55</u>

	DESCRIPTION	COATS	UNIT	NORMAL HOURS RATE	AFTER HOURS RATE
E.	Repaint walls over carpet and base, move furniture, new color				
	1. Less than 5,000 SQ FT	2	SQ FT	<u>\$0.60</u>	<u>\$0.60</u>
	2. Between 5,000 and 10,000 SQ FT	2	SQ FT	<u>\$0.60</u>	<u>\$0.60</u>
	3. Over 10,000 SQ FT	2	SQ FT	<u>\$0.60</u>	<u>\$0.60</u>
F.	New doors and frames 7' (Primer + 2 Finish Coats)				
	1. Less than three (3)	P+2	EACH	<u>\$60</u>	<u>\$65</u>
	2. Between three (3) and ten (10)	P+2	EACH	<u>\$60</u>	<u>\$65</u>
	3. More than ten (10)	P+2	EACH	<u>\$60</u>	<u>\$65</u>
G.	New doors and frames 8' (Primer + 2 Finish Coats)				
	1. Less than three (3)	P+2	EACH	<u>\$60</u>	<u>\$65</u>
	2. Between three (3) and ten (10)	P+2	EACH	<u>\$60</u>	<u>\$65</u>
	3. More than ten (10)	P+2	EACH	<u>\$60</u>	<u>\$65</u>
H.	Repaint or stain existing doors, same color				
	1. Less than three (3)	1	EACH	<u>\$95</u>	<u>\$100</u>
	2. Between three (3) and ten (10)	1	EACH	<u>\$95</u>	<u>\$100</u>
	3. More than ten (10)	1	EACH	<u>\$95</u>	<u>\$100</u>
I.	Repaint existing doors, new color				
	1. Less than three (3)	2	EACH	<u>\$60</u>	<u>\$65</u>
	2. Between three (3) and ten (10)	2	EACH	<u>\$60</u>	<u>\$65</u>
	3. More than ten (10)	2	EACH	<u>\$60</u>	<u>\$65</u>
J.	Repaint or stain existing door frames, same color				
	1. Less than three (3)	1	EACH	<u>\$60</u>	<u>\$65</u>
	2. Between three (3) and ten (10)	1	EACH	<u>\$60</u>	<u>\$65</u>
	3. More than ten (10)	1	EACH	<u>\$60</u>	<u>\$65</u>
K.	Repaint existing door frames, new color				
	1. Less than three (3)	2	EACH	<u>\$30</u>	<u>\$35</u>
	2. Between three (3) and ten (10)	2	EACH	<u>\$30</u>	<u>\$35</u>

	DESCRIPTION	COATS	UNIT	NORMAL HOURS RATE	AFTER HOURS RATE
	3. More than ten (10)	2	EACH	<u>\$30</u>	\$35
L.	Repaint exterior block (2 coats)				
	1. Less than 5,000 SQ FT	2	SQ FT	<u>\$0.70</u>	<u>\$0.88</u>
	2. Between 5,000 and 10,000 SQ FT	2	SQ FT	<u>\$0.70</u>	<u>\$0.88</u>
	3. Over 10,000 SQ FT	2	SQ FT	<u>\$0.70</u>	<u>\$0.88</u>
M.	Hourly Labor Rate (for items not addressed above)	1	HOUR	\$28	\$28
N.	Repaint ceilings over carpet, same color	1	SQ FT	<u>\$1.30</u>	\$
O.	Repaint Apparatus Bay walls, same color (up to 25' high – including lift) equal to or greater than 2,600 SQ FT	1	SQ FT	\$ <u>1.30</u>	\$ <u>1.50</u>
P.	Repaint Apparatus Bay walls, new color (up to 25' high – including lift) equal to or greater than 2,600 SQ FT	1	SQ FT	\$ <u>1.30</u>	\$ <u>1.50</u>
Q.	Repaint Apparatus Bay ceiling, same color (up to 25' high – including lift) equal to or greater than 1,800 SQ FT	1	SQ FT	\$ <u>1.30</u>	\$ <u>1.50</u>
R.	Repaint Apparatus Bay ceiling, new color (up to 25' high – including lift) equal to or greater than 1,800 SQ FT	1	SQ FT	\$ <u>1.30</u>	\$ <u>1.50</u>
S.	Sanding and Patching Walls				
	1. Less than 5,000 square feet, per hour	1	SQ FT	<u>\$0.60</u>	<u>\$0.70</u>
	2. Between 5,000 and 10,000 square feet, per hour	1	SQ FT	<u>\$0.60</u>	<u>\$0.70</u>
	3. Over 10,000 square feet, per hour	1	SQ FT	<u>\$0.60</u>	<u>\$0.70</u>
T.	Block Fill				
	1. Less than 5,000 SQ FT	1	SQ FT	<u>\$0.60</u>	<u>\$0.60</u>
	2. Between 5,000 and 10,000 SQ FT	1	SQ FT	<u>\$0.60</u>	<u>\$0.60</u>
	3. Over 10,000 SQ FT	1	SQ FT	<u>\$0.60</u>	<u>\$0.60</u>
U.	Replace Switch or Receptacle Plates				
	1. 1 Gang Plastic	1	EACH	\$10	\$12
	2. 1 Gang Metal	1	EACH	\$22	\$24
	3. 2 Gang Plastic	1	EACH	\$12	\$14

