

## Public Records Request #4088

The following materials have been gathered in response to public records request #4088. These materials include:

- APCO Invoices Excel Spreadsheet
- APCO International Invoices
- APCO Worldwide Invoices

This information was provided as a response to a public records request on 10/14/20 and is current to that date. There is a possibility of more current information and/or documents related to the stated subject matter.

### Further Information

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For further information about this request or the Citywide Records Program, please contact:

Cheyenne Flotree  
Citywide Records Program Manager  
City of Charlotte/City Clerk's Office  
600 East 4<sup>th</sup> Street, 7<sup>th</sup> Floor  
Charlotte, NC 28202  
Cheyenne.Flotree@charlottenc.gov

Amelia Knight  
Public Records Specialist  
City of Charlotte/City Clerk's Office  
600 East 4<sup>th</sup> Street, 7<sup>th</sup> Floor  
Charlotte, NC 28202  
Amelia.Knight@charlottenc.gov

<b>Clerk</b>	<b>Document</b>	<b>Invoice</b>	<b>Inv Date</b>	<b>PO</b>	<b>Check Run</b>	<b>S</b>	<b>Check #</b>	<b>Amount</b>	<b>Use Tax</b>
Isullivan	913305	642438	10/08/2019	20008518	110119	P	729035	1,613.00	
95265	927244	00047501	11/27/2019	20010897	122019	P	736197	953.37	

<b>Clerk</b>	<b>Document</b>	<b>Invoice</b>	<b>Inv Date</b>	<b>PO</b>	<b>Check Run</b>	<b>S</b>	<b>Check #</b>	<b>Amount</b>	<b>Use Tax</b>
Isullivan	954485	US10511	01/31/2020	20015506	022420	P	744964	5,124.63	
Isullivan	962337	US10691	02/14/2020	20015506	030920	P	748195	1,505.63	
lyjohnson	978277	US11011	03/18/2020	20015506	040820	P	752940	3,410.00	
Isullivan	1023870	US12140	06/25/2020	20015506	080520	P	768979	14,850.00	
lyjohnson	1044439	100100334	08/17/2020	21005535	091720	P	775751	78,237.60	



# Accounting

By G. Gonzalez at 9:54 am, Jul 23, 2020

# Invoice

APCO Worldwide LLC  
1299 Pennsylvania Ave, NW  
Suite 300  
Washington DC 20004  
United States

**Invoice Number:** US12140  
**Date:** 6/25/2020  
**Terms:** Net 30  
**Project:** 106792 City of Charlotte  
**Reference/PO #:** 20015506

**Bill To**

City of Charlotte AP  
P.O. Box 37979  
Charlotte NC 28237-7979  
United States

Tax Registration Number:

**TOTAL**  
  
14,850.00 USD

Professional Services Rendered: 5/1/2020 - 6/19/2020

Billing Class	Employee	Hours	Billing Rate	Amount
Consultant NA	Scott Conklin	1.25	230.00	287.50
Senior Consultant NA	Melissa Mowery	1.00	250.00	250.00
Senior Director NA	Kelly Stepno	17.50	425.00	7,437.50
Senior Director NA	Courtney Crowder	13.00	425.00	5,525.00

**Subtotal Fee** 13,500.00  
**Disbursement Fee** 1,350.00

**Total** 14,850.00 USD

**PLEASE REMIT TO:**

WIRES-APCO Worldwide LLC  
Citibank N.A., 1400 G St Washington, DC 20005  
Account # 15262731  
Swift Code CITI US 33, ABA # 254070116

CHECKS- APCO Worldwide LLC  
Attn: Accounts Receivable  
1299 Pennsylvania Ave, NW Suite 300  
Washington, DC 20004

Please reference the invoice number with your remittance.



**RECEIVED**  
By dkirkley at 4:29 pm, Mar 23, 2020

# Invoice

APCO Worldwide LLC  
1299 Pennsylvania Ave, NW  
Suite 300  
Washington DC 20004  
United States

**Invoice Number:** US11011  
**Date:** 3/18/2020  
**Terms:** Net 30  
**Project:** 106792 City of Charlotte  
**Reference/PO #:** 20015506

**TOTAL**  
3,410.00 USD

**Bill To**  
City of Charlotte AP  
P.O. Box 37979  
Charlotte NC 28237-7979  
United States  
  
Tax Registration Number:

Professional Services Rendered: 2/1/2020 - 2/29/2020

Billing Class	Employee	Hours	Billing Rate	Amount
Senior Associate Director NA	Hannah Morecraft	1.25	270.00	337.50
Senior Director NA	Kelly Stepno	6.50	425.00	2,762.50

<b>Subtotal Fee</b>	3,100.00
<b>Disbursement Fee</b>	310.00
<b>Total</b>	3,410.00 USD

PLEASE REMIT TO:	
WIRES-APCO Worldwide LLC Citibank N.A., 1400 G St Washington, DC 20005 Account # 15262731 Swift Code CITI US 33, ABA # 254070116	CHECKS- APCO Worldwide LLC Attn: Accounts Receivable 1299 Pennsylvania Ave, NW Suite 300 Washington, DC 20004
Please reference the invoice number with your remittance.	

