

Public Records Request #4088

The following materials have been gathered in response to public records request #4088. These materials include:

- APCO Invoices Excel Spreadsheet
- APCO International Invoices
- APCO Worldwide Invoices

This information was provided as a response to a public records request on 10/14/20 and is current to that date. There is a possibility of more current information and/or documents related to the stated subject matter.

Further Information

For further information about this request or the Citywide Records Program, please contact:

Cheyenne Flotree Citywide Records Program Manager City of Charlotte/City Clerk's Office 600 East 4th Street, 7th Floor Charlotte, NC 28202 Cheyenne.Flotree@charlottenc.gov

Amelia Knight
Public Records Specialist
City of Charlotte/City Clerk's Office
600 East 4th Street, 7th Floor
Charlotte, NC 28202
Amelia.Knight@charlottenc.gov

Clerk	Document	Invoice	Inv Date	PO	Check Run	S	Check #	Amount	Use Tax
Isullivan	913305	642438	10/08/2019	20008518	110119	Р	729035	1,613.00)
95265	927244	00047501	11/27/2019	20010897	122019	Р	736197	953.37	7

Clerk	Document	Invoice	Inv Date	РО	Check Run	S	Check #	Amount	Use Tax
Isullivan	954485	US10511	01/31/2020	20015506	022420	Р	744964	5,124.63	
Isullivan	962337	US10691	02/14/2020	20015506	030920	Р	748195	1,505.63	
lyjohnson	978277	US11011	03/18/2020	20015506	040820	Р	752940	3,410.00	
Isullivan	1023870	US12140	06/25/2020	20015506	080520	Р	768979	14,850.00	
lyjohnson	1044439	100100334	08/17/2020	21005535	091720	Р	775751	78,237.60	



By G. Gonzalez at 9:54 am, Jul 23, 2020

Invoice

APCO Worldwide LLC 1299 Pennsylvania Ave, NW Suite 300 Washington DC 20004 United States

Bill To

City of Charlotte AP P.O. Box 37979 Charlotte NC 28237-7979 United States

Tax Registration Number:

Invoice Number: US12140

Date: 6/25/2020 **Terms:** Net 30

Project: 106792 City of Charlotte Reference/PO #: 20015506

TOTAL

14,850.00 USD

Professional Services Rendered: 5/1/2020 - 6/19/2020

Billing Class	Employee	Hours	Billing Rate	Amount
Consultant NA	Scott Conklin	1.25	230.00	287.50
Senior Consultant NA	Melissa Mowery	1.00	250.00	250.00
Senior Director NA	Kelly Stepno	17.50	425.00	7,437.50
Senior Director NA	Courtney Crowder	13.00	425.00	5,525.00

Subtotal Fee 13,500.00

Disbursement Fee 1,350.00

Total 14,850.00 USD

PLEASE REMIT TO:

WIRES-APCO Worldwide LLC CHECKS- APCO Worldwide LLC

Citibank N.A.,1400 G St Washington, DC 20005 Attn: Accounts Receivable

Account # 15262731 1299 Pennsylvania Ave, NW Suite 300

Swift Code CITI US 33, ABA # 254070116 Washington, DC 20004



RECEIVED By dkirkley at 4:29 pm, Mar 23, 2020

Invoice

APCO Worldwide LLC 1299 Pennsylvania Ave, NW Suite 300 Washington DC 20004 United States

Bill To

City of Charlotte AP P.O. Box 37979 Charlotte NC 28237-7979 United States

Tax Registration Number:

Invoice Number: US11011

Date: 3/18/2020 **Terms:** Net 30

Project: 106792 City of Charlotte Reference/PO #: 20015506

TOTAL

3,410.00 USD

Professional Services Rendered: 2/1/2020 - 2/29/2020

Billing Class	Employee	Hours	Billing Rate	Amount
Senior Associate Director NA	Hannah Morecraft	1.25	270.00	337.50
Senior Director NA	Kelly Stepno	6.50	425.00	2,762.50

Subtotal Fee 3,100.00

Disbursement Fee 310.00

Total 3,410.00 USD

PLEASE REMIT TO:

WIRES-APCO Worldwide LLC CHECKS- APCO Worldwide LLC

Citibank N.A.,1400 G St Washington, DC 20005 Attn: Accounts Receivable

Account # 15262731 1299 Pennsylvania Ave, NW Suite 300

Swift Code CITI US 33, ABA # 254070116 Washington, DC 20004



By J Cruz at 4:43 pm, Feb 14, 2020

Invoice

APCO Worldwide LLC 1299 Pennsylvania Ave, NW Suite 300 Washington DC 20004 United States

Bill To

City of Charlotte AP P.O. Box 37979 Charlotte NC 28237-7979 United States

Tax Registration Number:

Invoice Number: US10691

Date: 2/14/2020 Terms: Net 30

Project: 106792 City of Charlotte Reference/PO #: 20015506

TOTAL

1,505.63 USD

Professional Services Rendered: 1/1/2020 - 1/31/2020

Billing Class	Employee	Hours	Billing Rate	Amount
Associate Consultant NA	Scott Conklin	1.00	200.00	200.00
Senior Director NA	Kelly Stepno	2.75	425.00	1,168.75

Subtotal Fee 1,368.75

Disbursement Fee 136.88

Total 1,505.63 USD

PLEASE REMIT TO:

WIRES-APCO Worldwide LLC CHECKS- APCO Worldwide LLC

Citibank N.A.,1400 G St Washington, DC 20005 Attn: Accounts Receivable

Account # 15262731 1299 Pennsylvania Ave, NW Suite 300

Swift Code CITI US 33, ABA # 254070116 Washington, DC 20004







APCO Worldwide LLC 1299 Pennsylvania Ave, NW Suite 300 Washington DC 20004 United States

Bill To

City of Charlotte AP P.O. Box 37979 Charlotte NC 28237-7979 United States

Tax Registration Number:

Invoice Number: US10511

Date: 1/31/2020 Terms: Net 30

Project: 106792 City of Charlotte

Reference/PO #: 20015506

TOTAL

5,124.63 USD

Professional Services Rendered: 11/1/2019 - 12/31/2019

Billing Class	Employee	Hours	Billing Rate	Amount
Associate Consultant NA	Scott Conklin	10.75	200.00	2,150.00
Senior Associate Director NA	Hannah Morecraft	5.75	270.00	1,552.50
Senior Director NA	Kelly Stepno	2.25	425.00	956.25

Subtotal Fee 4,658.75

Disbursement Fee 465.88

Total 5,124.63 USD

PLEASE REMIT TO:

WIRES-APCO Worldwide LLC

Citibank N.A.,1400 G St Washington, DC 20005

Account # 15262731

Swift Code CITI US 33, ABA # 254070116

CHECKS- APCO Worldwide LLC

Attn: Accounts Receivable

1299 Pennsylvania Ave, NW Suite 300

Washington, DC 20004

PO# 21005535



Vendor# 308653

Invoice

APCO Worldwide LLC

1299 Pennsylvania Avenue, NW Suite 300

Washington, DC, 20004

USA

Invoice No.:

100100334

8/17/2020

Invoice Date: Payment Terms: Due Date:

Net 30 9/16/2020

Project No: 100100505 Project Name:

City of Charlotte Open For Business

Bill To: The City of Charlotte Att: AP P.O. Box 37979 Charlotte, NC 28237-7979 USA

Description	Quantity	Unit Price	Price
David Sanchez	50.00	325.00	16,250.00
Dave Burke	45.25	425.00	19,231.25
Kelly Stepno	4.00	425.00	1,700.00
Scott Conklin	42.50	230.00	9,775.00
Svenja Herrmann	1.50	200.00	300.00
Brendan Ward	9.75	325.00	3,168.75
Steve Strong	15.00	230.00	3,450.00
Vladimir Mincev	50.00	200.00	10,000.00
Damjan Kocic	50.00	145.00	7,250.00
Disbursement Fee			7,112.60
	Gross Invoice Amount:	USD	78,237.60

RECEIVED

By HRollins at 11:58 am, Sep 04, 2020

^{**} PLEASE NOTE OUR BANK ACCOUNT DETAILS HAVE CHANGED WITH EFFECT JULY 1st 2020 **



Invoice No: 100100334

Page No: 2

Please Remit To:

WIRES - APCO Worldwide LLC

Citibank N.A., 1400 G Street NW Washington DC 20005 Account # 31227064

SWIFT Code: CITIUS33 ABA: 021000089

CHECKS - APCO Worldwide LLC

Attn: Accounts Receivable

1299 Pennsylvania Ave. NW Suite 300

Washington, DC 20004

For all remittances and queries please contact accountsreceivableamericas@apcoworldwide.com