	DESCRIPTION	COATS	UNIT	NORMAL HOURS RATE	AFTER HOURS RATE
4.	2 Gang Metal	1	EACH	\$24	\$26
5.	3 Gang Plastic	1	EACH	\$12	\$14
6.	3 Gang Metal	1	EACH	\$25	\$27

Use the Unit Rate Schedule pricing to calculate the following project

	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
A.	Paint new interior drywall (Primer + 2 Finish Coats) – Normal Hours	4000	SQ FT	\$ 0.60	\$ 2,400
B.	Repaint interior drywall over carpet and base, move furniture, same color (1 Coat) – Normal Hours	12000	SQ FT	\$ 0.55	\$ 6,600
C.	Repaint walls over carpet and base, new color (2 Coats) – Normal Hours	8000	SQ FT	\$ 0.58	\$ 4,640
D.	Repaint walls over carpet and base, new color (2 Coats) - After Hours	2000	SQ FT	\$ 0.70	\$ 1,400
E.	New doors and frames 7' (Primer + 2 Finish Coats) – Normal Hours	4	EACH	\$ 80.00	\$ 320
F.	New doors and frames 8' (Primer + 2 Finish Coats) – Normal Hours	2	EACH	\$ 80.00	\$ 160
G.	Sand and Patch drywall - After Hours	800	SQ FT	\$ 0.80	\$ 640
H.	Repaint apparatus bay walls, same color (up to 25' high – including lift) – After Hours	2600	SQ FT	\$ 1.20	\$ 3,120
I.	Repaint apparatus bay ceiling, same color (up to 25' high – including lift) – Normal Hours	1800	SQ FT	\$ 1.30	\$ 2,340
TOTAL					\$

EXHIBIT A - SCOPE OF SERVICES

OVERVIEW

The Building Services Division of the Engineering and Property Management Department is responsible for maintaining a portfolio of approximately 115 buildings, including offices, fire stations, police division offices, and equipment shops, that house various City activities. The City also maintains cultural facilities, including museums and arenas that serve as venues for sports, entertainment, and other events.

The Company shall provide painting services at various locations as identified by the City. Services consists of providing all labor, materials, equipment, and supervision for the painting and finishing of new and existing interior and exterior surfaces, i.e., walls, doors, jambs, window frames, and other work as directed by the Project Manager. Work areas may be occupied and require moving and repositioning of office equipment and furniture.

The City reserves the right to prepare an individual Scope of Work and require a proposal with complete breakdown of material, equipment, and labor cost for each project consistent with the prices established per **Form 8 – Pricing** above. The City reserves the right to furnish any and all equipment and/or supplies for projects. The City may solicit a quote for Services from one or more companies prior to assigning an individual project.

FIELD QUALITY CONTROL / STANDARD OF ACCEPTANCE

Painted surfaces shall be considered to lack uniformity and soundness if any of the following defects are apparent:

- a) Brush/roller marks, streaks, laps, runs, sags, drips, heavy stippling, hiding, or shadowing by inefficient application methods, skipped or missed areas, and foreign materials in paint coatings.
- b) Evidence of poor coverage at plate edges, lap joints, crevices, pockets, corners and re-entrant angles.
- c) Damage due to touching before paint is sufficiently dry or any other cause.
- d) Damage and/or contamination of paint due to blown contaminants (dust, spray paint, etc.)

Painted surfaces shall be considered unacceptable if any of the following are evident under final lighting source (including daylight) for interior surfaces:

- a) Visible defects are evident on vertical or horizontal surfaces when viewed at normal viewing angles from a distance of not less than 10000 mm (39”).
- b) Visible defects are evident on ceiling, soffit, and other overhead surfaces when viewed at normal viewing angles.
- c) When the final coat on any surface exhibits a lack of uniformity of color, sheen, texture, and hiding across full surface area.

