

Public Records Request #2949

The following materials have been gathered in response to public records request #2949. These materials include:

- City Manager's Office Memo 14Oct2019: City Manager 30 Day Update
- City Manager's Office Memo 28Oct2019: City Manager 30 Day Update

This information was provided as a response to a public records request on 10/29/19 and is current to that date. There is a possibility of more current information and/or documents related to the stated subject matter.

Further Information

For further information about this request or the Citywide Records Program, please contact:

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**CITY MANAGER'S OFFICE
M E M O R A N D U M**

October 14, 2019

TO: Mayor and City Council

FROM: Marcus D. Jones, City Manager

SUBJECT: City Manager 30 Day Update

Below is a summary of items the city team is planning to share with you over the next 30 days:

October 14 – Council Action Review (Followed by Public Forum and Business Meeting)

- Airport Lobby Renovation Update
- LYNX Silver Line Design Update
- Regional Transit Plan Update
- Closed Session (as necessary)

October 21 – Council Zoning Meeting

October 28 – Council Action Review (Followed by Public Forum and Business Meeting)

- Capital Project Progress and Tools
- New 311 Engagement Tool
- Environment Program: Green Source Advantage Opportunity
- Closed Session (as necessary)

November 4 – No Council Meeting

November 12 – Council Strategy Session

- Diversity/Equity/Inclusion Summary
 - Immigrant Integration and Upward Mobility Activities
 - Diversity/Equity/Inclusion Report Implementation
- Committee Report Outs
- Closed Session (as necessary)

cc: City Attorney, City Clerk, Deputy City Manager, Assistant City Managers, Chief Marketing Officer



30-Day Events Overview

Please contact your Council Support Representative for additional information on the events below.

October 1-31	Women's Small Business Month
October 1-31	Crime Prevention Month Domestic
October 1-31	Violence Awareness Month
October 1-31	Cyber Security Awareness Month
October 1-31	Talk About Prescriptions Month
October 15-17	CLT Minority Entrepreneurs Development Week (networking event)
October 19	Opportunity Zone Awareness Event (educate property owners)
October 19-20	LYNX Blue Line Closed for Maintenance
October 23	National Imagine a Day Without Water
October 21-27	CLT Black Restaurant Week
October 26	Runway 5K
October 26	Level Up Job Fair
October 26	Youth Job & Career Readiness Training
October 30	The Summit 2019 (Charlotte Regional Business Alliance meeting)
November 2	The Green at Prosperity Village Ribbon Cutting (placemaking project)
November 3	Panthers Home Game (Tennessee Titans)
November 5	Election Day
November 9	Urban Main: Beatties Ford Road/Lasalle Street Workshop
November 11	Veterans Day
November 13	Americans with Disability Act Public Meeting (city's transition plan)
November 14	Community Heroes Launch (media event—housing assistance program)



**CITY MANAGER'S OFFICE
M E M O R A N D U M**

October 28, 2019

TO: Mayor and City Council

FROM: Marcus D. Jones, City Manager

SUBJECT: City Manager 30 Day Update

Below is a summary of items the city team is planning to share with you over the next 30 days:

October 28 – Council Action Review (Followed by Public Forum and Business Meeting)

- New 311 Engagement Tool
- Capital Project Progress and Tools
- Environment Program: Green Source Advantage Opportunity
- Closed Session (as necessary)

November 4 – No Council Meeting

November 12 – Council Strategy Session

- Diversity/Equity/Inclusion Summary
 - Immigrant Integration and Upward Mobility Activities
 - Diversity/Equity/Inclusion Report Implementation
- Transportation and Capital Investment Plan Follow-up
- Committee Report Outs
- Closed Session (as necessary)

November 25 – Council Action Review (Followed by Public Forum and Business Meeting)

- Housing Programs Summary
- Introduce 2020 City Council Calendar
- Closed Session (as necessary)

cc: City Attorney, City Clerk, Deputy City Manager, Assistant City Managers, Chief Marketing Officer



30-Day Events Overview

Please contact your Council Support Representative for additional information on the events below.

November 1-31	Aviation History Month
October 30	The Summit 2019 (Charlotte Regional Business Alliance meeting)
October 31	Snow & Ice Media Day
November 2	The Green at Prosperity Village Ribbon Cutting (placemaking project)
November 2, 9	Youth Job & Career Readiness Training
November 3	Panthers Home Game (Tennessee Titans)
November 5	Election Day
November 9	Urban Main: Beatties Ford Road/Lasalle Street Workshop
November 11	Veterans Day (city offices closed)
November 11-17	Apprenticeship Week
November 12-18	Fire Prevention Week
November 13	Americans with Disability Act Public Meeting (city's transition plan)
November 14	Community Heroes Launch (media event—housing assistance program)
November 15	America Recycles Day
November 16	2019 Queen City Fall Festival
November 17	Panthers Home Game (Atlanta Falcons)
November 17	World Day of Remembrance for Traffic Victims
November 19	Myers Park Homeowners Assoc Mtg (city to speak about 2040 plan)
November 20	Clt Regional Transportation Planning Org (state rail study update)
November 20-23	National League of Cities: City Summit (San Antonio)
November 28	Novant Health Thanksgiving Parade
November 28, 29	Employee Holiday: Thanksgiving