APCO Worldwide LLC  
1299 Pennsylvania Ave, NW  
Suite 300  
Washington DC 20004  
United States

**Invoice Number:** US10691  
**Date:** 2/14/2020  
**Terms:** Net 30  
**Project:** 106792 City of Charlotte  
**Reference/PO #:** 20015506

**Bill To**

City of Charlotte AP  
P.O. Box 37979  
Charlotte NC 28237-7979  
United States

Tax Registration Number:

<b>TOTAL</b>	<b>1,505.63 USD</b>
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Professional Services Rendered: 1/1/2020 - 1/31/2020

Billing Class	Employee	Hours	Billing Rate	Amount
Associate Consultant NA	Scott Conklin	1.00	200.00	200.00
Senior Director NA	Kelly Stepno	2.75	425.00	1,168.75

<b>Subtotal Fee</b>	<b>1,368.75</b>
<b>Disbursement Fee</b>	<b>136.88</b>

<b>Total</b>	<b>1,505.63 USD</b>
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**PLEASE REMIT TO:**

WIRES-APCO Worldwide LLC  
Citibank N.A., 1400 G St Washington, DC 20005  
Account # 15262731  
Swift Code CITI US 33, ABA # 254070116

CHECKS- APCO Worldwide LLC  
Attn: Accounts Receivable  
1299 Pennsylvania Ave, NW Suite 300  
Washington, DC 20004

Please reference the invoice number with your remittance.



Accounting 20 FEB 3 PM 1:11 Vendor # 308653

# Invoice

APCO Worldwide LLC  
 1299 Pennsylvania Ave, NW  
 Suite 300  
 Washington DC 20004  
 United States

Invoice Number: US10511  
 Date: 1/31/2020  
 Terms: Net 30  
 Project: 106792 City of Charlotte  
 Reference/PO #: 20015506

Bill To  
 City of Charlotte AP  
 P.O. Box 37979  
 Charlotte NC 28237-7979  
 United States  
 Tax Registration Number:

<b>TOTAL</b>	<b>5,124.63 USD</b>
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Professional Services Rendered: 11/1/2019 - 12/31/2019

Billing Class	Employee	Hours	Billing Rate	Amount
Associate Consultant NA	Scott Conklin	10.75	200.00	2,150.00
Senior Associate Director NA	Hannah Morecraft	5.75	270.00	1,552.50
Senior Director NA	Kelly Stepno	2.25	425.00	956.25

<b>Subtotal Fee</b>	<b>4,658.75</b>
<b>Disbursement Fee</b>	<b>465.88</b>
<b>Total</b>	<b>5,124.63 USD</b>

PLEASE REMIT TO:	
WIRES-APCO Worldwide LLC Citibank N.A., 1400 G St Washington, DC 20005 Account # 15262731 Swift Code CITI US 33, ABA # 254070116	CHECKS- APCO Worldwide LLC Attn: Accounts Receivable 1299 Pennsylvania Ave, NW Suite 300 Washington, DC 20004
Please reference the invoice number with your remittance.	

PO# 21005535



Vendor# 308653

Invoice

APCO Worldwide LLC
1299 Pennsylvania Avenue, NW
Suite 300
Washington, DC, 20004
USA

Invoice No.: 100100334
Invoice Date: 8/17/2020
Payment Terms: Net 30
Due Date: 9/16/2020
Project No: 100100505
Project Name: City of Charlotte Open For Business

Bill To:
The City of Charlotte
Att: AP
P.O. Box 37979
Charlotte, NC 28237-7979
USA

Table with 4 columns: Description, Quantity, Unit Price, Price. Rows include David Sanchez, Dave Burke, Kelly Stepno, Scott Conklin, Svenja Herrmann, Brendan Ward, Steve Strong, Vladimir Mincev, Damjan Kocic, Disbursement Fee, and a total row for Gross Invoice Amount: USD 78,237.60.