Painted surfaces rejected by the Project Manager shall be corrected at the expense of the Company. Small affected areas may be touched up. Large affected areas or areas without sufficient dry film thickness of paint shall be repainted. Runs, sags, or damaged paints shall be removed by scraper or by sanding prior to application of paint.

PREPARATION AND CLEANING

Perform preparation and cleaning procedures in strict accordance with coating manufacturer's instruction. Use applicators and techniques best suited for the material and surfaces to be applied. Apply paint only to dry, clean, and adequately prepared surfaces in areas where dust is no longer generated by activities such that airborne particles will not affect the quality of finished surfaces. Apply additional coats when undercoats or conditions show through final paint coat, until paint film is of uniform finish, color and appearance. Work must be evenly uniform in sheen, color and texture; free from brush marks, sags, crawls, runs, or other defects detrimental to appearance or performance. Paint surfaces behind movable equipment and furniture same as adjacent similar exposed surfaces unless otherwise directed by the Project Manager. Apply each material at no less than the manufacturer's recommended spreading rate.

SUBMITTALS

If requested by Project Manager, submit samples for City's approval of color and sheen. Samples shall be 12" X 12" on properly prepared print out cards or hardboard. Material Safety Data Sheets for each product used shall be maintained on the site as well as one copy furnished to the City.

STANDARD PROVISIONS

CHANGE ORDERS

Alterations or modifications to the work performed under a task order under the contract shall be made only by written Change Order between the company and the City Point of Contact prior to commencement of the altered or modified work. No claims for any extra work or materials will be allowed unless covered by written Change Order.

CLEAN UP

All clean up shall comply with all applicable Federal, State, and local laws and regulations. Company shall remove paint where spilled, splashed, splattered or sprayed as work progresses using means and materials that are not detrimental to affected surfaces.

Company shall, at all times, keep the site free from accumulation of waste materials, debris, or rubbish caused by his or her employees at work. Company shall remove from the site all tools, surplus materials, debris, or rubbish and shall leave the site and the work in a neat and orderly fashion at the completion of the work. Clean equipment and dispose of wash water/solvents as well as other cleaning and protective materials (e.g., rags, drop cloths, masking papers, etc.), paints, thinners, paint removers/strippers, etc., as directed by Project Manager. Whenever possible, clean up shall be conducted with water or water-based agents.

Companies may not utilize on-site office trash cans. Arrangements may be made in advance with the Project Manager for the use of City owned or leased waste containers for disposal of the above. Only fully dry paint residues may be disposed of in City containers. Opened cans of partially used paint may not be disposed of in City containers under any circumstances.

EMERGENCY CONTACT

Company personnel shall be reachable cell phone in urgent or emergency situations. The Company shall provide at least two (2) local telephone numbers that may be used to contact the Company or his authorized representative in the event of an urgent or emergency situation after normal business hours.

EQUIPMENT

The Company shall have in its possession, or available, sufficient equipment, hand tools, materials, and supplies necessary to perform the work as outlined in this Scope of Services.

HAZARDOUS MATERIALS

If the Company encounters any materials considered or suspected of being hazardous, he shall immediately secure the area and contact the Charlotte-Mecklenburg Hazardous Materials Coordinator, telephone 704-336-2461 for further instructions.

MATERIALS AND EQUIPMENT STORAGE

The Company shall be responsible for locating and providing storage areas for construction materials and equipment. The material and equipment storage shall comply with all local and state ordinances throughout the contract period. The Company shall restore the storage area to its original condition upon completion of the Project or upon such time as directed by the City. Such restoration shall be at no additional cost to the City.

The Company shall be responsible for the safeguarding of materials and equipment against fire, theft and vandalism and shall not hold the City responsible in any way for the occurrences of same. The Company shall furnish and erect, at no additional cost, whatever works may be necessary for the protection of the public, including but not limited to barricades, fences, etc. Prior to final payment being made, the Company shall obtain a release from the property owner of the storage area utilized for the Project.

PROJECT LOCATION INSPECTIONS

All trades shall be performed by skilled craftsmen. Satisfactory work and housekeeping will be maintained by the Company at all times. The worksite conditions, progress of work, and quality of work at each Project location may be inspected by the City on a continual basis. Any condition or situation deemed by the City to be unsatisfactory shall be remedied as soon as logistically possible and no later than within 24 hours. During its inspection, the City may note whether each Project location is satisfactory or unsatisfactory.