CITY OF CHARLOTTE OPEN FOR BUSINESS MAY/JUNE TIME DETAIL

		Week			
Employee Name	Employee Category	Ending Description	Hours	Rate	Amount
Brendan Ward	Director	5/8/2020 OFB Website comp for City Council	9.75	325.00	3,168.75
Damjan Kocic	Project Assistant	5/8/2020 Charlotte - Open For Business Website Build	50.00	145.00	7,250.00
Dave Burke	Senior Director	5/8/2020 Home page comp 5/15/2020 Website discovery/design/content/planning, home page comp 5/22/2020 Website dev & pre-launch, Website discovery/design/content 5/29/2020 Website dev & pre-launch 6/5/2020 Website monitoring, Charlotte OFB website launch, Website dev & pre-launch	1.25 12.75 7.75 9.50 14.00 45.25	425.00 425.00 425.00 425.00 425.00 2,125.00	531.25 5,418.75 3,293.75 4,037.50 5,950.00 19,231.25
David Sanchez	Director	6/5/2020 Charlotte Open for Business Portal Planning, Website Command Center Portal (8.25	325.00	2,681.25
		6/12/2020 City of Charlotte Design Package, Charlotte Open for Business Portal Planning,	16.25	325.00	5,281.25
		6/19/2020 Open for Biz Launch, charlotteopenforbusiness.com design and deployment iter	23.00	325.00	7,475.00
		6/29/2020 Open for Biz Launch	2.50	325.00	812.50
			50.00	1,300.00	16,250.00
Kelly Stepno	Senior Director	6/19/2020 Follow up with Jason, open for business platform conversations, review info for o	4.00	425.00	1,700.00
Scott Conklin	Consultant	6/19/2020 Open for Business Plan review, deck edits, web design calls, et al., OFB website	26.25	230.00	6,037.50
		6/26/2020 Managing updates logistics call, website updates, Website updates, analytics, L	16.25	230.00	3,737.50
			42.50	460.00	9,775.00
Steve Strong	Consultant	6/26/2020 Charlotte - Open For Business Website Build	15.00	230.00	3,450.00
Svenja Herrmann	Associate Consultant	6/26/2020 Image search, City of Charlotte - OFB Website Next Steps	1.50	200.00	300.00
Vladimir Mincev	Associate Consultant	6/26/2020 Charlotte - Open For Business Website Build	26.00	200.00	5,200.00
		6/30/2020 Charlotte - Open For Business Website Build	24.00	200.00	4,800.00
			50.00	400.00	10,000.00

\$ 71,125.00

 Disbursement
 7,112.60

 Total
 \$ 78,237.60

By Janelle Keller at 1:58 pm, Nov 29, 2019



Page: 1/1

Invoice Number: 00047501

Invoice Date: 11/27/2019

APCO International Inc. 351 N. WILLIAMSON BLVD. DAYTONA BEACH FL 32114-1112

Telephone: (386) 322-2500 Federal ID #63-0461885

Bill to:

CITY OF CHARLOTTE AP PO BOX 37979

CHARLOTTE NC 28237-7979

ACCOUNTS PAYABLE

Ship to:

CITY OF CHARLOTTE AP PO BOX 37979

CHARLOTTE NC 28237-7979

ACCOUNTS PAYABLE

Purchase O	rder No.	Customer No:	Shipping Method	Payment Terms		Гerms
20010897		ED10609		Due on Receipt		
Qty Ordered	Description				Unit Price	Ext. Price
0	THIS CORRESPONDS WITH INVOICE #652188				\$0.00	\$0.00
4	FIRE SERVICE COMM 1ST EDITION STUDENT MANUAL				\$99.00	\$396.00
5	PST1 ST	UDENT MANUAL			\$99.00	\$495.00

Subtotal	\$891.00
Misc	\$0.00
Tax	\$0.00
Freight	\$62.37
Trade Discount	\$0.00
Payment Applied	\$0.00
Total Amount:	\$953.37
	Misc Tax Freight Trade Discount Payment Applied

By Janelle Keller at 3:56 pm, Oct 22, 2019



APCO International • 351 North Williamson Blvd. • Daytona Beach, FL 32114

Jonathan Horn Charlotte Fire Communications

Charlotte, NC 28206-3031

500 Dalton Ave

PO#20008518

ANNUAL DUES INVOICE Federal ID Number 63-0461885

APCO INTERNATIONAL INC. 351 NORTH WILLAMSON BLVD. DAYTONA BEACH, FLORIDA 32114 888-APCO9-1-1 OR 386-322-2500

Statement Date:

10/8/2019

P.O. Number:

Agency ID:

304344

Invoice #:

642438

Total Amount Due:
Payable in US Funds

Payable in US Funds

\$1,613.00

You are being billed for: 2020 APCO Membership Dues

Group Membership	Description	Amount
Group Membership 26 - 50 staff (Tier 1)	\$2359. Group Memberships 15 full and 35 online memberships. Full and Online members have different benefits and discounts, see APCO's membership pages for more information.	\$1,613.00
	Amount Paid	\$0.00
	Amount Due	\$1,613.00

Verify and validate your organizations and members at myapcointl.org by clicking "My Organization".

You can now pay your invoice online! Easy as 1, 2, 3...

- 1. Login into myapcointl.org/MyInvoices and
- 2. Scroll down to "My Organization's Group Membership Invoices."
- 3. Click Add to Cart and go through the cart.

Or pay by check and mail to: APCO International, Attn: Member Dues, 351 North Williamson Blvd., Daytona Beach, FL 32114

Donations:

Silent Key:

¢

Sunshine Fund:

\$

Please add this to your total amount due.

Please retain a copy for your records and mail invoice with payment.

APCO International, Inc is designated under IRS code 501(c)(3) as a charitable entity and a portion of your payment may be tax deductible to the extent permitted by law. A one year subscription to Public Safety Communications magazine is valued at \$35 and members may not deduct this subscription amount.

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