\*\* PLEASE NOTE OUR BANK ACCOUNT DETAILS HAVE CHANGED WITH EFFECT JULY 1st 2020 \*\*

RECEIVED
By HRollins at 11:58 am, Sep 04, 2020



# APCO

worldwide®

## Invoice

Invoice No: 100100334

Page No: 2

**Please Remit To:**

WIRES - APCO Worldwide LLC

Citibank N.A., 1400 G Street NW Washington DC 20005

Account # 31227064

SWIFT Code: CITIUS33 ABA: 021000089

CHECKS - APCO Worldwide LLC

Attn: Accounts Receivable

1299 Pennsylvania Ave. NW Suite 300

Washington, DC 20004

For all remittances and queries please contact [accountsreceivableamericas@apcoworldwide.com](mailto:accountsreceivableamericas@apcoworldwide.com)

Please reference the invoice number with your remittance



Disbursement	7,112.60
Total	\$ 78,237.60

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Subtotal	282,856.45
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Total	282,856.45
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**APCO International Inc.**  
351 N. WILLIAMSON BLVD.  
DAYTONA BEACH FL 32114-1112

Telephone: (386) 322-2500  
Federal ID #63-0461885

**Bill to:**

CITY OF CHARLOTTE AP  
PO BOX 37979  
CHARLOTTE NC 28237-7979

ACCOUNTS PAYABLE

**Ship to:**

CITY OF CHARLOTTE AP  
PO BOX 37979  
CHARLOTTE NC 28237-7979

ACCOUNTS PAYABLE

Purchase Order No.	Customer No:	Shipping Method	Payment Terms	
20010897	ED10609		Due on Receipt	
Qty Ordered	Description	Unit Price	Ext. Price	
0	THIS CORRESPONDS WITH INVOICE #652188	\$0.00	\$0.00	
4	FIRE SERVICE COMM 1ST EDITION STUDENT MANUAL	\$99.00	\$396.00	
5	PST1 STUDENT MANUAL	\$99.00	\$495.00	

NO REFUNDS. NO RETURNS.  
PAYABLE IN US FUNDS

Subtotal	\$891.00
Misc	\$0.00
Tax	\$0.00
Freight	\$62.37
Trade Discount	\$0.00
Payment Applied	\$0.00
<b>Total Amount:</b>	<b>\$953.37</b>

# Accounting

By Janelle Keller at 3:56 pm, Oct 22, 2019



## ANNUAL DUES INVOICE

Federal ID Number 63-0461885

APCO International ♦ 351 North Williamson Blvd. ♦ Daytona Beach, FL 32114

APCO INTERNATIONAL INC.  
351 NORTH WILLAMSON BLVD.  
DAYTONA BEACH, FLORIDA 32114  
888-APCO9-1-1 OR 386-322-2500

Jonathan Horn  
Charlotte Fire Communications  
500 Dalton Ave  
Charlotte, NC 28206-3031

PO# 20008518

Statement Date: 10/8/2019

P.O. Number: \_\_\_\_\_

Agency ID: 304344

Invoice #: 642438

**Total Amount Due:** \$1,613.00  
Payable in US Funds

You are being billed for: 2020 APCO Membership Dues

Group Membership	Description	Amount
Group Membership 26 - 50 staff (Tier 1)	\$2359. Group Memberships 15 full and 35 online memberships. Full and Online members have different benefits and discounts, see APCO's membership pages for more information.	\$1,613.00
<b>Amount Paid</b>		<b>\$0.00</b>
<b>Amount Due</b> Payable in US Funds		<b>\$1,613.00</b>

Verify and validate your organizations and members at [myapcointl.org](http://myapcointl.org) by clicking "My Organization".

<p>You can now pay your invoice online! Easy as 1, 2, 3...</p> <ol style="list-style-type: none"> <li>1. Login into <a href="http://myapcointl.org/MyInvoices">myapcointl.org/MyInvoices</a> and</li> <li>2. Scroll down to "My Organization's Group Membership Invoices."</li> <li>3. Click Add to Cart and go through the cart.</li> </ol> <p>Or pay by check and mail to: APCO International, Attn: Member Dues, 351 North Williamson Blvd., Daytona Beach, FL 32114</p>	<p><b>Donations:</b></p> <p>Silent Key: \$ _____</p> <p>Sunshine Fund: \$ _____</p> <p><i>Please add this to your total amount due.</i></p>
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Please retain a copy for your records and mail invoice with payment.

APCO International, Inc is designated under IRS code 501(c)(3) as a charitable entity and a portion of your payment may be tax deductible to the extent permitted by law. A one year subscription to *Public Safety Communications* magazine is valued at \$35 and members may not deduct this subscription amount.

V# 4871  
cc# 96348

Reg# 12987