PROTECTION OF PROPERTY

Company shall protect all surrounding furniture, surfaces (including glass, aluminum, wood, labels, signage, etc.), mechanical, electrical, computer hardware and other sensitive components from sanding dust, paint splatter, spills and/or overspray. Use sufficient drop cloths and coverings for the protection of floors, furnishings and adjacent surfaces. Company shall be responsible for providing and placement of barricades, drop cloths, tarps, plastic, flag tape and any other safety equipment required to protect the public and employees in the work area. Company shall be responsible for the security of its equipment and materials.

SAFETY

Provide a safe work environment in accordance with all local, state, Federal, and applicable OSHA regulations. Employees must wear OSHA required safety equipment while working.

STAFFING REQUIREMENTS AND IDENTIFICATION OF COMPANY PERSONNEL

The Company shall provide a sufficient work force and supervisory personnel to perform the specified services and to meet the requirements of the City. The City has the right to require any additional personnel that the City deems necessary to complete the Project. The City also has the right to require removal and replacement of any personnel deemed unsatisfactory by the City.

Personnel shall maintain a neat and clean appearance, with identification clearly identifying the person and the name of their company. Shirts must be worn at all times, with shirt tails tucked in. Tank tops are not permitted. All personnel must wear high visibility safety vests that meet ANSI standards while working in vehicular traffic areas.

SUBCONTRACTS

No portion of this contract shall be subcontracted without prior written consent of the City. The City shall retain the right of approval of all subcontractors.

SUPERVISION

One competent English speaking individual shall be available on-site at all times to supervise the work. This individual shall be a full time employee of the Company and shall be experienced in the type of work being performed. Additionally, the individual shall be fully capable of managing, directing, and coordinating the work; reading and thoroughly understanding the Contract; and receiving and carrying out directions from the City. This individual shall be reachable via cell phone during normal business hours (Monday – Friday, 8:00 AM to 5:00 PM).

WARRANTY OF MATERIALS AND WORKMANSHIP

All materials and equipment provided shall be listed and labeled for the purpose intended and must be in good working order. All work provided shall have, as a minimum, a one (1) year warranty from the date of final acceptance against any latent defects, materials, workmanship, and installation. All materials used shall be new and work must be performed by skilled tradesperson(s).

WORKING HOURS

Routine operations shall generally be performed between the hours of 8:00 AM to 5:00 PM, Monday through Friday, except for City observed holidays. Emergency or non-routine work shall be performed as necessary with prior approval from the City.

Form 1 – Execution of Proposal

Painting Services

The person executing the Proposal, on behalf of the Company, being duly sworn, solemnly swears (or affirms) that neither he, nor any official, agent or employee of the Company has entered into any agreement, participated in any collusion, or otherwise taken any action which is in restraint of full and open competition in connection with any proposal or contract, that the Company has not been convicted of violating North Carolina General Statute 133-24 within the last three years, and that the Company intends to do the work with its own bona fide employees or subcontractors and is not proposing for the benefit of another company.

Submission of a response to this RFP constitutes certification that the Company and all proposed team members are not currently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Project by any State or Federal department or agency. Submission is also agreement that the City will be notified of any change in this status.

NC General Statute 133-32 and City Policy prohibit any gift from anyone with a contract with the City, or from any person seeking to do business with the City. By execution of this Proposal, you attest, for your organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

The information contained in this Proposal, including its forms and other documents, delivered or to be delivered to the City, is true, accurate, and complete. This Proposal includes all information necessary to ensure that the statements therein do not in whole or in part mislead the City as to any material facts.

Type of Company:
(check 1 box)

- Sole Proprietor
- Partnership
- Corporation _____ (identify the State of incorporation)
- Limited Liability Company North Carolina (identify the State of incorporation)

Company Legal Name: Wail Enterprises LLC

Mailing Address: 10315 Barrands Ln

City/State/Zip: Charlotte / NC / 28278

Phone: 786-859-4248 Email: erobinson0401@gmail.com

Printed Name: Linell Robinson Jr. Title: President

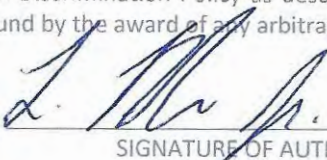
Signature: 

Form 2 – Commercial Non-Discrimination Certification

Project Name: Painting Services
Company's Name: WAIL Enterprises LLC

The undersigned Company hereby certifies and agrees that the following information is correct:

1. In preparing its bid/proposal, the Company has considered all bids/proposals submitted from qualified, potential subcontractors and suppliers and has not engaged in discrimination as defined in Section 2 below.
2. For purposes of this section, *discrimination* means discrimination in the solicitation, selection, or treatment of any subcontractor, vendor, supplier or commercial customer on the basis of race, ethnicity, gender, age, religion, national origin, disability or other unlawful form of discrimination. Without limiting the foregoing, *discrimination* also includes retaliating against any person or other entity for reporting any incident of discrimination.
3. Without limiting any other remedies that the City may have for a false certification, it is understood and agreed that, if this certification is false, such false certification will constitute grounds for the City to reject the bid/proposal submitted with this certification and terminate any contract awarded based on such bid/proposal. It shall also constitute a violation of the City's Commercial Non-Discrimination Ordinance and shall subject the Company to any remedies allowed thereunder, including possible disqualification from participating in City contracts for up to two years.
4. As a condition of contracting with the City, the Company agrees to promptly provide to the City all information and documentation that may be requested by the City from time to time regarding the solicitation and selection of subcontractors and suppliers. Failure to maintain or failure to provide such information shall constitute grounds for the City to reject the bid/proposal and to terminate any contract awarded on such bid/proposal. It shall also constitute a violation of the City's Commercial Non-Discrimination Ordinance and shall subject the Company to any remedies that are allowed thereunder.
5. As part of its bid/proposal, the Company shall provide to the City a list of all instances within the past ten years where a complaint was filed or pending against the Company in a legal or administrative proceeding alleging that the Company discriminated against its subcontractor, vendors, suppliers, or commercial customers, and a description of the status or resolution of that complaint, including any remedial action taken.
6. As a condition of submitting a bid/proposal to the City, the Company agrees to comply with the City's Commercial Non-Discrimination Policy as described in Section 2, Article V of the Charlotte City Code, and consents to be bound by the award of any arbitration conducted thereunder.

By: 
SIGNATURE OF AUTHORIZED OFFICIAL

Title: President

Form 3 – Service Provider Questionnaire

Project Name: Painting Services

Company's Name: WAIL Enterprises LLC

1. When was your company established? How many years have you been in business providing commercial painting services?	Year established: <u>2015</u> Number of years providing commercial painting services: <u>7</u> years
2. How many qualified employees are available to provide the services?	Number of company staff: <u>5</u>
3. How long have your employees worked for you?	How many employees have been with your company for <u>less than 3 years?</u> <u>2</u> How many employees have been with your company for <u>more than 3 years?</u> <u>3</u>
4. Does your company have the capability to self-perform all the Services? What percentage of the work/which tasks would you subcontract?	<input checked="" type="checkbox"/> Yes. <input type="checkbox"/> No. What areas would you need to subcontract? _____ _____

5. Has the company or any employee or agent/ subcontractor had a felony conviction within the past 15 years?	<input checked="" type="checkbox"/> No. <input type="checkbox"/> Yes. Explain: _____
6. Are you willing to submit all proposed personnel for a strict CMPD background check?	<input checked="" type="checkbox"/> Yes. <input type="checkbox"/> No.
7. Have you been involved in any litigation in the past 5 years?	<input checked="" type="checkbox"/> No. <input type="checkbox"/> Yes. Explain: _____ _____
8. List 5 references on Form 6 for services performed by your company and proposed subcontractors that were similar in nature to the scope of services under this RFP.	Provide Information on Form 6

Form 4 – Key Personnel and Other Resources

(Make copies and attach additional sheets as necessary)

Project Name: Painting Services

Company's Name: WAIL Enterprises LLC

List the **Key Persons** who will be assigned to this Project. Provide the information required for each Key Person listed.

	Key Personnel 1	Key Personnel 2	Key Personnel 3
Name	Linell Robinson Jr.	Erika Robinson	Richard Cobb
Professional Certifications/Licenses (include Certification/License #)	Project Management Professional #1862095	N/A	N/A
Proposed Role/Function for Projects	Supervisor	Supervisor	Supervisor
Office Location (City, State)	Charlotte, NC	Charlotte, NC	Charlotte, NC
Number of Years with Company	5 years	5 years	2 years
Number of Years of Relevant Experience	8 years	5 years	15 years
Availability to Provide Services for this Project for the next 12 months	Yes	Yes	Yes
Describe Relevant Experience, include list of Projects where the Key Person was responsible for the same role/function.	Professional on-site Management, cost estimating and value analysis, phasing alternatives/milestones, contract negotiations, financial reporting, contract closeout.	Contractor coordinator, bid/procurement assistance, schedule development, contract administration, dispute resolution, client/team communication.	Preparatory materials, scrapes/sands interior and exterior surfaces, operates compressors, blasters, spray equipment installs repairs drywall, erects scaffolding/stagging, safe handling and disposal of paints and other materials.

Project Name: Painting Services
Company's Name: WAIL Enterprises LLC

List the legal names of all Subcontractors whom you intend to use on this Project. Provide their specific role/responsibility and contact information.

Subcontractor Name	Project Role/Responsibility	Contact Person and Contact Information (Address, Phone, Email)	Certifications/Expertise
Genaro Nunez	Painter	Genaro Nunez 352-223-5770	Painting
Junior Santos	Painter	Junior Santos 704-713-1833	Painting
Gabriel Menjivar	Painter	Gabriel Menjivar 704-670-4394	Painting
Alejandro Pacheco	Painter	Alejandro Pacheco 704-912-6171	Painting

Project Name: Painting Services
 Company's Name: WAIL Enterprises LLC

List all equipment you intend to use for this project, include Equipment Type, Brand, Model Number, and indicate whether the equipment is owned by your firm or to be leased.

Equipment Type	Brand	Model Number	Own or Lease?
Pressure Washer	Briggs & Stratton	1TDJ3	<input checked="" type="checkbox"/> Own <input type="checkbox"/> Will Lease
Scaffolding	HAILO	9900-101	<input checked="" type="checkbox"/> Own <input type="checkbox"/> Will Lease
Sprayer	Graco	17C314	<input checked="" type="checkbox"/> Own <input type="checkbox"/> Will Lease
Lift	Acme tools	EDOLIFT170	<input type="checkbox"/> Own <input checked="" type="checkbox"/> Will Lease
Drop Cloths			<input checked="" type="checkbox"/> Own <input type="checkbox"/> Will Lease
Ladders	Werner	4xP10 - 40' 20Y002- 32' 1CMR2- 12'	<input checked="" type="checkbox"/> Own <input type="checkbox"/> Will Lease
Brushes and Rollers			<input checked="" type="checkbox"/> Own <input type="checkbox"/> Will Lease
			<input type="checkbox"/> Own <input type="checkbox"/> Will Lease

Form 5 – Painting Services
Please type or print

REFERENCES		
1	Company Name	Jerk Joint Restaurant
	Contact Name	Andria Williams
	Phone Number	803-517-4293
	E-Mail Address	amdwill@yahoo.com
	Service Dates	Feb 2018-Oct 2018
	Scope of Work	Maintained daily relationship with clients, determined scope of work from client drawings, scheduled and coordinated subcontractors and materials procurement.
2	Company Name	Small Cakes Bakery
	Contact Name	Ayana Bowleg
	Phone Number	678-656-3360
	E-Mail Address	ayanabowleg@smallcakessteelecreek.com
	Service Dates	Jan 21 - 25,2019
	Scope of Work	Site preparation-covering floors,baseboards,door frames and windows. Smooth and prepare surfaces for painting, including sanding. Fill nail holes, cracks, and joints with putty, plaster, or other filler. Paint surfaces, using brushes,spray gun, or paint rollers. Maintain accurate records on material and labor used.
3	Company Name	P Dog LLC
	Contact Name	Victor Patel
	Phone Number	704-244-9971
	E-Mail Address	victor@hwy55burgers.com
	Service Dates	June 16-24, 2015 and Nov 27-Dec 2, 2018
	Scope of Work	Make on-site preparations for walls and other surfaces for painting by scraping, using sandpaper,removing old paint etc., fill cracks with appropriate material, paint surfaces according to instructions with various tools, replace gangs, switches and plates.

REFERENCES		
4	Company Name	Monumental Realty
	Contact Name	Shawn Jones
	Phone Number	904-307-4086
	E-Mail Address	nflproperties@gmail.com
	Service Dates	May 2011 - Current
	Scope of Work	Multi-Property Consultant – responsible for creating and implementing rehabilitation schedules for multiple units. Schedules include painting, sheet-rock/drywall work, aesthetic renovations as well as complete remodeling.
5	Company Name	Gibson Construction
	Contact Name	Lemel Gibson
	Phone Number	704-957-3287
	E-Mail Address	gibsonlconstruction@gmail.com
	Service Dates	Aug 2016-Current
	Scope of Work	Partner on various construction industry related projects. Services include drywall, materials, painting and subcontractor coordination.

Form 6 – Company Employee Licensing and Certifications

Copy this Form as Needed.

Project Name: Painting Services

Company's Name: WAIL Enterprises LLC

List staff with documented licenses and other credentials:

1. NAME OF LICENSE/CERTIFICATION: Project Management Professional

Name of Individual:	Linell Robinson Jr.
Working Title with Company:	Construction Manager
Certification Issued By:	Project Management Institute
License/Registration/Certification #:	Project Management Professional #1862095
Effective Date / Expiration Date:	Oct 2015-2021

2. NAME OF LICENSE/CERTIFICATION: _____

Name of Individual:	
Working Title with Company:	
Certification Issued By:	
License/Registration/Certification #:	
Effective Date / Expiration Date:	

3. NAME OF LICENSE/CERTIFICATION: _____

Name of Individual:	
Working Title with Company:	
Certification Issued By:	
License/Registration/Certification #:	
Effective Date / Expiration Date:	

Form 7 – Pricing

Project Name: Painting Services

Company's Name: WAIL Enterprises LLC

The following Unit Prices shall be all inclusive. All Unit Prices shall include all labor, materials, mobilization, equipment (owned or rented), overtime, transportation, and necessary hand tools required by the painting trade, as well as any other expenses of having the workers on the job site. The Company shall pay for any required building permits and the City will reimburse the cost.

Special pricing may be negotiated for any circumstances not covered in the Unit Rate Pricing Schedule below.

Unit Rate Pricing Schedule

	DESCRIPTION	COATS	UNIT	NORMAL HOURS RATE	AFTER HOURS RATE
A.	New walls (Primer + 2 Finish Coats)				
	1. Less than 5,000 SQ FT	P+2	SQ FT	\$ 3	\$ 4.50
	2. Between 5,000 and 10,000 SQ FT	P+2	SQ FT	\$ 2.75	\$ 4.25
	3. Over 10,000 SQ FT	P+2	SQ FT	\$ 2.50	\$ 4
B.	Repaint walls over carpet and base, same color				
	1. Less than 5,000 SQ FT	1	SQ FT	\$ 3.25	\$ 4.75
	2. Between 5,000 and 10,000 SQ FT	1	SQ FT	\$ 3	\$ 4.50
	3. Over 10,000 SQ FT	1	SQ FT	\$ 2.75	\$ 4.25
C.	Repaint walls over carpet and base, new color				
	1. Less than 5,000 SQ FT	2	SQ FT	\$ 3.50	\$ 5
	2. Between 5,000 and 10,000 SQ FT	2	SQ FT	\$ 3.25	\$ 4.75
	3. Over 10,000 SQ FT	2	SQ FT	\$ 3	\$ 4.50
D.	Repaint walls over carpet and base, move furniture, same color				
	1. Less than 5,000 SQ FT	1	SQ FT	\$ 4	\$ 5.50
	2. Between 5,000 and 10,000 SQ FT	1	SQ FT	\$ 3.75	\$ 5.25
	3. Over 10,000 SQ FT	1	SQ FT	\$ 3.50	\$ 5

	DESCRIPTION	COATS	UNIT	NORMAL HOURS RATE	AFTER HOURS RATE
E.	Repaint walls over carpet and base, move furniture, new color				
	1. Less than 5,000 SQ FT	2	SQ FT	\$4.25	\$ 5.75
	2. Between 5,000 and 10,000 SQ FT	2	SQ FT	\$4	\$ 5.50
	3. Over 10,000 SQ FT	2	SQ FT	\$3.75	\$ 5.25
F.	New doors and frames 7' (Primer + 2 Finish Coats)				
	1. Less than three (3)	P+2	EACH	\$ 150	\$ 200
	2. Between three (3) and ten (10)	P+2	EACH	\$ 125	\$ 175
	3. More than ten (10)	P+2	EACH	\$ 100	\$ 150
G.	New doors and frames 8' (Primer + 2 Finish Coats)				
	1. Less than three (3)	P+2	EACH	\$160	\$ 210
	2. Between three (3) and ten (10)	P+2	EACH	\$135	\$ 185
	3. More than ten (10)	P+2	EACH	\$110	\$ 160
H.	Repaint or stain existing doors, same color				
	1. Less than three (3)	1	EACH	\$ 170	\$220
	2. Between three (3) and ten (10)	1	EACH	\$ 145	\$195
	3. More than ten (10)	1	EACH	\$ 120	\$ 170
I.	Repaint existing doors, new color				
	1. Less than three (3)	2	EACH	\$180	\$ 230
	2. Between three (3) and ten (10)	2	EACH	\$155	\$205
	3. More than ten (10)	2	EACH	\$130	\$180
J.	Repaint or stain existing door frames, same color				
	1. Less than three (3)	1	EACH	\$250	\$ 300
	2. Between three (3) and ten (10)	1	EACH	\$225	\$ 275
	3. More than ten (10)	1	EACH	\$200	\$250
K.	Repaint existing door frames, new color				
	1. Less than three (3)	2	EACH	\$300	\$350
	2. Between three (3) and ten (10)	2	EACH	\$275	\$325

	DESCRIPTION	COATS	UNIT	NORMAL HOURS RATE	AFTER HOURS RATE
	3. More than ten (10)	2	EACH	\$250	\$300
L.	Repaint exterior block (2 coats)				
	1. Less than 5,000 SQ FT	2	SQ FT	\$ 4	\$ 5.50
	2. Between 5,000 and 10,000 SQ FT	2	SQ FT	\$3.75	\$ 5.25
	3. Over 10,000 SQ FT	2	SQ FT	\$3.50	\$ 5
M.	Hourly Labor Rate (for items not addressed above)	1	HOUR	\$ 3	\$ 4.50
N.	Repaint ceilings over carpet, same color	1	SQ FT	\$ 2	\$ 3.50
O.	Repaint Apparatus Bay walls, same color (up to 25' high – including lift) equal to or greater than 2,600 SQ FT	1	SQ FT	\$ 15	\$ 30
P.	Repaint Apparatus Bay walls, new color (up to 25' high – including lift) equal to or greater than 2,600 SQ FT	1	SQ FT	\$ 20	\$ 35
Q.	Repaint Apparatus Bay ceiling, same color (up to 25' high – including lift) equal to or greater than 1,800 SQ FT	1	SQ FT	\$ 20	\$ 35
R.	Repaint Apparatus Bay ceiling, new color (up to 25' high – including lift) equal to or greater than 1,800 SQ FT	1	SQ FT	\$ 25	\$ 40
S.	Sanding and Patching Walls				
	1. Less than 5,000 square feet, per hour	1	SQ FT	\$ 2	\$ 2.50
	2. Between 5,000 and 10,000 square feet, per hour	1	SQ FT	\$ 1.50	\$ 2
	3. Over 10,000 square feet, per hour	1	SQ FT	\$ 1	\$ 1.50
T.	Block Fill				
	1. Less than 5,000 SQ FT	1	SQ FT	\$ 5	\$ 7.50
	2. Between 5,000 and 10,000 SQ FT	1	SQ FT	\$ 4	\$ 6.50
	3. Over 10,000 SQ FT	1	SQ FT	\$ 3	\$ 5.50
U.	Replace Switch or Receptacle Plates				
	1. 1 Gang Plastic	1	EACH	\$ 5	\$ 7
	2. 1 Gang Metal	1	EACH	\$ 6	\$ 8
	3. 2 Gang Plastic	1	EACH	\$ 7	\$ 9

	DESCRIPTION	COATS	UNIT	NORMAL HOURS RATE	AFTER HOURS RATE
4.	2 Gang Metal	1	EACH	\$ 8	\$ 10
5.	3 Gang Plastic	1	EACH	\$ 8	\$ 10
6.	3 Gang Metal	1	EACH	\$ 8	\$ 10

Use the Unit Rate Schedule pricing to calculate the following project

	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
A.	Paint new interior drywall (Primer + 2 Finish Coats) – Normal Hours	4000	SQ FT	\$ 3	\$ 12,000
B.	Repaint interior drywall over carpet and base, move furniture, same color (1 Coat) – Normal Hours	12000	SQ FT	\$ 3.50	\$ 42,000
C.	Repaint walls over carpet and base, new color (2 Coats) – Normal Hours	8000	SQ FT	\$ 3.25	\$ 26,000
D.	Repaint walls over carpet and base, new color (2 Coats) - After Hours	2000	SQ FT	\$ 5	\$ 10,000
E.	New doors and frames 7' (Primer + 2 Finish Coats) – Normal Hours	4	EACH	\$ 125	\$ 500
F.	New doors and frames 8' (Primer + 2 Finish Coats) – Normal Hours	2	EACH	\$ 160	\$ 320
G.	Sand and Patch drywall - After Hours	800	SQ FT	\$ 2.50	\$ 2000
H.	Repaint apparatus bay walls, same color (up to 25' high – including lift) – After Hours	2600	SQ FT	\$ 30	\$ 78,000
I.	Repaint apparatus bay ceiling, same color (up to 25' high – including lift) – Normal Hours	1800	SQ FT	\$ 20	\$ 3,600
TOTAL					\$ 174,420